

**Goshen Parks and Recreation Board
Regular Meeting Agenda
City Courts Building, 111 East Jefferson Street, Goshen, Indiana
Monday October 18, 2021, 4:30 PM**

- I. Call to Order
- II. Motion to Amend Agenda
- III. Approval of the Septemebr 2021, Park Board Minutes
- IV. Approval of Parks and Recreation Payable Docket, August 2021

August, 2021 Payable Docket

Personnel Services	<u>\$144,488.52</u>
Supplies	<u>\$28,488.21</u>
Other Services and Charges	<u>\$51,248.00</u>
Capital Outlays	<u>\$1,047.11</u>
Non-Appropriated	<u>\$5,191.80</u>
Total Payable Docket	<u>\$230,463.64</u>

Approval of Parks and Recreation Gifts, August 2021

August Gift Expenditures

Gift/Kid's Triathlon	<u>\$8,512.90</u>
Gift/Pool Receipts	<u>\$3,388.21</u>
Gift/Fidler Pond	<u>\$100.00</u>
Gift/Mill St Park	<u>\$1,035.00</u>
Gift/Adult Triathlon	<u>\$6,847.97</u>
Total Gift Expenditures	<u>\$19,949.08</u>

August Gift Revenue

Park Gift/Interest	<u>\$21.96</u>
Park/Gift Misc Donation	<u>\$1,431.24</u>
Park/Adult Triathlon	<u>\$5,000.00</u>
Total Gift Revenues	<u>\$6,453.20</u>

- V. Public Presentations and Correspondence
- VI. Approval of Superintendent and Director Reports
- VII. New Business
 - 1.) Amend January through Septmber Agendas, correcting year – Howland
 - 2.) Notice of Public Hearing and Notice of Adoption Declaratory Resolution – Informational Only
- VIII. Old Business
 - None

Distribution:

Park Department	Parks and Recreation Board	Others	Media
Tanya Heyde	Roger Nafziger	Jeremy Stutsman, Mayor	Goshen News
Kevin Yoder	Bill Veenstra	Donald Shuler, Attorney	Elkhart Truth
Kimberlee Stephens	Jenni Samuel	Matt Schrock, City Council	The Paper
Staycie Howland	Jennifer Shell	Julia King, City Council	File
	James Wellington	Ashley Garcia Coto, Youth Advisor	

Park Board Signatures:
Approved this Monday, October 18, 2021

Roger Nafziger, Member

Jennifer Shell, President

James Wellington, Member

Jenni Samuel, Vice President

Bill Veenstra, Secretary ATTEST: _____

GOSHEN PARKS AND RECREATION PARK BOARD MINUTES

Date: September 20, 2021

Time: 4:30 pm

Place: City Courts Building, 111 East Jefferson Street, Goshen, Indiana

Physically Present: Tanya Heyde, Superintendent; Kevin Yoder, Maintenance Director; Kimberlee Stephens, Recreation Supervisor; Staycie Howland, Administrative Office, Don Shuler, Park Attorney; Jim Wellington, Member; Jennifer Shell, President; Jenni Samuel, Vice President; Matt Schrock, Council; Julia King, Council; Doug Nisley, Council; Megan Eichorn, Council; Jenna Crawford, Resident.

I. Call to Order

Shell called the meeting to order at 4:30 PM.

II. Motion to Amend Agenda

III. Approval August 2021 Park Board Minutes

Shell called for a motion to approve the Park Board Minutes for August 2021. On a motion by Wellington, Seconded by Samuel, ayes carried.

IV. Approval of Park Payable Docket, July 2021

Shell called for a motion to approve the Payable Docket for July 2021 as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

Approval of Park Gifts Expenditures, July 2021

Shell called for a motion to approve the Gift Expenditures for July 2021 as presented. On a motion by Wellington Seconded by Samuel, ayes carried.

Approval of Park Gifts Revenue, for July 2021

Shell called for a motion to approve the Gift Revenue for July 2021 as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

V. Public Presentations and Correspondence

Goshen resident, Jenna Crawford addressed the Board with her concerns about Youth Drag Shows. Crawford stated there are some Goshen citizens and herself who are wondering if a measure, rule, or ordinance can be put in place by the parks department in order to eliminate the possibility of another advertised youth drag show that certain people attempted to get away with in Shanklin Park.

Crawford explained they simply desire that the community, and especially our community's leaders, be determined to protect the most vulnerable among us- children and teens from sexualization, perversion, or predators. All of us should be able to unite around this goal, but as we've brought the issue of the youth drag show before the Goshen Community Schools board and Goshen city council multiple times, no one has made any attempt to help us or stand up for children.

Crawford also suggested some examples for what she believes to be protective measures or rules the parks department could put in place are as follows:

1. Set an age requirement for any and all events, like the Pride event, that center around sexuality, sexual preference, and sexual habits. For example, "We require that all participants in Pride events or any similar events be 18 years old or older."
2. Explicitly state in your "Special Use Event Application" something like the following: "Events that include youth drag shows or any other activity that places children in a vulnerable situation will not be approved."
3. Require applicants to fill out in greater detail the "Special Use Event Application" form, especially on the second page where it says, "Please describe what type of event you are proposing?" You could also add here that applicants must: "List all activities you will be having during your event. Any event that includes activities that places children in vulnerable situations will not be approved."

