

**BOARD OF PUBLIC WORKS & SAFETY & STORMWATER BOARD
MINUTES OF THE Feb. 14, 2022 REGULAR MEETING**

Convened at 2 p.m. at Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Mayor Jeremy Stutsman and members Mike Landis, Mary Nichols, DeWayne Riouse and Barb Swartley
Absent: None

CALL TO ORDER: Mayor Stutsman called the meeting to order at 2 p.m.

REVIEW/APPROVE MINUTES: Minutes of the Feb. 7, 2022 meeting of the Board of Works & Safety & Stormwater Board were presented. Board member Mary Nichols moved to approve the minutes as presented and the motion was seconded by Board member DeWayne Riouse. Motion passed 5-0.

REVIEW/APPROVE AGENDA: Mayor Stutsman presented the agenda. Board member Nichols moved to approve the agenda as submitted. Board member Riouse seconded the motion. Motion passed 5-0.

1) Police Department: Conditional offer of employment to Maxwell Jacob Harmon

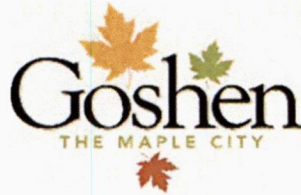
Shannon Marks, a paralegal with the City Legal Department, asked the Board to extend a conditional offer of employment to Maxwell Jacob Harmon as a probationary patrol officer as well as approve and authorize the Mayor to execute the Conditional Offer of Employment Agreement with Harmon. The agreement sets forth the conditions that Harmon must meet prior to beginning employment with the Police Department as a probationary patrol officer, and requires him to successfully complete all training requirements once employed. The Police Department will request the Board to confirm an offer of employment to Harmon when a position becomes available in the department. Nichols/Riouse moved to extend a conditional offer of employment to Maxwell Jacob Harmon as a probationary patrol officer as well as approve and authorize the Mayor to execute the Conditional Offer of Employment Agreement with Harmon. Motion passed 5-0.

2) Requested action regarding Goshen Water & Sewer unpaid final accounts

Goshen Water & Sewer Office Manager Kelly Saenz asked the Board to move the office's uncollected finalized accounts from active to Collection, Sewer Liens and Write offs. Saenz reported that the original amount of unpaid final Water/Sewer accounts for this period, through Oct. 18, 2021, was \$18,717.89. Collection letters were sent out and payments of \$13,108.16 had been collected. The uncollected amount equals \$5,609.73. Nichols/Riouse moved to approve the Goshen Water and Sewer Office's request to move uncollected finalized accounts from active to Collection, Sewer Liens and Write offs. Motion passed 5-0.

3) Agreement with M&M Fire Protection & Security for alarm system equipment & monitoring

Carla Newcomer, a paralegal with the City Legal Department, asked the Board to approve and execute the agreement with M&M Fire Protection and Security, Corp. for alarm system equipment and monitoring at the City Utilities business office.



Newcomer said M&M Fire Protection and Security will be paid \$1,831.67 for the security monitoring equipment and installation and \$44.99 per month for monitoring services at the City Utilities business office.

Nichols/Riouse moved to approve and execute the agreement with M&M Fire Protection and Security, Corp. for alarm system equipment and monitoring at the City Utilities business office. Motion passed 5-0.

4) Agreement with Newbury Square Construction, LLC for the installation of a steel roof at the airport
City Attorney Bodie Stegelmann asked the Board to approve and execute an agreement with Newbury Square Construction, LLC for the installation of a new steel roof on Hangar A at the Goshen Municipal Airport. Newbury Square Construction, which is based in LaGrange, Indiana, will be paid \$35,723.20 for the work and is expected to be completed as soon as possible as weather allows. **Mayor Stutsman** noted that **Airport Manager Randy Sharkey** and **Board of Aviation President Denny Richmond** were present in case there were questions or concerns. **Nichols/Riouse moved to approve and execute an agreement with Newbury Square Construction, LLC for the installation of a new steel roof on Hangar A at the Goshen Municipal Airport at a cost of \$35,723.20, to be completed as soon as possible as weather allows. Motion passed 5-0.**

5) Resolution 2022-07: Approving City of Goshen Policies and Repealing Various Policies

City Attorney Bodie Stegelmann asked the Board to approve Resolution 2022-07, Approving City of Goshen Policies and Repealing Various Policies. On January 24, 2022, the Board adopted Resolution 2022-05, which approved certain City of Goshen policies. Stegelmann said that afterward, it was discovered that the committee working on the revision of City policies did not take into consideration a NON-DISCRIMINATION policy adopted April 17, 2017, which addressed the same subjects as the NON-DISCRIMINATION IN EMPLOYMENT policy and the ADA COORDINATOR AND GRIEVANCE PROCEDURES policy adopted as part of Resolution 2022-05. Also subsequent to the adoption of Resolution 2022-05, City staff determined that the best electronic location at which to store City policies is in the Human Resources folder on the City's computer interdepartmental B: drive, rather than on the City website, which would require a revision of the INTRODUCTION OF POLICIES policy. Stegelmann provided a red-line version of INTRODUCTION OF POLICIES to show the revisions.

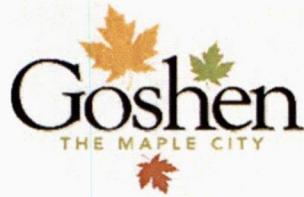
Nichols/Riouse moved to approve Resolution 2022-07, Approving City of Goshen Policies and Repealing Various Policies. Motion passed 5-0.

Privilege of the Floor:

Mayor Stutsman opened Privilege of the Floor at 2:07 p.m. There were no public comments, so **Mayor Stutsman** closed the public comment period at 2:07 p.m.

As the matters before the Board of Public Works & Safety and Stormwater Board were concluded, Mayor Stutsman/Riouse moved to approve Civil City and Utility claims and adjourn the meeting. Motion passed 5-0.

The Mayor adjourned the meeting at 2:07 p.m.



APPROVED

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Jeremy Stutsman, Chair

A blue ink signature of Michael Landis, written in a cursive style, is positioned above a horizontal line.

Michael Landis, Member

Mary Nichols, Member

Barb Swartley, Member

A blue ink signature of DeWayne Riouse, written in a cursive style, is positioned above a horizontal line.

DeWayne Riouse, Member

ATTEST

A blue ink signature of Richard R. Aguirre, written in a cursive style, is positioned above a horizontal line.

Richard R. Aguirre, Clerk-Treasurer