



BOARD OF PUBLIC WORKS & SAFETY & STORMWATER BOARD

MINUTES OF THE August 8, 2022 REGULAR MEETING

Convened at 2 p.m. at Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Mayor Jeremy Stutsman and members Mike Landis, Mary Nichols, DeWayne Riouse and Barb Swartley

Absent: None

CALL TO ORDER: Mayor Stutsman called the meeting to order at 2:00 p.m.

REVIEW/APPROVE MINUTES: Mayor Stutsman presented the minutes of the Aug. 1, 2022 regular meeting. Board member Mary Nichols moved to approve the minutes as presented and the motion was seconded by Board member DeWayne Riouse. Motion passed 5-0.

REVIEW/APPROVE AGENDA: Mayor Stutsman presented the meeting agenda with the suggested removal of agenda item #4 – *Request to approve a conditional offer of employment to Austin James Shapland as a Probationary Patrol Officer.* Board member Nichols moved to approve the agenda as suggested. Board member Riouse seconded the motion. Motion passed 5-0.

1) OPENING OF BIDS (were due at 1:45 p.m. on Aug. 8, 2022 in the Clerk-Treasurer's Office): Purchase of four 2023 Hybrid Pursuit Sports Utility Vehicles

Project: The City of Goshen solicited sealed bids for the purchase of four 2023 Hybrid Pursuit SUVs and the option to purchase up to four additional Pursuit Hybrid SUVs at the same unit price.

Mayor Stutsman opened the bids received for four 2023 Hybrid Pursuit SUVs. There was one bid from: **Eby Ford Sales, Inc. of Goshen, Indiana, a bid of \$199,900 (\$49,975 per unit for the 2023 Interceptor).**

Mayor Stutsman/Nichols moved to refer the bids to the Legal Department for review. Motion passed 5-0.

2) Police Department: Approve the promotion of Kraig R. Caridine to Patrol Officer, effective Aug. 9, 2022

City Police Chief José Miller asked the Board to approve the promotion of Kraig R. Caridine from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective Aug. 9, 2022. Chief Miller said on Aug. 9, 2022, Officer Caridine will have completed his 12-month probationary period. He added that Officer Caridine has demonstrated that he will be a great addition to the Goshen Police Department and to this community.

Nichols/Riouse moved to approve the promotion of Kraig R. Caridine to the rank of Patrol Officer, effective Aug. 9, 2022. Motion passed 5-0. The Mayor then swore Officer Caridine into office.

3) Police Department: Approve the resignation of Patrol Officer David Stump, retroactive to Aug. 6, 2022

City Police Chief José Miller asked the Board to approve the resignation of David M. Stump, retroactive to Saturday Aug. 6, 2022.



Chief Miller said Officer Stump has accepted a position with the Wakarusa Police Department that was recently created and after much discussion with his wife, he felt it was best for him and his family that he accept the job. Officer Stump previously worked as a reserve officer in Wakarusa and lives there. Chief Miller wished the best for Officer Stump in his new position.

In his letter of resignation, **Officer Stump** wrote, "I appreciate the opportunity that Goshen has provided me to work as a police officer and I have enjoyed working with everyone there ...I will always be grateful for the training and experience that the Goshen Police Department and all of the amazing people there provided me."

Nichols/Riouse moved to approve the resignation of **David M. Stump**, retroactive to **Saturday Aug. 6, 2022**.
Motion passed 5-0.

4) Building owner: Request by David Pottinger to approve placement of a dumpster in back of 211-213 Main Street, beside the alley, for waste material associated with a roof replacement

David Pottinger submitted a request to the Board to approve the placement of a dumpster in back of 211-213 Main Street, beside the alley, for waste material associated with a roof replacement, from Aug. 8 to Aug. 11, 2022. The building is located between Fables Books and John Hall True Value Hardware. The building's tenants are Twisted Britches Boutique and Planted Arrow. In his request, Pottinger indicated that the dumpster would be placed next to the building and parallel to the alley and would not infringe on any parking spaces. He asked for placement of the dumpster, retroactive to today, Aug. 8, and continuing until Aug. 11, 2022.

Pottinger was not be present. For the record, **Mayor Stutsman** said Pottinger is a family member, but the Mayor has no financial interest in the building, so he would be voting.