Shell thanked Ms. Crawford.

VI. Approval of Superintendent and Director Reports

Shell called for a motion to approve the Superintendent and Supervisor Reports for September 2021 as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

VII. New Business

1.) Coyne Kayak

Coyne presented the Board with a plan to rent kayaks at the Goshen Dam Pond. Heyde requested the Board's support to move forward with developing an agreement between the Parks Department and Coyne Kayaks to rent kayaks at Mike Puro Plaza. On a motion by Wellington, Seconded by Samuel, ayes carried.

2.) Updated Budget Worksheet

Heyde presented the Board with the updated Proposed Budget 2022. Heyde asked the Board to approve the budget as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

3.) Merry Lea Environmental Learning Center Annual Canoe Trip

Heyde presented the Board with a request from Aaron Sawartsky-Kingsley on behalf of the Merry Lea Environmental Learning Center of Goshen College. Tom Hartzell, Environmental Educator at Merry Lea, is leading college students on a canoe trip down the Elkhart River, to the Saint Joseph River, and then on to Lake Michigan, as part of their Sustainability Leadership Semester. The students and supervisors are camping at different sites along the way. Professor Hartzell and past students have used the Rieth Center as a camp over site in past years and are requesting use of the facility again this year. Heyde requested the Board's approval and to ratify the request as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

4.) Executive Order

Heyde stated Mayor Stutsman's Executive Order 2021-06 was executed September 13, 2021 and is included in the Board's packet. Informational Only. No motion needed.

5.) Art On The Millrace

Howland presented the Board with updates to the Arts on the Millrace Special Event Application. Updates were as follows; Applicant requesting Millrace Greenspace, Attendance Fee and Power House Rental fees be waived due to it being a City sponsored event and Powerhouse rental was one day only(originally two days).The original application was previously presented and approved by the Board on June 21 2021. Howland requested the Board to approve and ratify the changes to the application as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

6.) Goshen High School Miles for Music Special Event Application

Howland presented the Board with a Special Event Application from the Goshen High School Music Department to hold a 5K Run/3K Walk on the Monroe Street and Abshire Trail on November 6, 2021 from 7:30am to 11:00am. The high school also has requested to have the \$25.00 attendance fee waived. A Certificate of Liability will be submitted. Howland asked the Board to approve the application as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

7.) Austin Weirich Special Event Application

Howland presented the Board with updates to the Special Event Application from Austin Weirich Memorial Scholarship Foundation. Updates are as follows: Trash will be removed by the event volunteers, parking will be offsite and a map of the 5K route was submitted. The original application was previously presented and approved by the Board on July 19, 2021. Howland asked the Board to approve and ratify the updates to the application as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

8.) Center for Healing and Hope Special Event Application

Howland presented the Board with updates to the Special Event Application from Center for Healing and Hope. Updates are as follows: date of event has been changed to October 16, 2021. The original application was previously presented and approved on June 21 2021. Howland asked the Board to approve the changes to the application as presented. On a motion by Wellington, Seconded by Samuel, ayes carried.

9.) Adult Triathlon Update

Stephens updated the Board on the number of participants in the Adult Triathlon.

VIII. Old Business

None

Park Board Signatures:
Approved this Monday, October 18, 2021

Roger Nafziger, Member

Jennifer Shell, President

James Wellington, Member

Jenni Samuel, Vice President

Bill Veenstra, Secretary ATTEST: _____

BUDGET TO ACTUAL EXPENDITURES (UNAUDITED)

AS OF: AUGUST 31ST, 2021

204-PARKS AND RECREATION

CULTURE AND RECREATION

66.67% OF YEAR COMP.

NON-DEPARTMENTAL

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONAL SERVICES</u>						
204-550-00-411.0130 P&R/FULL-TIME PERSON	645,000.00	645,000.00	48,242.14	401,300.77	62.22	243,699.23
204-550-00-411.0140 P&R/PART-TIME PERSON	410,000.00	410,000.00	59,158.07	244,070.60	59.53	165,929.40
204-550-00-411.0151 P&R/INCREMENT PAY	13,600.00	13,600.00	0.00	1,700.00	12.50	11,900.00
204-550-00-411.0152 P&R/LONGEVITY	4,000.00	4,000.00	0.00	2,000.00	50.00	2,000.00
204-550-00-411.0160 P&R/OVERTIME	4,100.00	4,100.00	212.27	2,045.20	49.88	2,054.80
204-550-00-413.0100 P&R/FICA MATCH	69,000.00	69,000.00	6,391.32	38,189.46	55.35	30,810.54
204-550-00-413.0200 P&R/MEDICARE	16,200.00	16,200.00	1,494.75	8,931.40	55.13	7,268.60
204-550-00-413.0300 P&R/RETIREMENT	98,000.00	98,000.00	7,847.35	64,153.41	65.46	33,846.59
204-550-00-413.0400 P&R/UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00
204-550-00-413.0501 P&R/HEALTH INSURANCE	217,000.00	217,000.00	20,825.40	150,443.40	69.33	66,556.60
204-550-00-413.0700 P&R/CELL PHONE	2,400.00	2,400.00	150.00	1,050.00	43.75	1,350.00
204-550-00-413.0701 P&R/CLOTHING/BOOT/FI	2,075.00	2,075.00	0.00	0.00	0.00	2,075.00
204-550-00-413.0702 P&R/CLOTHING	<u>6,200.00</u>	<u>6,200.00</u>	<u>167.22</u>	<u>1,751.34</u>	<u>28.25</u>	<u>4,448.66</u>
TOTAL PERSONAL SERVICES	1,487,575.00	1,487,575.00	144,488.52	915,635.58	61.55	571,939.42

