

GOSHEN PARKS AND RECREATION PARK BOARD MINUTES

**Date:** April 16, 2018

**Time:** 5:30pm

**Place:** 410 W Plymouth Avenue, Rieth Interpretive Center

**Present:** Roger Nafziger, President; Barb Swartley, Member; Jim Wellington, Member; Doug Yoder, Secretary

**Also Present:** Don Shuler, Park Attorney; Tanya Heyde, Superintendent; Kevin Yoder, Maintenance Director; Kimberlee Stephens, Recreation Supervisor; Staycie Howland, Administrative Office; Julia Gautsche, City Council.

**I. Call to Order**

Nafziger called the meeting to order at 5:33 PM.

**II. Motion to Amend Agenda**

None

**III. Approval of March 19, 2018 Park Board Minutes**

Nafziger called for a motion to approve the Park Board Minutes of March 19, 2018. On a motion by Wellington, second by Swartley, ayes carried.

**IV. Approval of Parks And Recreation Payable Dockets**

Nafziger called for a motion to approve the Parks and Recreation Payable Docket for March 2018. On a motion by Wellington, second by Swartley, ayes carried.

**V. Approval of Park Gifts**

Nafziger called for a motion to approve the Parks Gifts for March 2018. On a motion by Swartley, second by Wellington, ayes carried.

**VI. Approval of Park Gifts Expense**

Nafziger called for a motion to approve the Parks Gifts Expenditures for March 2018. On a motion by Swartley, second by Wellington, ayes carried.

**VII. Public Presentations and Correspondence**

**VIII. Approval of Superintendent and Director Reports**

Nafziger called for the approval of the Superintendent and Director reports as presented. On a motion by Wellington, second by Yoder, ayes carried.

**IX. New Business**

**1. Metrofax**

Heyde presented the board with an agreement with Metrofax allowing the Department to change their fax service to email based fax rather than a segregated phone line fax to reduce the cost of faxing. Heyde requested authorization from the Board to enter into and execute the contract. On a motion by Wellington, second by Swartley, ayes carried

**2. Flood Update**

Heyde updated the Board that there was a meeting with city officials, departments and stakeholders to discuss the possibility of Rieth Center expansion to accommodate Park

offices. The Board discussed parking and maintaining the integrity of the Rieth Center and increasing the use of the building. Heyde informed the Board that the flooded Park office building would need to be demolished since it cannot be brought to pre-flood conditions. Heyde updated the Board of the affected equipment from the flooding event and the actions that were executed to address the loss.

**3. Environmental Advisory Commission**

Heyde presented the Board with a draft ordinance creating the Goshen Environmental Advisory Commission and prescribing the powers and duties of the Commission. Heyde informed that the group is to be an advisory Commission meeting once each month. The Commission will consist of nine members; three appointed by the Mayor, three appointed by City Council and three appointed by Park Board. The Mayor will appoint a director to direct the Commissions activities. The ordinance is on the April 17, 2018 Council agenda.

**4. Recreation Service Agreements**

Stephens presented the Board with a service agreement for Bruce Abbott to umpire the adult summer Softball league and requested approval to enter into and execute the agreement. On a motion by Swartley, second by Wellington, ayes carried.

**5. Grace Community Special Event Application**

Heyde presented the Board with a special event contract from Grace Community Church to hold a 5k and a 10k run expanding through Mullet Park, Shanklin Park and The Millrace Trail to the Goshen Dam and back. Revenue will not be received on Park property and a certificate of liability will be required. The fees associated with facility use will be \$300.00 for the event. On a motion by Wellington, second by Swartley, ayes carried.

**6. Wedding Special Event Application**

Heyde presented the Board with a special event contract from Silvia Sandavol to hold an outdoor wedding at the Abshire Cabin. The facility fees will be \$314.00 for the event. On a motion by Wellington, second by Swartley, ayes carried.

**X. Old Business**

None

**Park Board Signatures:**  
**Approved this Monday, May 21, 2018**

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Ms. Barbara Swartley, Member

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Dr. James Wellington, Member

Mr. Doug Yoder, Secretary ATTEST:

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Mr. Roger Nafziger, President

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Mr. J. D. Hershberger, Vice President