

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, OCTOBER 21, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on October 21, 2019, at 2:00 p.m. for their weekly Board meeting. Mayor Jeremy Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mitch Day, Board Member Mike Landis

ABSENT:

OTHERS:

Clerk-Treas. Admin Assistants	Police Chief	Asst. Building Commissioner
Asst. Brownfield Coordinator	Utilities Office Manager	City Planner
Central Fleet Manager (Randy)	Contracts & Claims Manager	Assistant City Planner
Fire Chief	Water & Sewer Superintendent	Legal Compliance Administrator
Street Commissioner	City Attorney	Communications Coordinator
Human Resources	Asst. Street Commissioner	Assistant Police Chief
Director of Public Works	Civil Traffic Engineer	Building Inspector
Wastewater Superintendent	Brownfield Coordinator	Parks Superintendent
Mayor's Admin Assistant	Assistant Fire Chief	

Minutes of the meeting of October 14, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO HIRE—D. NORDMAN GPD

Police Chief Jose Miller requested Board approval to hire Michael J. Heckathorn for the position of probationary patrol officer effective October 21, 2019. Michael has passed all exams and has been approved by both the local and State pension boards. Michael graduated from the Indiana Law Enforcement Academy. He previously worked at the Bristol Police Department as a patrol officer for approximately three and one half (3 ½) years.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO OPEN BIDS

Mayor Stutsman opened the following bids:

Purchase of Dump Truck Q19-09-014

Wiers International Trucks Plymouth, IN	\$113,050.00
Truck Centers Inc South Bend, IN	\$106,965.00
Selking International South Bend, IN	\$114,261.53

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT – ROBERTS ENVIRONMENTAL SERVICES
LLC**

Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Roberts Environmental Services LLC for Phase 1 environmental site assessment proposal at 1511 Eisenhower Drive North, Goshen.

The City wishes to purchase 1511 Eisenhower Drive North, Goshen to expand the City Water Department's well field and would like to contract with Roberts Environmental Services to provide the Phase I Environmental Site Assessment. Depending on the results of Phase I move on to Phase 2 Investigation of Recognized Environmental Conditions.

Phase I will cost a lump sum of \$1,600.00. If the Investigation of Recognized Environmental Conditions is required, cost of Phase 2 will not exceed \$19,500.00.

Board Member Day moved to approve the request for both Phase 1 and Phase 2. Second by Board Member Landis and motion passed unanimously.

REQUEST TO DISPOSE OF UNPAID FINAL UTILITY ACCOUNTS

Utilities Business Office Manager Kelly Saenz requested Board approval to move unpaid finalized accounts from active to collection, sewer liens, and write-offs. The original amount of unpaid final Water/Sewer accounts for the period was \$7,445.04. Collection letters were sent out and payments of \$1,738.65 have been collected. The uncollected amount equals \$5,706.39. These are accounts that were for the most part finalized through October 31, 2018.

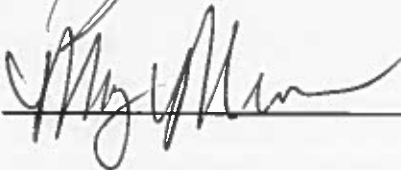
Water:	\$3,318.37
Sewer:	\$2,388.02


Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN  _____

BOARD MEMBER MITCHELL DAY  _____

BOARD MEMBER MICHAEL A. LANDIS  _____

ATTEST  _____
CLERK-TREASURER ANGIE MCKEE