



Minutes of the Goshen Common Council Regular Meeting of May 18, 2021

6:00 p.m. Council Chambers, Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Mayor Jeremy Stutsman called the meeting to order and led in the Pledge of Allegiance

Present: Megan Eichorn (District 4), Julia King (At-Large), Jim McKee (District 1),
Doug Nisley (District 2), Gilberto Pérez, Jr. (District 5), Matt Schrock (District 3),
Council President Brett Weddell (At-Large), Youth Advisor Hazany Palomino (Non-voting)

Absent: None

King/Eichorn moved to approve the minutes of May 4, 2021. PASSED 7-0

King/Pérez moved to approve the agenda as presented. PASSED 7-0

Privilege of the Floor

No one spoke.

Presentation on Vehicle Purchase

Mayor introduced issue. Fleet Manager Carl Gaines explained various current challenges for City vehicle fleet management, including shortages of microchips and other critical parts, increasing prices, long delays for new vehicles. Said large vehicles are likely not to be received until 2023 at this point; need to be pro-active and "get name on list." Gaines distributed document with price comparisons for comparable vehicles purchased in recent years (*Exhibit A*), pointed out dump trucks specifically. Said that keeping up with five-year capital plan should include placing orders earlier than planned; 2020 was a lost year. Said he has revamped five-year capital plan, which is available if anyone wishes to see it.

Mayor commented, including that additional appropriation later in year might be needed. Mayor and Gaines commented further on price increases for vehicles, parts, fuel.

Gaines informed council of currently-underway effort to recover fuel taxes that have been paid at the pump over last few years.



Pérez asked about number of vehicles to be purchased. Gaines gave cost examples: police cars, dump trucks, sewer truck, medics.

Eichorn asked whether incoming funds could be used to offset vehicles expenses. Mayor said he did not think American Rescue Plan funds could. Said we are in good financial position, at 90% cash balance.

Mayor said probably in June would inform council about larger order and additional appropriation dollar amount.

Resolution 2021-14 Local Roads and Bridges Matching Grant Agreement with InDOT for Reconstruction Work along Madison Street and College Avenue Corridors

Weddell/Nisley moved for passage of Resolution 2021-14.

Director of Public Works Dustin Sailor introduced the resolution and summarized the project, which is Community Crossroads grant project for the year. Said most likely local match will come from MVH-Restricted Additional Appropriation.

Schrock asked if lane markings would be same and if traffic light at Madison/Fifth would disappear. Sailor said markings would be the same and there were no plans to remove traffic light.

Voice Vote to pass Resolution 2021-14: PASSED 7-0

Resolution 2021-16 Approve Disposal of Real Estate in the 200-Block of West Monroe Street

Weddell/McKee moved for passage of Resolution 2021-16.

Weddell said he was surprised to see this item on the agenda, as Redevelopment Commission had not approved moving forward with sale. Discussion as to which property this was, recollections of commission meeting. Mayor suggested tabling.

Weddell/Eichorn moved to table Resolution 2021-16.

Voice Vote to table Resolution 2021-16: PASSED 7-0

Resolution 2021-17 Approve Disposal of Real Estate at 209 West Monroe Street

Weddell/Eichorn moved for passage of Resolution 2021-17.

Weddell said current renter is interested in purchasing.

Voice Vote to pass Resolution 2021-17: PASSED 7-0



Resolution 2021-18 Approve Disposal of Real Estate at 217 West Wilden Avenue

Weddell/Pérez moved for passage of Resolution 2021-18.

King asked about status. Mayor said this is Kidder property that required cleanup and demolition. Weddell said this is a good infill opportunity.

Voice Vote to pass Resolution 2021-18: PASSED 7-0

Ordinance 5087 An Ordinance of the Common Council of the City of Goshen, Indiana, Authorizing the Issuance of the City of Goshen, Indiana Multifamily Housing Revenue Bonds, Series 2021 (Green Oaks of Goshen Project) in One or More Series, Taxable and/or Tax-Exempt, in a Maximum Aggregate Principal Amount Not to Exceed Twenty-Five Million Dollars (\$25,000,000) and Approving and Authorizing Other Actions in Respect Thereto

Weddell/McKee moved for passage of Ordinance 5087 on first reading.

Scott Krapf noted that Economic Development Commission met and passed a resolution earlier in the day. Explained that scope has not changed, but construction costs have increased. Reiterated that these are conduit bonds that City has no liability for.

Schrock asked about anticipated start date. Jared Isenthal of Evergreen replied that July or August construction start date for 14-month project was current plan.

Voice vote to pass Ordinance 5087 on first reading. PASSED 7-0

Unanimous consent was granted to hear second reading.

Weddell/Pérez moved for passage of Ordinance 5087 on second and final reading.

Voice vote to pass Ordinance 5087 on second and final reading. PASSED 7-0

Ordinance 5083 Amend Ordinance 5065, 2021 Compensation for Civil City and Utilities Employees, as Amended by Ordinance 5081, to Clarify Payment of ASE Certification Bonus

Weddell/Nisley moved for passage of Ordinance 5083 on first reading.

City Attorney Bodie Stegelmann explained that the amendment would change manner of ASE Certification Bonus payment.