Nichols/Riouse moved to approve the placement of a dumpster in back of 211-213 Main Street, beside the alley, for waste material associated with a roof replacement, from Aug. 8 to Aug. 11, 2022. **Motion passed 5-0.**

5) Downtown Goshen, Inc.: Request for closure of Main Street, from Lincoln to Clinton streets, on Sept. 2, 2022 for the previously postponed First Friday Classic Car Show

On behalf of **Downtown Goshen, Inc.**, **Adrienne Nesbitt**, Director of Events for **Eyedart Creative Studio**, asked the Board to approve the closure of Main Street, from Lincoln to Clinton streets, with no parking, from 8 a.m. to 10 p.m. on Sept. 2, 2022.

Nesbitt indicated the closure was requested for a September First Friday Classic Car Show, which was previously postponed in July. She said businesses on Main Street affected by the closure were informed about the closure request. She added that Downtown Goshen, Inc. would need orange fencing and would collaborate with the City Street Department regarding its needs.

Nichols/Riouse moved to approve the closure of Main Street, from Lincoln to Clinton streets, with no parking, from 8 a.m. to 10 p.m. on Sept. 2, 2022. **Motion passed 5-0.**

6) Downtown Goshen, Inc.: Request for closure of parking spaces on West Washington Street for the duration of Arts on the Millrace, Sept. 10, 2022

On behalf of **Downtown Goshen, Inc.**, **Adrienne Nesbitt**, Director of Events for **Eyedart Creative Studio**, asked the Board to approve the closure and use of four parking spots in front of the Powerhouse Park on West Washington Street from 8 a.m. to 10 p.m. on Sept. 10, 2022 for the Arts of the Millrace event.



Nesbitt added that Downtown Goshen, Inc. will need orange fencing and a trailer with trash cans for this event and will collaborate with the City Street Department regarding its needs.

Nichols/Riouse moved to approve the closure and use of four parking spots in front of the Powerhouse Park on West Washington Street from 8 a.m. to 10 p.m. on Sept. 10, 2022 for the Arts of the Millrace event. Motion passed 5-0.

7) Legal Department: Resolution 2022-26, Approving Certain New or Revised City of Goshen Police Department Policies and Repealing Certain Policies

City Attorney Bodie Stegelmann asked the Board to approve Resolution 2022-26, Approving Certain New or Revised City of Goshen Police Department Policies and Repealing Various Policies.

Stegelmann said the Board of Public Works and Safety previously adopted Resolutions approving City Police Department policies developed in coordination with Lexipol, LLC. The Police Department and Lexipol LLC staff have identified certain, additional revisions to policies, and developed a new policy, deemed appropriate due to legislative or other changed circumstances.

By approving and adopting **Resolution-2022-26**, the following revised City of Goshen Police Department Policies, copies of which were attached to the Board's agenda packet, were approved, as amended Aug. 8, 2022, effective immediately:

- 206 Retired Officer Identification Card
- 304 Electronic Control Device
- 305 Officer-Involved Deadly Force Incidents
- 325 Reserve Officers
- 427 Medical Aid and Response
- 501 Traffic Accidents
- 600 Investigation and Prosecution
- 606 Warrant Service
- 800 Evidence Room
- 900 Temporary Custody of Adults
- 1015 Outside Employment and Outside Overtime
- 1023 Line-of-Duty Deaths

In addition, approval of the resolution made the following policy effective immediately:

- 1024 Wellness Program

Finally, the Board's approval and adoption of Resolution-2022-26 caused the repeal of the following policies:

- 206 Retired Officer Identification Card
- 304 Electronic Control Device
- 305 Officer-Involved Deadly Force Incidents
- 325 Reserve Officers
- 427 Medical Aid and Response
- 501 Traffic Accidents
- 600 Investigation and Prosecution



- 606 Warrant Service
- 800 Evidence Room
- 900 Temporary Custody of Adults
- 1016 Outside Employment and Outside Overtime
- 1024 Line-of-Duty Deaths

Board member Landis asked about how the changes were indicated on the policy documents. **Mayor Stutsman** asked about Policy 1024, the Wellness Program, and the numbering system of the policies. **Chief Miller** said officers know the policies from the titles and not the numbers, which change. **Chief Miller** added that policy changes will normally be revised yearly due to changes in law and other factors.

