

**BOARD OF PUBLIC WORKS & SAFETY & STORMWATER BOARD
MINUTES OF THE May 16, 2022 REGULAR MEETING**

Convened at 2 p.m. at Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Mayor Jeremy Stutsman, Mike Landis, Mary Nichols, DeWayne Riouse and Barb Swartley

Absent:

CALL TO ORDER: Mayor Stutsman called the meeting to order at 2:00 p.m.

REVIEW/APPROVE MINUTES: Minutes of the May 9, 2022 meeting of the Board of Works & Safety & Stormwater Board were presented. Clerk-Treasurer Aguirre noted that three typographical errors on pages 3 and 5 had been corrected. Board member Mike Landis moved to approve the minutes as amended and the motion was seconded by Board member Barb Swartley. Motion passed 5-0.

REVIEW/APPROVE AGENDA: Mayor Stutsman presented the meeting agenda, noting that removed from the agenda was item #5 – *Agreement for surveying services at the Hess Riverdale Addition and Merit Learning Center with Jones Petrie Rafinski, Corp.* – because the agreement wasn't ready. Board member Landis moved to approve the agenda as amended. Board member Swartley seconded the motion. Motion passed 5-0.

1) OPENING OF BIDS (were due at 1:45 p.m. on May 9, 2022 in the Clerk-Treasurer's Office):

New Goshen Parks Maintenance Building Construction

Project: Goshen Parks Maintenance Building Construction project, including but not limited to a new building structure, asphalt parking and maneuvering areas, utilities, storm sewer, stormwater retention and fencing.

Mayor Stutsman opened the bids received for the Goshen Parks Maintenance Building Construction project.

These were the results of the bids:

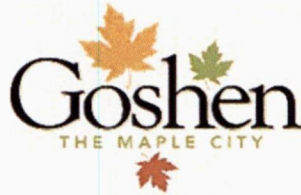
- R. Yoder Construction, Inc. of Nappanee, Indiana, a base bid of \$3,187,778.59.
- Nuway Construction Co. of Goshen, Indiana, a base bid of \$2,456,081.

Mayor Stutsman/Landis moved to refer the bids to the Legal Department for review. Motion passed 5-0.

2) Fire Department: Conditional offer of employment to Evan T. Baker

Shannon Marks, a paralegal with the City Legal Department, asked the Board to extend a conditional offer of employment to Evan T. Baker as a probationary firefighter and authorize the Mayor to execute the Conditional Offer of Employment. Marks said the agreement set forth the conditions that the prospective employee must meet prior to beginning employment with the Fire Department as a probationary firefighter, and required Evan Baker to successfully complete all training requirements once employed and serve as an active paramedic.

Landis/Swartley moved to extend a conditional offer of employment to Evan T. Baker as a probationary firefighter and authorize the Mayor to execute the Conditional Offer of Employment. Motion passed 5-0.



3) Neighborhood requests: Historic Southside Neighborhood Association request for dump trailers in June and September and the partial closure of 7th Street for an Aug. 27 block party

Terri Wentz of the Historic Southside Neighborhood Association, asked the Board to approve half-price rates for the use of three trailers in June for the neighborhood's Spring Clean-up and in September for its Fall Clean-up and to approve closing the 500 block of South 7th Street on the afternoon of Aug. 27 for its annual picnic.

In her written request, Wentz indicated that the clean-ups will be the weekends of June 10-12 and Sept. 9-12 and she asked for the use of the trailers for half of the usual cost of \$75 per trailer to be placed at three neighborhood locations to dispose larger items (no yard waste). The closure of the 500 block of South 7th would be from 4 p.m. to 8 p.m. on Aug. 27 for the association's annual picnic and block party. She also requested the use of City barricades.

Mayor Stutsman thanked Wentz for the neighborhood's clean-up efforts.