Nisley said Gaines has been paid in lump sum from first of year already. Said Forgey and Gaines are fine with biweekly pay, but employees want lump sum. Said he, Gaines and Mayor came to consensus but had not spoken with Clerk-Treasurer.

Scharf said Central Garage runs a tight ship; want timekeeping/payroll system also to be tidy and efficient. Highlighted equivalent service of direct deposits with up to four accounts for each employee at their choice. Distributed memo (*Exhibit B*).

Nisley said that two employees he spoke with said it was giving them the money to spend, which they did not want. Said other pays in city occur at year-end; with difficulty finding/keeping employees this little things should be done their way. McKee concurred.

King said she is sympathetic to difficulty with change. Pointed to Indiana code, saying this is not council role.

Gaines said the total number of employees with certifications would increase, and that they are disgruntled.

Weddell asked whether current two employees could maintain past payment method, with new employees paid biweekly. Discussion on contract terms, etc. Stegelmann said language in memo (*Exhibit B*) applies when there is not a specific provision otherwise.

Mayor stated Teamsters negotiations open only for 2022-23 wages in July unless both sides open up for other provisions.

Eichorn asked to clarify whether or not other employees are paid with lump sum.

Payroll & Records staff member Emily Bush-Pearson said Master Fire and Paramedic pays were made lump sum end-of-year; other Water/Sewer certifications paid biweekly. Said she thought biweekly would be more uniform but payroll staff would do whatever was required. Eichorn asked about tracking process. Bush-Pearson said they use "cheat sheets," keep in contact with Dept. Heads, maintain sheets.

Further discussion on various communications, requests, details. In response to Weddell query, Stegelmann suggested language to "grandfather" two current employees manner of payment.

Youth Advisor Hazany Palomino said it is difficult for council to be involved with such detail; suggested more communication.

Mayor asked Gaines about staying same for 2021, discussing change for 2022. Gaines noted portion already paid for 2021.

Pérez suggested three-way conversation.

**King/Pérez moved to table Ordinance 5083 to allow time for staff/employee meeting.
Roll call vote to table Ordinance 5083 PASSED 5-2:**

| | |
|----------|-----|
| Eichorn: | Yes |
| King: | Yes |



McKee: Yes
Nisley: No
Pérez: Yes
Schrock: Yes
Weddell: No

Ordinance 5084 COVID-19 Vaccination Incentive

Weddell/Pérez moved for passage of Ordinance 5084 on first reading.

Mayor introduced measure, provided background with mention of 75% leave pay from City, federal 80 hours. Emphasized incentive, not punishment. Said appointments at clinics are available; deadline for employees to submit cards is July 23. Noted large amount of disinformation about vaccinations circulating. Wants to minimize total staff sick days.

Eichom plugged vaccination clinic at Goshen High School.

Pérez wondered about lowering 80% threshold. Mayor noted exemption for medical reason. Pérez asked about current vaccination rates among employees. Mayor said larger departments lagging around 25-30%, office staff higher. Palomino asked about reasons.

Weddell mentioned low-risk persons who might choose not to get vaccinations. Mayor said does not look down on such persons, this is just an incentive.

Eichom noted snowball effect with quarantines when people choose not to be vaccinated.

Weddell asked whether staff vaccination appointments are paid time. Mayor affirmed.

Voice vote to pass Ordinance 5084 on first reading. PASSED 7-0

Unanimous consent was granted to hear second reading.

Weddell/Pérez moved for passage of Ordinance 5084 on second and final reading.

Voice vote to pass Ordinance 5084 on second and final reading. PASSED 7-0

Ordinance 5085 Establishing an ARP Coronavirus Local Fiscal Recovery Fund

Weddell/Pérez moved for passage of Ordinance 5085 on first reading.

Mayor introduced measure, outlined upcoming process to plan for use of funds.

Voice vote to pass Ordinance 5085 on first reading. PASSED 7-0



Unanimous consent was granted to hear second reading.

Weddell/Pérez moved for passage of Ordinance 5085 on second and final reading. PASSED 7-0 *

**No second reading final vote was taken (approx 7:24 pm). Apparently accidental, with laughter during transition immediately to presentation of Ordinance 5086. Council consensus to approve was clear, with no objections. To be affirmed with passage of these minutes.*

Ordinance 5086 Establishing an OCRA Sensory Trail Fund

Grant Writer and Educator Theresa Sailor presented on the Sensory Trail Project (slides attached as *Exhibit D*), connecting persons with disabilities with nature via addition of accessibility and technological features to existing trails. Discussed location options presently under consideration. Said features and app, which will be developed by local students, will continue to be developed and added to over time.

Eichorn asked whether students would be available to make upgrades/updates to app. Sailor said code comments are being included; will be sharing with other communities as well. Eichorn said project is great idea.

Weddell/King moved for passage of Ordinance 5086 on first reading.

Mayor shared that his late niece was an ADEC client who was very much looking forward to this trail.

Voice vote to pass Ordinance 5086 on first reading. PASSED 7-0

Unanimous consent was granted to hear second reading.

Weddell/King moved for passage of Ordinance 5086 on second and final reading.