SUPPLIES

204-550-00-421.0200 P&R/STATIONERY & PRI	500.00	500.00	0.00	189.87	37.97	310.13
204-550-00-421.0501 P&R/OTHER OFFICE EXP	3,200.00	3,200.00	169.77	1,375.60	42.99	1,824.40
204-550-00-422.0151 P&R/OTHER OPERATING	2,590.00	2,590.00	0.00	19.96	0.77	2,570.04
204-550-00-422.0152 P&R/PAINT	5,000.00	5,000.00	65.49	792.95	15.86	4,207.05
204-550-00-422.0153 P&R/GENERAL PROGRAM	28,000.00	28,000.00	11,393.91	25,949.66	92.68	2,050.34
204-550-00-422.0154 P&R/OTHER EQUIPMENT	5,000.00	5,000.00	0.00	1,750.00	35.00	3,250.00
204-550-00-422.0210 P&R/GASOLINE, DIESEL,	32,000.00	32,000.00	2,169.12	15,741.69	49.19	16,258.31
204-550-00-422.0251 P&R/OTHER GARAGE & M	1,000.00	1,000.00	49.92	149.76	14.98	850.24
204-550-00-422.0311 P&R/INSTITUTIONAL &	21,000.00	21,000.00	3,013.50	12,749.82	60.71	8,250.18
204-550-00-423.0110 P&R/BLDG MATRS& SUPP	30,000.00	31,680.00	2,955.27	17,264.86	54.50	14,415.14
204-550-00-423.0125 P&R/STREET, ALLEY, & SE	32,300.00	32,300.00	1,502.95	10,740.77	33.25	21,559.23
204-550-00-423.0201 P&R/REPAIR PARTS	4,000.00	4,000.00	1,512.43	2,700.57	67.51	1,299.43
204-550-00-423.0301 P&R/MACHINERY & TOOL	4,000.00	4,000.00	0.00	2,190.67	54.77	1,809.33
204-550-00-429.0000 P&R/MEMORIAL TREES	0.00	0.00	0.00	0.00	0.00	0.00
204-550-00-429.0001 P&R/PROGRAM SUPPLIES	35,000.00	35,000.00	2,696.81	4,408.81	12.60	30,591.19
204-550-00-429.0002 P&R/OTHER SUPPLIES	<u>30,560.00</u>	<u>30,879.00</u>	<u>2,959.04</u>	<u>18,629.58</u>	<u>60.33</u>	<u>12,249.42</u>
TOTAL SUPPLIES	234,150.00	236,149.00	28,488.21	114,654.57	48.55	121,494.43

OTHER SERVICES/CHARGES

204-550-00-431.0500 P&R/SERVICES CONTRAC	113,700.00	113,700.00	9,986.60	26,866.17	23.63	86,833.83
204-550-00-431.0501 P&R/TREE PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
204-550-00-431.0502 P&R/TREES PLANTED	0.00	0.00	0.00	0.00	0.00	0.00
204-550-00-431.0503 P&R/OTHER PROFESSION	30,000.00	30,000.00	7,600.00	13,392.50	44.64	16,607.50
204-550-00-431.0504 P&R/STREET TREE MAIN	0.00	0.00	0.00	0.00	0.00	0.00
204-550-00-431.0505 P&R/LANDSCAPING	17,450.00	17,450.00	0.00	7,192.36	41.22	10,257.64
204-550-00-431.0506 P&R/TREE TRIM REMOVA	0.00	0.00	0.00	0.00	0.00	0.00
204-550-00-431.0507 P&R/LEGAL REIMB	6,000.00	6,000.00	418.00	1,306.60	21.78	4,693.40
204-550-00-432.0201 P&R/POSTAGE	500.00	500.00	0.00	167.80	33.56	332.20
204-550-00-432.0300 P&R/TRAVEL EXPENSES	500.00	500.00	0.00	0.00	0.00	500.00
204-550-00-432.0401 P&R/TELEPHONE	10,000.00	10,000.00	565.50	4,788.74	47.89	5,211.26
204-550-00-433.0200 P&R/PUBLICATION LEGA	150.00	150.00	0.00	0.00	0.00	150.00

BUDGET TO ACTUAL EXPENDITURES (UNAUDITED)

AS OF: AUGUST 31ST, 2021

275-PARK GIFT FUND

CULTURE AND RECREATION

66.67% OF YEAR COMP.