Landis/Swartley moved to approve the Historic Southside Neighborhood Association's requests for reduced rates for City dump trailers for "Clean-ups" the weekends of June 10-12 and Sept. 9-12 and the closure of the 500 block of South 7th, from 4 p.m. to 8 p.m. on Aug. 27, for the association's annual picnic and block party.

Motion passed 5-0.

4) Legal Department: Acceptance of easements and deeds of dedication from Ryan Thwaits

Shannon Marks, a paralegal with the City Legal Department, asked the Board to accept the three easements and three deeds of dedication from Ryan Thwaits, and authorize the Mayor to execute the acceptance.

Marks said all three easements, which are for drainage, stormwater and utility purposes, are located on the north side of the 16000-block of County Road 36 (College Avenue). Maps were included with each document before the acceptance page in the agenda packet.

Landis/Swartley moved to accept the three easements and three deeds of dedication from Ryan Thwaits, and authorize the Mayor to execute the acceptance. **Motion passed 5-0.**

5) Building Department: Request for City of Goshen electrical license

City Building Commissioner/Commercial Building Inspector Myron Grise asked the Board to approve a City of Goshen electrical license for Jeffrey Olszewski with Orchard Electric, Alsip, Illinois.

Grise said Olszewski took an acceptable exam on Oct. 27, 2021 and received a passing score. He presently holds a valid electrical license with Allen County, and is requesting a reciprocal license with the City of Goshen.

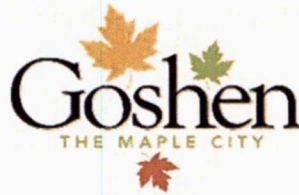
Landis/Swartley moved to approve a City of Goshen a City of Goshen electrical license for Jeffrey Olszewski with Orchard Electric, Alsip, Illinois. **Motion passed 5-0.**

6) Building Department: Request for City of Goshen mechanical license

City Building Commissioner/Commercial Building Inspector Myron Grise asked the Board to approve a City of Goshen mechanical license for Kerry L. Nott with J.O. Mory, Inc., Wolcottville, Indiana.

Grise said Nott took the required Prometric exam on Jan. 9, 2006, and received a passing score of 75%. He holds a valid mechanical license with the City of Elkhart, and is requesting a reciprocal license with the City of Goshen.

Landis/Swartley moved to approve a City of Goshen a City of Goshen mechanical license for Kerry L. Nott with J.O. Mory, Inc., Wolcottville, Indiana. **Motion passed 5-0.**



7) Water & Sewer Department: Request for partial closure of North 8th Street, May 17-19

Matt Beard, the Supervisor of the City Water and Sewer Department, asked the Board for permission to close North 8th Street to thru traffic, between Middlebury Street and Summit Street, Tuesday, May 17, 2022 and reopening for traffic on Thursday afternoon, May 19, 2022 (weather permitting).

Beard said City staff will be repairing a sewer main on North 8th Street and the excavation will be approximately 10 feet in depth. The closure was requested for the safety of the work crews and the public. He said City staff would notify Goshen Schools, EMS and ensure that garbage containers are moved to the appropriate locations for pick up.

Landis/Swartley moved to approve the closure of North 8th Street to thru traffic, between Middlebury Street and Summit Street, Tuesday, May 17, 2022 and reopening for traffic on Thursday afternoon, May 19, 2022 (weather permitting). Motion passed 5-0.

8) Water & Sewer Department: Request for closure of South 5th Street and East Washington Street intersection, May 18-20

Matt Beard, the Supervisor of the City Water and Sewer Department, asked the Board for permission to close the intersection of South 5th Street and East Washington Street to thru traffic, starting 8 a.m. on Wednesday, May 18 and reopening for traffic on Friday evening, May 20.

Beard said City staff will be repairing a main line sewer at the intersection of South 5th Street and East Washington Street and the work will require excavation of the road, with a trench that will be about 10 feet deep.

Beard said the closure was requested for the safety of the work crews and the public. He said City staff would notify Goshen Schools, EMS and ensure that garbage containers are moved to the appropriate locations for pick up.