Voice vote to pass Ordinance 5086 on second and final reading. PASSED 7-0

Ordinance 5082 Additional Appropriations for Fund 203: MVH-Restricted and Fund 495: OCRA Sensory Trail Grant

Weddell/Pérez moved for passage of Ordinance 5082 on second and final reading.

Voice vote to pass Ordinance 5082 on second and final reading. PASSED 7-0

Elected Official Reports



Nisley: Reported that airport had best fuel sales month since 2005-2006. Said they need more airplane hangars, with 10-15 currently on waiting list.

Weddell: Briefed council on Redevelopment Commission meeting, including downtown under-sidewalk vaults and potential ordinance/enforcement in 2022 for property owners who pass on the incentive program.

McKee: Asked when "Stahly property" apartment complex (NE corner of Plymouth/Indiana) project would start. Mayor said rising construction prices have delayed the project.

Mayor: Presented Executive Order 2021-03: Orders Related to COVID-19 Declared Emergency (*Exhibit C*).

Noted that absentee voting is no longer allowed for boards/commissions, with a mechanism for special permission allowed.

Asked Director of Public Works Dustin Sailor to updated the council on Douglas/Reynolds poor soil condition situation and method of soil stabilization by incorporating cement. (*Also presented to Board of Works with slides on 5/17/21*)

Eichorn/King moved to adjourn. PASSED 7-0

Meeting Adjourned 7:57 p.m.

Exhibit A (3 pgs): Recent Vehicle Purchase Price Comparisons

Exhibit B (1 pg): Clerk-Treasurer Memo re: Ordinance 5083

Exhibit C (4 pgs): Executive Order 2021-03

Exhibit D (15 pgs): Sensory Trail Presentation Slides

APPROVED:

A handwritten signature in black ink, appearing to read "J. Stutsman", is written over a horizontal line. Below the line, the text "Jeremy P. Stutsman, Mayor of Goshen" is printed.

Jeremy P. Stutsman, Mayor of Goshen

ATTEST:

Adam C. Scharf, Goshen City Clerk-Treasurer

5/18/21 Council EXHIBIT A

| Asset # | Asset Description | Make | Model | Type | Purchase Date | Year Acquired | Cost |
|---------|--------------------------|----------------------|--------------------------|-----------|---------------|---------------|--------------|
| F925 | 2003 Medtec Medic (0332) | Medtec | 4300 International DT466 | AMBULANCE | 10/29/02 | 2002 | \$129,500.00 |
| F926 | 2006 Medtec Medic (1572) | Medtec/INTERNATIONAL | Type 1 AD/4300LP | AMBULANCE | 1/23/06 | 2006 | \$139,000.00 |

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|------|--------------------------------|--------------|--------|-----------|----------|------|--------------|
| F921 | 2013 Freightliner Medic (0331) | Freightliner | M2 | AMBULANCE | 5/10/13 | 2013 | \$244,735.50 |
| F923 | 2017 Freightliner Medic (2524) | Freightliner | M2-106 | AMBULANCE | 5/24/17 | 2017 | \$160,243.00 |
| F924 | 2021 Freightliner Medic | Freightliner | M2-106 | AMBULANCE | 12/28/20 | 2020 | \$267,000.00 |

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|------|------------------|------|--------|-----|----------|------|-------------|
| 1108 | 2015 Ford Fusion | Ford | Fusion | CAR | 12/20/17 | 2017 | \$14,243.00 |
| 1107 | 2017 Ford Fusion | Ford | Fusion | CAR | 12/9/20 | 2020 | \$17,900.00 |

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|-----|------------------------|------|--------|-----|---------|------|-------------|
| 155 | 2017 Interceptor Sedan | Ford | Taurus | CAR | 4/26/17 | 2017 | \$29,959.20 |
| 160 | 2018 Ford Taurus | Ford | Taurus | CAR | 9/6/18 | 2018 | \$30,809.00 |

| | | | | | | | |
|-----|--------------------|-------|---------|-----|---------|------|-------------|
| 164 | 2019 Dodge Charger | Dodge | Charger | CAR | 2/26/19 | 2019 | \$24,608.00 |
| 176 | 2021 Dodge Charger | Dodge | Charger | CAR | 3/22/21 | 2021 | \$27,426.00 |

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|------|------------------------|-----|--------|------------|---------|------|----------------|
| F991 | 2002 KME Ladder (5025) | KME | Aerial | FIRE TRUCK | 8/26/02 | 2002 | \$659,000.00 |
| F991 | Ladder replacement | | Aerial | Fire truck | | | \$1,600,000.00 |

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|------|----------------------------|--------|--------|------------|--------|------|----------------|
| F993 | 2012 Pierce Ladder (25770) | Pierce | Aerial | FIRE TRUCK | 9/6/12 | 2012 | \$675,882.00 |
| F993 | Quint replacement | | Aerial | Fire truck | | | \$1,200,000.00 |