NON-DEPARTMENTAL

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>OTHER SERVICES/CHARGES</u>						
275-550-00-439.0009 PARK GIFT/PARK OPERA	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0028 PARK GIFT/COMMUNITY	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0031 PARK GIFT/DISCOVERY	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0501 PARK GIFT/BFKST WITH	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0502 PARK GIFT/DADDY-DAUG	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0503 PARK GIFT/GGH CANCER	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0504 PARK GIFT/KIDS TRYAT	0.00	0.00	8,512.90	9,621.73	0.00 (9,621.73)
275-550-00-439.0506 PARK GIFT/RIETH INT	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0507 PARK GIFT/TENNIS LES	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0508 PK GIFT/MISC TREE GI	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0511 PARK GIFT/SKATE PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0513 PARK GIFT/FALL FEST	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0514 PARK GIFT/MEMORIAL	0.00	0.00	65.00	65.00	0.00 (65.00)
275-550-00-439.0515 PARK GIFT/SPECIAL EV	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0516 PARK GIFT/BALLET	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0517 PARK GIFT/TOMMY'S KI	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0519 PARK GIFT/NIPSCO TRE	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0520 PARK GIFT/POOL RCPTS	0.00	0.00	3,388.21	24,103.84	0.00 (24,103.84)
275-550-00-439.0521 PARK GIFT/GAS TAX FO	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0525 PARK GIFT/ARBOR DAY	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0527 PARK GIFT/RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0529 PARK GIFT/FLAG FOOTB	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0530 PARK GIFT/HEAD GATES	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0532 PK GIFT/FIDLER POND	0.00	0.00	100.00	100.00	0.00 (100.00)
275-550-00-439.0533 PARK GIFT/BALLET SCH	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0534 PK GIFT/BIKE RACKS D	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0536 PK GIFT/YODER-CULP T	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0537 PK GIFT/BARK PARK	0.00	0.00	0.00	1,074.77	0.00 (1,074.77)
275-550-00-439.0538 PK GIFT/MISC DONATIO	0.00	0.00	0.00	1,675.00	0.00 (1,675.00)
275-550-00-439.0539 PK GIFT/MILL ST PARK	0.00	0.00	1,035.00	1,035.00	0.00 (1,035.00)
275-550-00-439.0540 PK GIFT/SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0541 PK GIFT/PICKLEBALL G	0.00	0.00	0.00	349.86	0.00 (349.86)
275-550-00-439.0542 PK GIFT/CHIDDISTER P	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0543 PK GIFT/ADULT TRYATH	0.00	0.00	6,847.97	6,847.97	0.00 (6,847.97)
275-550-00-439.0544 PK GIFT/SAILING CAMP	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER SERVICES/CHARGES	0.00	0.00	19,949.08	44,873.17	0.00 (44,873.17)
<u>UNAPPROPRIATED</u>						
275-550-00-452.0000 PK GIFT/TRANSFER OUT	0.00	0.00	0.00	12,760.14	0.00 (12,760.14)
TOTAL UNAPPROPRIATED	0.00	0.00	0.00	12,760.14	0.00 (12,760.14)
TOTAL NON-DEPARTMENTAL	0.00	0.00	19,949.08	57,633.31	0.00 (57,633.31)
TOTAL CULTURE AND RECREATION	0.00	0.00	19,949.08	57,633.31	0.00 (57,633.31)
TOTAL EXPENDITURES	0.00	0.00	19,949.08	57,633.31	0.00 (57,633.31)

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BUDGET TO ACTUAL REVENUE (UNAUDITED)

AS OF: AUGUST 31ST, 2021

275-PARK GIFT FUND

CULTURE AND RECREATION

66.67% OF YEAR COMP.