Landis/Swartley moved to approve the closure of the intersection of South 5th Street and East Washington Street to thru traffic, starting 8 a.m. on Wednesday, May 18 and reopening for traffic on Friday evening, May 20. Motion passed 5-0.

9) Engineering Department: Request to approve balancing change order, decreasing the contract amount, for the Wilden Tree Clearing Project (JN: 2014-0035)

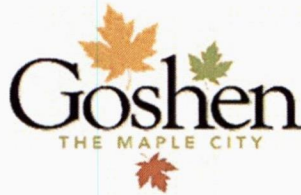
City Director of Public Works & Utilities Dustin Sailor asked the Board to approve the balancing Change Order No. 1 decreasing the contract by \$81,290.00 for a final contract amount of \$198,600 for the Wilden Tree Clearing Project (JN: 2014-0035).

Sailor said the Engineering Department found a reduction in the planned number of trees to be removed along Wilden Avenue due to trees that were removed before the project started. Change Order No. 1 will decrease the current contract price by \$81,290.00, making the final contract amount \$198,600.00, a 29.04% decrease over the original contract of \$279,890.00.

Landis/Swartley moved to approve balancing Change Order No. 1 decreasing the contract by \$81,290.00 for a final contract amount of \$198,600 for the Wilden Tree Clearing Project (JN: 2014-0035). Motion passed 5-0.

Privilege of the Floor (opportunity for public comment for matters not on the agenda):

Mayor Stutsman opened Privilege of the Floor at 2:13 p.m.



City Fire Department Assistant Chief of Operations Anthony Powell told the Board that the Fire Department will soon be forwarding to Board members for review the Fire Department policies that have been revised by Lexipol, a Texas-based company that develops policies for public safety agencies. Powell said the tentative plan is to bring the policies to the Board for review and approval on June 20.

Mayor Stutsman said he hopes the Board will be able to review the policies over the coming weeks and approve them when requested. **City Attorney Bodie Stegelmann** said there will be fewer Fire Department policies than those approved for the Goshen Police Department earlier this year.

Clerk-Treasurer Aguirre advised Board of Works members that he will be asking next week if they know of any upcoming dates they will be on vacation or otherwise unable to attend Board meetings. Aguirre also said the date of the annual Accelerate Indiana Municipalities (AIM) Ideas Summit has been shifted from October to November and he will be recommending the Board not meet the Monday following the summit. He asked Board members to check their schedules before the May 23 meeting.

Mayor Stutsman announced that the Board will meet next week, May 23, but not the Monday after that, May 30, which will be the Memorial Day holiday.

There were no further public comments, so the Mayor closed the public comment period at 2:14 p.m.

As all matters before the Board of Public Works & Safety were concluded, Mayor Stutsman/Swartley moved to approve Civil City and Utility claims and adjourn the meeting. Motion passed 5-0.

Mayor Stutsman adjourned the meeting at 2:14 p.m.

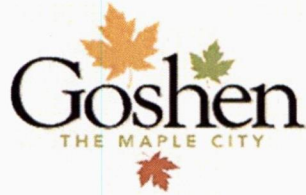
APPROVED

A handwritten signature in black ink, appearing to read "J. Stutsman", is written over a horizontal line.

Jeremy Stutsman, Chair

A handwritten signature in blue ink, appearing to read "Michael A. Landis", is written over a horizontal line.

Michael Landis, Member





Mary Nichols, Member

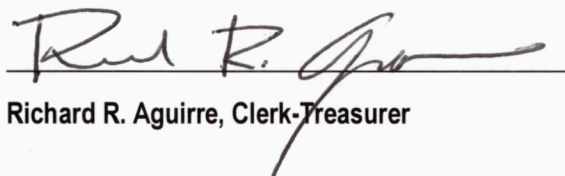


Barb Swartley, Member



DeWayne Riouse, Member

ATTEST



Richard R. Aguirre, Clerk-Treasurer