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|------|----------------------------|--------|----------|------------|---------|------|--------------|
| F945 | 2006 Pierce Engine (17647) | Pierce | Enforcer | FIRE TRUCK | 6/21/06 | 2006 | \$200,000.00 |
| F944 | 2020 Pierce Engine (34368) | Pierce | Enforcer | FIRE TRUCK | 6/2/20 | 2020 | \$534,100.00 |

| Asset # | Asset Description | Make | Model | Type | Purchase Date | Year Acquired | Cost |
|---------|-----------------------|---------------------|-----------------|-----------|---------------|---------------|--------------|
| 435 | 2012 Vactor 2100 plus | Freightliner/Vactor | 114SD/2100 Plus | SEWER TRK | 7/9/12 | 2012 | \$334,702.00 |
| 436 | 2016 Vactor 2100 Plus | Freightliner/Vactor | 114SD/2100 Plus | SEWER TRK | 2/26/16 | 2016 | \$405,000.00 |
| NEW | 2021 Vactor | | | | | | \$460,000.00 |

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|------|----------------------|-----------|-------|-----|---------|------|-------------|
| 126 | 2014 Chevy Tahoe | Chevrolet | Tahoe | SUV | 4/23/14 | 2014 | \$25,993.55 |
| 1101 | 2020 Chevrolet Tahoe | Chevrolet | Tahoe | SUV | 5/8/20 | 2020 | \$38,010.00 |

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|-----|----------------------|------|----------|-----|---------|------|-------------|
| 156 | 2017 Interceptor SUV | Ford | Explorer | SUV | 4/26/17 | 2017 | \$31,327.28 |
| 172 | 2020 Ford Explorer | Ford | Explorer | SUV | 6/23/20 | 2020 | \$39,059.00 |

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|-----|--------------------|-------|---------|-----|--------|------|-------------|
| 161 | 2019 Dodge Durango | Dodge | Durango | SUV | 2/4/19 | 2019 | \$28,045.00 |
| | 2021 Dodge Durango | Dodge | Durango | SUV | | | \$33,000.00 |

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|-----|-------------------------------------|---------------|-------------|-------------|----------|------|--------------|
| 307 | 2006 Freightliner Single Axle Dump | Freightliner | Single Axle | TRUCK | 10/26/05 | 2005 | \$109,740.00 |
| 310 | 2012 Single Axle Plow Truck | Freightliner | Single Axle | TRUCK | 11/25/11 | 2011 | \$136,082.33 |
| 345 | 2017 Freightliner Single Axle | Freightliner | Single Axle | TRUCK | 3/25/16 | 2016 | \$160,792.00 |
| 357 | 2018 Intl Single Axle Dump | International | 7400 | Single Axle | 5/7/18 | 2018 | \$136,938.00 |
| 360 | 2021 International Single Axle Dump | International | HV607 | Single Axle | 7/16/20 | 2020 | \$148,731.53 |
| | 2022 Single Axle Dump | Freightliner | Single Axle | Single Axle | | 2022 | \$178,000.00 |

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|-----|-------------------------------|--------------|-------------|-------|----------|------|--------------|
| 304 | 2012 Tandem Dump Truck | Freightliner | Tandem Axle | TRUCK | 10/28/11 | 2011 | \$149,775.34 |
| 359 | 2020 Freightliner Tandam Axle | Freightliner | Tandem Axle | TRUCK | 9/9/19 | 2019 | \$163,375.00 |

| Asset # | Asset Description | Make | Model | Type | Purchase Date | Year Acquired | Cost |
|---------|-------------------|------|---------|-------|---------------|---------------|-------------|
| 965 | 2013 Ford F150 | Ford | F150 XL | TRUCK | 10/17/13 | 2013 | \$22,596.00 |
| 206 | 2016 Ford F150 XL | Ford | F150 | TRUCK | 3/3/16 | 2016 | \$26,311.69 |
| 719 | 2018 Ford F150 | Ford | F150 | TRUCK | 2/7/18 | 2018 | \$31,997.00 |

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|-----|--------------------|------|------|-------|----------|------|-------------|
| 963 | 2015 Ford F350 4WD | Ford | F350 | TRUCK | 11/19/14 | 2014 | \$29,962.02 |
| 335 | 2019 Ford F350 Red | Ford | F350 | Truck | 2/26/19 | 2019 | \$36,700.00 |

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|-----|---------------------------|------|------------|-------|----------|------|-------------|
| 378 | 2015 Ford F550 Dump Truck | Ford | F550 | TRUCK | 12/30/14 | 2014 | \$44,655.50 |
| 358 | 2019 Ford F550 Dump Truck | Ford | F550 Super | TRUCK | 5/23/19 | 2019 | \$51,709.00 |
| NEW | 2021 Ford F550 Truck | | | | | | \$88,000.00 |

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|-----|--------------------------|------|------|-------|----------|------|-------------|
| 707 | 2015 Ford F250 @ airport | Ford | F250 | TRUCK | 3/30/15 | 2015 | \$24,392.00 |
| 201 | 2016 Ford F250 | Ford | F250 | TRUCK | 6/9/16 | 2016 | \$26,979.54 |
| 603 | 2018 Ford F250 | Ford | F250 | TRUCK | 12/14/17 | 2017 | \$32,619.86 |
| 960 | 2021 Ford F250 Blue | Ford | F250 | TRUCK | 1/6/21 | 2021 | \$37,000.00 |



City Clerk-Treasurer
CITY OF GOSHEN
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18 May 2021

To: Goshen Common Council
From: Adam Scharf, City Clerk-Treasurer
Re: Ordinance 5083

Retroactive pay from January 1st for certifications for Central Garage employees has already been paid.