NON-DEPARTMENTAL

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CULTURE AND RECREATION</u>						
275-450-00-347.0201 PK GIFT/GGH CANCER T	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CULTURE AND RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
275-450-00-360.0100 PK GIFT/BREAKFAST W/	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-360.0101 PK GIFT/FALL FEST	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
<u>CONTRIBUTIONS</u>						
275-450-00-367.0009 PARK GIFT/PARK OPERA	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0010 PF GIFT/ SKATE PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0011 PK GIFT/ INTEREST	0.00	0.00	21.96	225.40	0.00 (225.40)
275-450-00-367.0012 PK GIFT/BALLET PROGR	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0013 PK GIFT/DADDY-DAUGHT	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0014 PK GIFT/KIDS TRYATHA	0.00	0.00	0.00	6,500.00	0.00 (6,500.00)
275-450-00-367.0015 PK GIFT/MISC TREE GI	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0016 PK GIFT/POOL RECEIPT	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0017 PK GIFT/RIC PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0018 PK GIFT/TOMMY'S KIDS	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0019 PK GIFT/NIPSCO TREE	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0021 PK GIFT/GAS TAX FOR	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0022 PK GIFT/SPEC EVENT S	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0023 PK GIFT/TENNIS LESSO	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0024 PK GIFT/RIETH PARK G	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0025 PK GIFT/ARBOR DAY RE	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0026 PK GIFT/MEMORIAL BEN	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0027 PK GIFT/RECYCLING DO	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0028 PK GIFT/COMMUNITY CE	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0029 PK GIFT/FLAG FOOTBAL	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0030 PK GIFT/HEAD GATES L	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0031 PARK GIFT/DISCOVERY	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0032 PK GIFT/FIDLER POND	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0033 PARK GIFT/BALLET SCH	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0034 PK GIFT/BIKE RACKS D	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0035 PK GIFT/BICYCLE ADVI	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0036 PK GIFT/YODER-CULP T	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0037 PK GIFT/BARK PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0038 PK GIFT/MISC DONATIO	0.00	0.00	1,431.24	3,106.24	0.00 (3,106.24)
275-450-00-367.0039 PK GIFT/MILL ST PARK	0.00	0.00	0.00	1,549.61	0.00 (1,549.61)
275-450-00-367.0040 PK GIFT/SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0041 PK GIFT/PICKLEBALL G	0.00	0.00	0.00	520.00	0.00 (520.00)
275-450-00-367.0042 PK GIFT/CHIDDISTER P	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0043 PK GIFT/ADULT TRYATH	0.00	0.00	5,000.00	10,560.00	0.00 (10,560.00)
275-450-00-367.0044 PK GIFT/SAILING CAMP	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0.00	0.00	6,453.20	22,461.25	0.00 (22,461.25)
TOTAL NON-DEPARTMENTAL	0.00	0.00	6,453.20	22,461.25	0.00 (22,461.25)

BUDGET TO ACTUAL REVENUE (UNAUDITED)

AS OF: AUGUST 31ST, 2021

275-PARK GIFT FUND

CULTURE AND RECREATION

66.67% OF YEAR COMP.

NON-DEPARTMENTAL

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL CULTURE AND RECREATION	0.00	0.00	6,453.20	22,461.25	0.00 (22,461.25)
TOTAL REVENUES	0.00	0.00	6,453.20	22,461.25	0.00 (22,461.25)

**Goshen Park and Recreation Department
Superintendent's Park Board Report
Tanya Heyde, September - October 2021**

Covid-19 Updates: On Monday, October 11, the Parks and Recreation Department had four positive COVID cases and three exposures. The seven staff members will remain home for their 10-14 day isolation or quarantine periods. Impacted classifications include mowing, maintenance, cleaning, landscaping and office.

Volunteers: Partnerships/Networking:

- Vibrant Communities – Organizing Group and Steering Committee/Outreach Team. Organizing Group meeting on October 19 to meet with Planning Next, consultants, to detail logistics for next steps. Steering Committee and Outreach Team meetings scheduled for November 4.
- Elkhart County Convention and Visitors Bureau – Quilt Garden (Abshire Park) & Tours. Quilt Garden pattern for 2022 was selected. New for 2022 as part of the 15th anniversary of the Gardens are bronze Seward Johnson sculpture's at the Garden locations. Abshire's sculpture will be "Keep Life in Balance" which is a fun sculpture of a man riding a bicycle.
- Goshen Community Schools – Shared facility use, Middle School and HS cross-country meets at Shanklin, HS softball at Shanklin. Pickleball, youth basketball, adult basketball, adult volleyball and over 40 open gym begins in GCS gymnasiums in November.
- East Goshen Neighborhood Association – Dog Park grand opening on September 17 with Neighborhood Association, LaCasa, City officials and members of the public.
- Goshen Public Library – Story Walk, Rieth Interpretive Center trail; outdoor story time.
- Goshen Neighborhood Associations – Neighborhood picnics, adopted landscaped areas, neighborhood events.
- PAC – Pumpkinvine Advisory Committee, Goshen, Elkhart County, Middlebury, Shiphewana and Friends of the Pumpkinvine.
- Community Gardens – Hay Park, Allan J. Kauffman Park and Burdick Park, Greenway Gardens, at Regent Street. Garden season ends October 15.
- Goshen Historical Society – Rotating displays for the Wayne Wogoman Welcome Center and Rieth Interpretive Center. Powerhouse & train viewing station discussions. Meeting with Historical Society in July to discuss furthering Parks affiliation with the society and the museum directly.
- Michiana Area Council of Governments – Trail counter, Millrace Trail.