The proposed amendment to revert manner of payment to a year-end lump sum would currently apply to two (2) city employees. All other employees with certification pay, including Teamsters employees, are paid as part of the biweekly paycheck. Uniformity is key to efficiency, and as we redesign and implement the city's timekeeping and payroll system, eliminating special cases is key to the design. We submit that the state legislature recognized the need for the fiscal officer to have authority in the area of payroll as a means toward achieving coherent and functional systems:

IC 36-4-10-4.5 Third class cities; fiscal officer; duties

Sec. 4.5. (a) This section applies to third class cities.

(b) The fiscal officer is the head of the city department of finance. The fiscal officer shall do the following:

(1) Receive and care for all city money and pay the money out only on order of the approving body.

(2) Keep accounts showing when and from what sources the fiscal officer has received city money and when and to whom the fiscal officer has paid out city money.

(3) Prescribe payroll and account forms for all city offices.

(4) Prescribe the manner in which creditors, officers, and employees shall be paid.

At the same time, as a service and courtesy to city employees, we can gladly deliver equivalent effect of a year-end lump sum to ANY employee who wishes by setting up multiple separate direct deposits into different bank accounts at employee option. This option is already in use, including by Central Garage employees.

EXECUTIVE ORDER 2021-03
Orders Related to COVID-19 Declared Emergency

WHEREAS, the novel Coronavirus Disease 2019 (“COVID-19”) is a serious public health threat that continues to impact the State of Indiana, with *Twenty-Eight Thousand Eight Hundred Forty Four (28,844)*¹ confirmed cases in Elkhart County, including at least *Four Hundred Forty Three (443)* deaths in Elkhart County resulting from COVID-19;

WHEREAS, the United States Secretary of the Department of Health and Human Services, the President of the United States, and Indiana Governor Eric J. Holcomb have all declared an emergency based on the spread and effects of COVID-19, with Governor Holcomb’s current health disaster emergency declaration remaining in place through *May 31, 2021, under Executive Order 21-11*, signed by Governor Holcomb on *April 29, 2021*;

WHEREAS, the undersigned Mayor of the City of Goshen, Indiana previously signed Executive Orders 2020-01 through 2021-02 in an effort to slow the spread of COVID-19, and to help alleviate economic hardships caused to City of Goshen employees who miss work due to COVID-19 testing, self-isolation, and stay at home orders; and

WHEREAS, Executive Orders 2020-01 through 2021-02 appear to have slowed the spread of COVID-19, as the City’s monitoring of City employees has revealed no transmission of the COVID-19 virus from one City employee to another; and

WHEREAS, all City of Goshen employees have had multiple opportunities to receive the COVID-19 vaccination; and

WHEREAS, the City of Goshen seeks to take all reasonable steps to ensure that the delivery of vital public services are not interrupted, yet seeks to slow the spread of COVID-19 in order to protect the health and well-being of its employees, and the community generally.

NOW THEREFORE, I, Jeremy P. Stutsman, Mayor of the City of Goshen, do hereby ORDER the following:

1. **Declared Emergency.** That the City continues to recognize and acknowledge that the declared national COVID-19 public health emergency and the national emergency, and the declared state COVID-19 public health disaster emergency continue to apply to the City of Goshen.
2. **Safe Work Practices.** *Each City employee should keep abreast of current CDC guidance for protecting yourself and others (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting->*

¹ All text in this Executive Order found in *italics* represents substantive additions to prior Executive Orders.

sick/prevention.html) and, if not fully vaccinated², endeavor to follow the CDC guidance. When City employees meet internally, or with members of the public, the person leading the meeting shall ask all attendees if any attendee would like for attendees to wear a face covering over the nose and mouth. If anyone requests face coverings, then all attendees shall wear a face covering. City staff entering a home or a business shall ask the resident of the home or the business if they would like for the City employee to wear a face covering and the employee shall follow the wishes of the resident or business. All City employees must also fully comply with all Governor Holcomb's Executive Orders that deal with the workplace. Notwithstanding the foregoing, this paragraph does not apply to Police and Fire Department employees who are acting within the scope of their official job duties, or when City employees are responding to emergency conditions.

3. Public Meetings and Hearings.

a. City Council and Board of Public Works meetings and hearings shall be conducted with members physically present. Board or member attendance at public meetings of other boards or committees shall be determined by the City Department Head under whose direction the board or committee meets, *e.g.* the Community Development Director shall determine whether members of the Plan Commission can participate in meetings of the Plan Commission by electronic communication. Any such Department Head shall have their plan for meetings or hearings approved by myself. *Board members must be physically present at a meeting in order to vote on an item before board on which the person serves, unless such board member is excused, for a medical or other reason, by myself or the Department Head under whose direction the board or committee meets.*

b. All public meetings and hearings shall be open to the public through Zoom, or a similar technology that allows for public participation in the meetings through electronic means. The public will be provided a link to log in to public meetings and hearings, and will be given an opportunity to request an opportunity to speak relative to a matter that is expected to be brought forth at the public meeting or hearing. Agendas for each public meeting and hearing may include rules that will be applicable to the meeting, which could include time limitations for comment by the public.

c. All meetings, *and all persons attending such meetings*, must comply with the Indiana Code, Governor Holcomb's Executive Orders, guidance issued by Public Access Counsellor Luke Britt *and CDC guidance.*

² "Fully vaccinated" for COVID-19 shall mean the person has received all doses recommended for a vaccine, plus two (2) weeks have passed since the employee received the final dose of the vaccine.

d. *The number City staff, elected officials, and the public attending public meetings and hearings may be limited by myself to the extent necessary to maintain appropriate physical distancing.*

4. Standard to Remain Home from Work. All City of Goshen employees shall self-quarantine if they exhibit a fever of 100.4 or higher, along with other symptoms commonly associated with COVID-19 such as chills, a cough, difficulty breathing or shortness of breath, fatigue, muscle or body aches and pains, sore throat, diarrhea, headache, new loss of taste or smell, congestion or runny nose, and nausea or vomiting, OR if the employee lives in a household in which a household member has tested positive to COVID-19. *City employees remaining home under this Paragraph must use their accrued paid time off, including sick time, float, or vacation, in order to receive pay during their time off work – pay under Ordinance 5040 (Declared Emergency Paid Leave) shall no longer be available.* To protect the workplace and employees from exposure to COVID-19, and to ensure continued provision of essential services, City employees must follow the following protocols when they test positive, exhibit symptoms, or are exposed to COVID-19:

a. **Employee Tests Positive.** Regardless of whether the employee is symptomatic or asymptomatic, employees who test positive for COVID-19 must follow the following protocol:

- i. Notify supervisor and HR of test results and complete exposure report.
- ii. May not return to work for ten (10) days after the onset of COVID-19 symptoms, or ten (10) days after a positive test for COVID-19 if the employee never developed symptoms.
- iii. Must experience one (1) day without a fever, without the use of fever-reducing medications, and with improvement of other COVID-19 symptoms.
- iv. When returning to work must wear a face covering at all times for 14 days (except when working alone and not in contact with other employees).

b. **Employee Experiences Symptoms.** An employee who is symptomatic upon arrival to work or becomes sick with COVID-19 symptoms while at work must follow the following protocol:

- i. Notify supervisor and HR and complete exposure report
- ii. Employee must go home immediately, contact health care provider and arrange to have a COVID-19 test.
- iii. If test result negative, employee is eligible to work immediately.
- iv. If test result is positive, see Paragraph 4a. above.

c. **Household Member Tests Positive.** Regardless of whether the employee is symptomatic or asymptomatic, an employee who has a household member who tests positive for COVID-19 must follow the following protocol:

i. If the employee has not been fully vaccinated or the employee has not tested positive for COVID-19 during the Ninety days prior to a household member's positive test, the employee must follow the following:


1. Notify supervisor and HR and complete exposure report
2. Must go home immediately, contact health care provider and arrange to have a COVID-19 test. The test should be conducted 5-7 days after the household member was tested.
3. Employee to notify HR of test results.
4. Employee may not return to work for 14 days after the household member's positive test.

ii. If the employee has been fully vaccinated, or if the employee has tested positive for COVID-19 during the Ninety days prior to a household member's positive test, the employee may report to work.

iii. **All Other Exposures or Potential Exposures.** For any exposure not listed in Paragraph 4a. – 4c. above, the employee must complete the exposure report and shall follow the CDC guidelines found in paragraph 2 above.

5. Effective Executive Orders. This Executive Order shall be effective upon execution. All prior Executive Orders shall be repealed.

Dated this the 18th day of May, 2021.


Jeremy P. Stutsman, Mayor

5/18/21 Council Exhibit D



Goshen Sensory Trail Grant

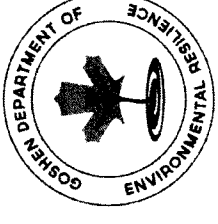
Project Goals

Connect persons with disabilities to the positive physiological and psychological benefits of the natural environment

Partners

City of Goshen & ADEC, Inc.

Funding: 100% Funded through by the Community Connections for People with Disabilities (CCPWD) grant, offered through the Indiana Division of Disability and Rehabilitative Services (DDRS), in partnership with the Indiana Office of Community and Rural Affairs (OCRA).



Goshen Sensory Trail Grant

Components

- **The Trail:** Utilize approximately **4 miles of two existing public trails** with natural habitats, develop a **free public GPS-enabled app** to connect users to the natural features of the trail, add **accessibility features** designed to accommodate adults with diverse disabilities, including physical, intellectual, and developmental disabilities.
- **The Lending Library:** 10 iPads that can be checked out to ensure persons have access to the trail app and the complete trail experience.
- **24-hour Nature Access:** Install three stationary nature web cameras to access to the natural environment for persons unable to participate in the trail experience physically.