General Projects:

- Parks Maintenance Building – Working with Redevelopment, Engineering and Abonmarche to develop a plan for the proposed location.
- Roof Estimates – Working with Horner Roofing to replace damaged roofs from the 2019 hailstorm. Roofs the Department is looking to repair are the Admin. Office, Rieth Interpretive Center, Schrock Pavilion, Mill Street Park and the Fidler Pond House. The City made an insurance claim for all city assets impacted by the storm. The Department will not repair/replace all damaged roofs but have selected those to repair based on age, damage, depreciation value, park's maintenance plan and continued insurance coverage.
- Park Pavilions – The Department is acquiring quotes for installation of an open-air pavilion at two park locations, Bakersfield Park and Dykstra Park. The Department is moving forward with soliciting quotes for pavilion kits to purchase, maintenance staff will build. The pavilions will be neighborhood pavilions, approximately 24' x 34' in size without restrooms. The Parks Department appreciates the interest both neighborhoods have offered in adding a pavilion. Both Neighborhood Associations and the community members actively use the parks for their neighborhood gatherings and meetings.
- Sensory Trail – The Sensory Trail Ribbon Cutting is set for Tuesday, September 21, 2021, 1:00 PM at Abshire Park. Parks continues to work with the Resilience Department on a water feature to be located at Rieth Interpretive Center and an inclusive glider swing to be installed along the Millrace Trail just south of the pedestrian tunnel.
- Touch-a-Truck Event – The event will take place Saturday, September 25, 10 AM to 12 Noon. Several hundred people showed up to check out the trucks and equipment.
- Abshire Park – With support from the Engineering and Utility Department, the Abshire hill has been reshaped. Parks is working to establish grass, and to install a fencerow along the newly developed berm.
- Budget 2022 – Budget was presented for first reading to City Council on September 21. The second reading is scheduled for October 19. The budget was presented as reviewed and approved by the Board at the September meeting.

- Tyler Joldersma Skate Park – Following the meeting with the Indiana Department of Natural Resources, the submission to the DNR to relocate the skate park 30’ from Chicago Avenue and to remove and add a couple of new features requires full permitting process for construction in a floodway. Meeting with consultant to regroup and determine next steps.
- Certified Park and Recreation Professional Certification process through the National Parks and Recreation Association. The certification is the national standard for all parks and recreation professionals and will afford us to make a bigger impact on our community and to ensure proficiency- ongoing.
- Goshen Parks application for the National Parks and Recreation Associations Commission for Accreditation of Park and Recreation Agencies (ACPRA) was accepted. The accreditation process will span over two years and will require reaccreditation every five years.
- Pumpkinvine Advisory Committee – Friends of the Pumpkinvine continue work to close Gap 2. The group continues to work on updating its policy for mobility devices and electric bicycles. Next meeting scheduled for November 9, 2021.
- Abshire Park Quilt Garden –The Quilt Garden tours conclude September 15. Pattern selection for 2022 is complete.
- Canal Street Property – Met with Stoneridge regarding the parcel of City owned land along the Millrace, across from Rieth Interpretive Center. Currently railroad ties line the canal and there is a small deck, both needing upgrading. The department had the parcel surveyed and is moving forward with a concept to improve the site. The Department is soliciting for additional quotes.

Recreation Supervisor: Kimberlee Stephens

September Accomplishments:

- **Pickleball**
 - Indoor Pickleball at Model Elementary School Confirmed
 - Weeknights 6pm-9pm and Saturdays 7am-11am
- **Champion Force Cheerleading**
 - Program has resumed at Schrock Pavilion on Mondays from 6-9pm
- **Youth Programs**
 - Fall dance has started and will run through November 2021
 - Winter Dance Sessions are open for registration and filling up quickly
 - Youth soccer league is in progress with 8 teams of 4/5 year old teams, 5 teams of 6/7 year olds and 5 teams of 8/10 year olds
 - Youth Basketball registration is now open for the 2022 season
- **Adult Programs**
 - Fall softball league in progress on Monday nights
 - Fall/Winter basketball and volleyball registration now open
 - Pound Fit is outdoors at Pringle Park
 - Zumba is outdoors at Pringle Park until the end of October
 - VIBE classes outdoor at Pringle Park until the end of October
- **Mullet Park Disc Golf Course**
 - Course is open and very utilized
- **Dog Park**
 - Ribbon cutting ceremony was September 17
- **Special Events**
 - Trunk or Treat October 15 from 5pm-7pm at Shanklin Park
 - Vendors include: Goshen Fire Department, Goshen Police Department, Target, Goshen Health, Ozinga, Monster Message, Goshen Boys and Girls Club, Goshen Library, Trilogy Health Services
 - Halloween Movie October 15 7pm-9pm “Hotel Transylvania”
- **Financials**
 - Working on the 2021 annual report.
- **Social Media and Web Pages**
 - Daily updating and advertising on all platforms.
- **DDC and Shanklin Pool**
 - Closed for the season
- **Fidler Pond**
 - Field trip planning as needed with Goshen Community Schools
 - Community Dives and Training Dives for Goshen Fire Department

- **2022 Program Guide**
 - Working on preparing for 2022 and updating of all programs and events
 - New Events in the works: Water Slide Day at Pringle Park, Park to Park Programming, and Food Truck Days

Committees/New Initiatives

Safety Committee

- Continue to attend bimonthly meetings
- Assign OSHA required modules to all park staff
- Monitor completion requirements for modules
- Implementing training and severe weather policies.

Pumpkinvine Committee

- Attend bimonthly meetings

CAPRA Accreditation through NPRA

- Submitted the initial application for approval and it was approved.
- Working on creating, implementing and documenting all standards per CAPRA.
- Site visit is planned for spring of 2023.

Nation Parks and Recreation

- Preparing for the Certified Park and Recreation Professional Examination.

October Goals

- Daily preparations for upcoming 2022 Fall and Winter programming and events
- Continue to secure programming dates, facilities, and instructors for 2022
- Continue to attend Safety committee and Pumpkinvine committee meetings.
- Continue working on the 2021 Annual Report and end of the year financials.
- Continue working on the accreditation process for CAPRA
- Continue attending all meetings and committee events as scheduled
- Continue working on programming as it relates to new COVID 19
- OSHA training for all staff

Maintenance Development Director: Kevin Yoder

September Accomplishments:

- Clean grates
- Mow parks
- Mow ball fields 2 times a week
- Playground inspections – 4
- Bridge inspection
- Help forestry trim back Millrace Trail with bucket truck and chipper (2 guys 4 days)
- Clean up down tree and fence row on north side of Burdick Park add dirt level and seed grass
- Replace stop sign on Maple City Greenway Trail southwest corner of Wilden Avenue and Indiana Avenue
- Replace handicap parking sign post for pool in Diamond 1 parking lot
- Had Cecil's look at freezer in concessions ordered parts to repair
- Pick up and help install sod in Dog Park on over/under mound
- Repair split rail fence at Abshire parking lot
- Take 6 picnic tables to Dykstra Park for neighborhood picnic return tables after picnic
- Open and close bollards at Madison Street for Arts on the Millrace
- Repair trash cans–trolley stop by Maple City Chapel–behind utilities–north main by trail–McFarland Park
- Paint anti-graffiti paint on dog park sign posts and stone
- Help put out Maple City Walk signs and pick up after walk
- Install temporary irrigation on sledding hill
- Put up fence around sod on over/under hill in dog park and install sprinkler head
- Shut down ice make in concession building
- Take playground mulch and brown mulch to Rieth Park and Walnut Park for volunteers
- Assist volunteers with mulch and fence cleanup
- Clean equipment for touch-a-truck
- Take equipment downtown and assist with touch-a-truck and return equipment, tables and tents to shop
- Repair night light at Rieth Pavilion
- Repair Pico no2 water feature at Pringle Splash Pad
- Repair bench on picnic table at Oakridge Park

- Pick up stanchions from City Hall
- Repair boat at Fidler Pond
- Put air in 208 escape tire
- Repair picnic table at Water Tower Park
- Put reflectors on bollard arms CR 28 and Fidler pond
- Change furnace filters
- Paint over or clean off graffiti on wall under 15 overpass, Bashor Road Trail, Mullet Trail, pedestrian tunnel under Plymouth Avenue and Oakridge Park
- Clean grapevines off of chain link fence on west side of sledding hill
- Move furniture for Mayor
- Pick up swing mats from Pierceton Rubber Products
- Fix stall lock in women restroom at Chiddister Pavilion

October Objectives:

- Playground inspections
- Bridge inspection
- General repairs
- Mow trails back
- Close concessions building and pool building for winter
- Shut off and blow out irrigation systems
- Remove water meters and winterize restrooms
- Work on trail maintenance
- Remove goose fountain and fountain in Shanklin Pond

Facility Coordinator: Frank Shula

September Accomplishments:

- Inspect facilities. Keep inventory of cleaning supplies, order supplies when needed. Organize supplies at all facilities on ongoing basis and stock.
- Supervise cleaning/rentals. Show potential renters facilities.
- Report maintenance issues that I am unable to repair.
- Scheduled a few community service people and one trustee for some days this month.
- Removed dead arborvitaes at Dog Park and replanted with new ones in their place.
- Helped install sod to areas at dog park
- September 15th was end of quilt garden season, cut down flowers and shut down irrigation. Removed irrigation timer to store for next season.
- Sent D1 pole dimensions for protective netting to L&M for possible quote.
- Had L&M out to fix electric short on light pole on diamond 2. Will be back out to finish and fix light at Tommy's
- Help Clean and landscape along with staff ex: finished stepping stone walkway at office.
- Shampooed, high traffic areas at park office.
- Scheduled A-1 to level stamped concrete at sitting area at Abshire, they completed and they came back to caulk
- Helped Monroe with high school field trips at Fidler pond. Ordered kayak paddles to replace broken ones at fiddler barn.
- Finished target solution assignment.
- Scheduled with Bethany teachers for 3 classes to volunteer at Walnut and Reith park(Set.24th)
- Set Schrock up for river basin committee and teamster meetings
- Set up and had Volunteers, Sept. 24, from Bethany at Walnut & Reith parks
- Had grease trap cleaning at Schrock & emailed reports in

October Objectives:

- Meet at pool Oct 11. 8:30 am, for concrete leveling quote from Acculevel.
- Send Grease trap reports for end of Oct.
- Fix blinds 1 set of blinds at Abshire
- Replace screen at Abshire
- Quotes for Pavilion kits
- Set canoes for field trip up for Oct 7th and 8th at Fidler Pond/ Also set up for volunteer group at Roger Park.