Goshen Sensory Trail Designated Paths



id 127



Goshen Sensory Trail App

name may change

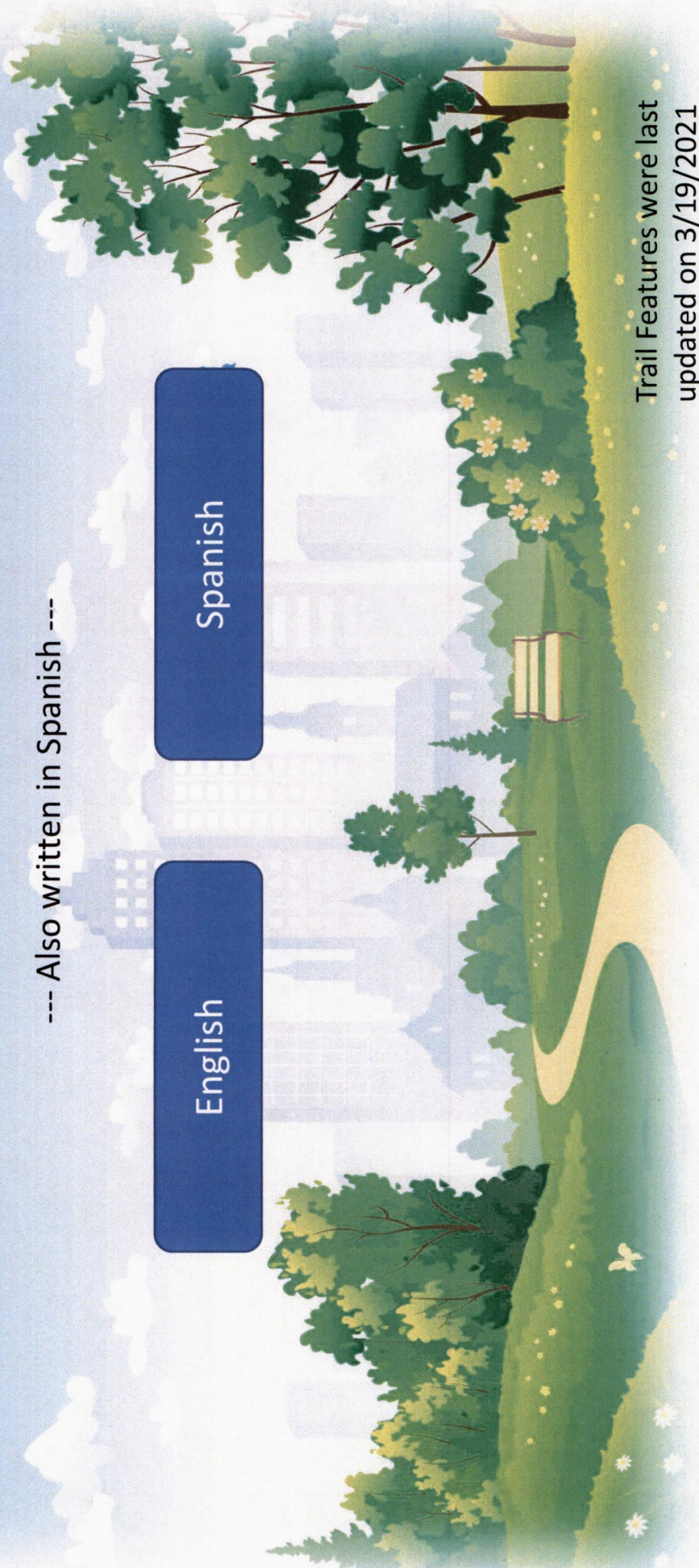
The Sensory Trail was created out of a partnership between the City of Goshen and ADEC, Inc.

--- Also written in Spanish ---

English

Spanish

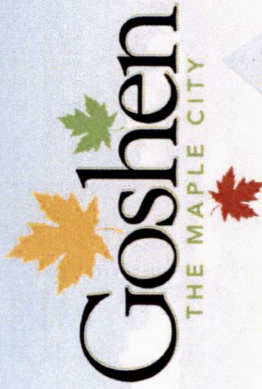
Trail Features were last updated on 3/19/2021



Goshen Sensory Trail App

name may change

The Sensory Trail was created out of a partnership between the City of Goshen and ADEC, Inc.



Something about City of Goshen.



Something about ADEC, Inc.

This project was paid for by the Community Connections for People with Disabilities (CCPWD) grant, offered through the Indiana Division of Disability and Rehabilitative Services (DDRS), in partnership with the Indiana Office of Community and Rural Affairs (OCRA). The CCPWD grant opportunity is a Community Development Block Grant made available due to supplemental CDBG Coronavirus (CDBG-CV) funds authorized under the CARES Act.

Continue



Notifications

I prefer notifications to vibrate

I prefer audio notifications.

I prefer visual only notifications.

These will all be images with the words

Zoom Features

Volume Control



Once someone selects
on this page the
program automatically
moves on.