Park Board Signatures:

Approved this Monday, October 18, 2021

Roger Nafziger, Member

Jennifer Shell, President

Jim Wellington, Member

Jenni Samuel, Vice-President

Bill Veenstra, Secretary: _____



**Community Development Department
CITY OF GOSHEN**

204 East Jefferson Street, Suite 2 • Goshen, IN 46528-3405

Phone (574) 537-3824 • Fax (574) 537-3817 • TDD (574) 534-3185
www.goshenindiana.org

September 22, 2021

To the Attached Distribution List:

RE: Filing of Notice of Adoption of Declaratory Resolution and Notice of Public Hearing

The Goshen Redevelopment Commission is proposing to amend the boundaries of the Lippert/Dierdorff Economic Development Area and allocation area, and to establish boundaries and an economic development plan for a new area to be known as the College Avenue Economic Development Area. Pursuant to Indiana Code § 36-7-14-17(b), please find enclosed a copy of the notice of adoption of the Declaratory Resolution and notice of public hearing concerning this proposal. If the Declaratory Resolution is confirmed by the Goshen Redevelopment Commission after the public hearing to be held on October 12, 2021, a new economic development area and allocation area will be established in the City of Goshen.

Your attention is drawn to Indiana Code § 36-7-14-17(b) which provides:

“These agencies and officers [those on the attached distribution list] shall take notice of the pendency of the hearing and, until the commission confirms, modifies and confirms, or rescinds the resolution, or the confirmation of the resolution is set aside on appeal, may not:

- (1) authorize any construction on property or sewers in the area described in the resolution, including substantial modifications, rebuilding, conversion, enlargement, additions, and major structural improvements; or
- (2) take any action regarding the zoning or rezoning of property, or the opening, closing, or improvement of streets, alleys, or boulevards in the area described in the resolution.

This subsection does not prohibit the granting of permits for ordinary maintenance or minor remodeling, or for changes necessary for the continued occupancy of buildings in the area.”

Should you have any questions, please feel free to contact this office.

Respectfully,

A handwritten signature in blue ink that reads "Becky Hutsell".

Becky Hutsell
Director of Redevelopment

Enclosure

DISTRIBUTION LIST

RE: Filing of Notice of Adoption of Declaratory Resolution and Notice of Public Hearing

Goshen Plan Commission
204 East Jefferson Street
Goshen, Indiana 46528

Goshen Board of Zoning Appeals
204 East Jefferson Street
Goshen, Indiana 46528

Goshen Planning and Zoning Department
204 East Jefferson Street
Goshen, Indiana 46528

Goshen Building Department
204 East Jefferson Street
Goshen, Indiana 46528

Goshen Board of Public Works and Safety
202 South Fifth Street, Suite 2
Goshen, Indiana 46528

Goshen Board of Parks and Recreation
524 East Jackson Street
Goshen, Indiana 46528

**Notice of Adoption of Declaratory Resolution to
Amend the Boundaries of the Lippert/Dierdorff Economic Development Area and
Establish the Boundaries and Economic Development Plan for the
College Avenue Economic Development Area
and Notice of Public Hearing**

The Goshen Redevelopment Commission (Commission) adopted Declaratory Resolution 52-2021 on September 14, 2021, to amend the boundaries of the Lippert/Dierdorff Economic Development Area and allocation area, and to declare and find a new area generally located along College Avenue, west of County Road 31 and east of the railroad in Goshen as an economic development area and approve the economic development plan for the area. This area, identified as the College Avenue Economic Development Area, is also designated as an allocation area for the purposes of distribution and allocation of certain real property taxes. Maps and plats have been prepared for the proposed College Avenue Economic Development Area and are available for inspection during regular business hours at the City of Goshen Redevelopment Department located in the City Annex, 204 East Jefferson Street, Goshen, Indiana.

Written remonstrances and objections to the proposed amendment of the boundaries of the Lippert/Dierdorff Economic Development Area and establishment of the new College Avenue Economic Development Area and the proposed projects set forth in the economic development plan may be filed with the Commission until 12:00 p.m. on October 12, 2021, at the City of Goshen Redevelopment Department located in the City Annex, 204 East Jefferson Street, Goshen, Indiana.

The Commission will hold a public hearing at a meeting on October 12, 2021 at 3:00 p.m. hear persons interested in or affected by the proposed amendment of the boundaries of the Lippert/Dierdorff Economic Development Area and establishment of the new College Avenue Economic Development Area and allocation area and the proposed projects set forth in the economic development plan, and shall consider all written remonstrances and objections that have been filed. The hearing will be held at the Goshen Police and Court Building located in the Court Room/Council Chambers at 111 East Jefferson Street, Goshen, Indiana. After considering the evidence presented, the Commission will take final action determining the public utility and benefit of the proposed projects amendment of the boundaries of the Lippert/Dierdorff Economic Development Area and establishment of the College Avenue Economic Development Area and allocation area, and will take final action on the resolution.