Choose Trail Features to Explore

I want a random set of
features

Select Your Senses
see, hear, smell, taste, touch

Select Living Things
flora, fauna, birds,
bacteria & Fungai, fish

Body Balance Adventures

Music on the Trail

These will
all be
images
with the
words



Select Senses and Tap Go

May select more than one

See

Smell

Taste

Hear

Touch

These will
all be
images with
the words

Back

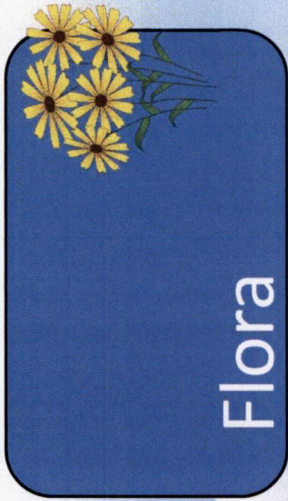
Go



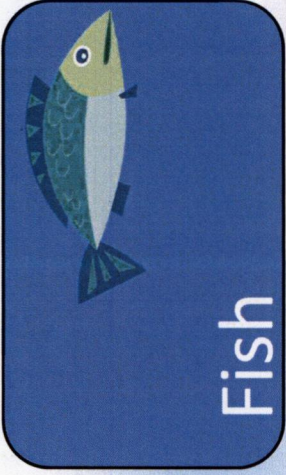
Select Features and Tap Go

May select more than one

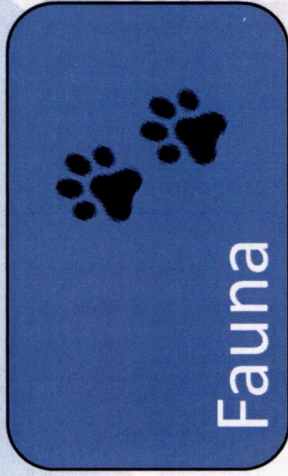
These will all be images with the words



Flora



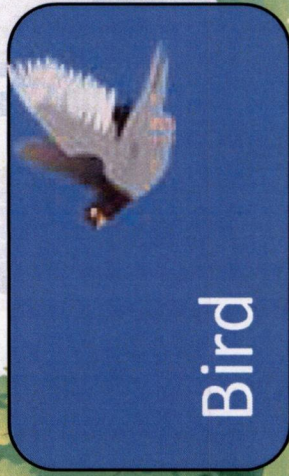
Fish



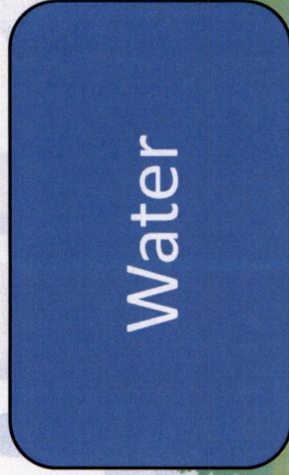
Fauna



Bacteria &
Fungai



Bird



Water

Back

Go





Home



See the Trail





Home



See the Trail



Black Walnut
Tree



You are here!



Blue Violet



Common
Milkweed



X

Name: Common Blue Violet, *Viola sororia*



Credits: Biopix



Credits: Cambridge Wildflowers

Description



The common blue violet (*Viola sororia*, *Violaceae*) is native to most of central and eastern North America. It is a common sight in lawns, gardens, sidewalk cracks and along trailsides. The common blue violet is typically considered a “weed” because of its relative ease in adapting to human disturbance, but it pushes the definition because it has been on this continent for a very long time. The leaves and flowers of the common blue violet, along with many other species, are edible and medicinal. When the flower is in bloom is the best time to ensure that you have correctly identified the plant if you are planning to eat it, there are a few toxic look-a-likes! (*Illinois Extension*)



Fun Facts

Wild Indiana blue violets are edible and can be used as a sweet garnish or to lend flavor and color to a dish. If its your first time, you should go easy on the flowers. Eating too many can sometimes lead to an upset stomach or diarrhea. (*Purdue.edu*)



Credits: Chestnut School of Herbal Medicine



Home



See the Trail



Black Walnut
Tree



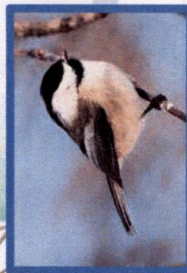
Blue Violet



You are here!



Carolina
Chickadee



Name: Black-capped Chickadee,
Poecile atricapillus



Credits: Biopix

Hear it Sing



Credits: Cornell Lab of Ornithology



Credits: Perky Pet

Description



Chickadees have a very sophisticated signaling system, using their call to warn others about the speed a predator is moving, and the level of threat posed by a predator. They also use different calls for different species of predator. This is done with the “dee” notes. The distinctive “chickadee-dee-dee” call sometimes contains one “dee” at the end, or may contain multiple “dee” notes at the end.

Credits: James Knott

X



Fun Facts

Chickadees are thrifty and they plan ahead, and these skills help them survive in winter. They require the equivalent of 250 sunflower seeds a day. To make sure they are prepared when food becomes scarce, they store their food. (Indianaaudubon.org)



Home



See the Trail

Notice: Trip Hazard
– Uneven path



You are here!

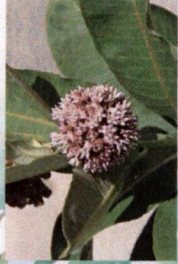


Approximately 10 feet.



Pileated

Woodpecker



Common

Milkweed