Nichols/Riouse moved to approve **Resolution 2022-26, Approving Certain New or Revised City of Goshen Police Department Policies and Repealing Various Policies. Motion passed 5-0.**

8) Engineering Department: Request to approve the lowering of the water level in the Mill Race Canal for the 2020-2022 Goshen Biennial Bridge Inspection Program

City Civil Traffic Engineer Josh Corwin asked the Board to approve the lowering of the water level in the Millrace Canal from Aug. 16 to Aug. 29, 2022.

Corwin said as part of the bridge inspections for the 2020-2022 Goshen Biennial Bridge Inspection Program, the consultant has requested the water level in the Millrace Canal be lowered during the inspection process. The lowered water level is typical for the inspections and allows for a more detailed inspection of the bridge's substructure and supports. In order to accommodate both this request and the bridge inspections and to allow for adequate time to lower and raise the water level, the Engineering Department is requesting the Board of Public Works and Safety approve the lowering of the water level in the Millrace Canal, Aug. 16-29, 2022.

In response to a question from **Mayor Stutsman**, **Corwin** said the longer period of the lowered water level was for safety reasons.

Nichols/Riouse moved to approve the lowering of the water level in the Millrace Canal from Aug. 16 to Aug. 29, 2022. **Motion passed 5-0.**

CITY OF GOSHEN STORMWATER BOARD

Regular Meeting Agenda

2:00 p.m., August 8, 2022

Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Members: Mayor Jeremy Stutsman, Mike Landis and Mary Nichols

Mayor Stutsman convened the Stormwater Board meeting at 2:16 p.m. to consider the following items:



9) Stormwater Department: Accept the post-construction stormwater management plan for Green Oaks Assisted Living

City Director of Public Works & Utilities Dustin Sailor asked the Board to accept post-construction stormwater management plan for Green Oaks Assisted Living as it has been found to meet the requirements of City Ordinance 4329.

Sailor said the developer of Green Oaks Assisted Living, affecting one (1) or more acres of land and located at 282 Johnston Street, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Nichols/Landis moved to accept post-construction stormwater management plan for Green Oaks Assisted Living as it has been found to meet the requirements of City Ordinance 4329. Motion passed 3-0.

10) Stormwater Department: Accept the post-construction stormwater management plan for Keystone RV Shipyard Building & Gravel Storage Lot

City Director of Public Works & Utilities Dustin Sailor asked the Board to accept post-construction stormwater management plan for Keystone RV Shipyard Building & Gravel Storage Lot project as it has been found to meet the requirements of City Ordinance 4329.

Sailor aid the developer of Keystone RV Shipyard Building & Gravel Storage Lot project, affecting one (1) or more acres of land and located at 3393 Lincolnway East, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Nichols/Landis moved to accept post-construction stormwater management plan for Keystone RV Shipyard Building & Gravel Storage Lot as it has been found to meet the requirements of City Ordinance 4329. Motion passed 3-0.

11) Stormwater Department: Accept the post-construction stormwater management plan for Beacon Health Dunlap Outpatient Center

City Director of Public Works & Utilities Dustin Sailor asked the Board to accept post-construction stormwater management plan for the Beacon Health Dunlap Outpatient Center as it has been found to meet the requirements of City Ordinance 4329.

Sailor said the developer of Beacon Health Dunlap Outpatient Center, affecting one (1) or more acres of land and located at 2222 Rieth Boulevard, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Nichols/Landis moved to accept post-construction stormwater management plan for Beacon Health Dunlap Outpatient Center as it has been found to meet the requirements of City Ordinance 4329. Motion passed 3-0.

With the Stormwater Board agenda items completed, Mayor Stutsman closed the Stormwater Board meeting at 2:18 p.m. and resumed the Board of Works & Safety meeting.



Privilege of the Floor (opportunity for public comment for matters not on the agenda):

Mayor Stutsman opened Privilege of the Floor at 2:18. p.m. There were no public comments, so Mayor Stutsman closed Privilege of the Floor at 2:18 p.m.

As all matters before the Board of Public Works & Safety were concluded, Mayor Stutsman/Board member Nichols moved to approve Civil City and Utility claims and adjourn the meeting. Motion passed 5-0.

Mayor Stutsman adjourned the meeting at 2:19 p.m.

APPROVED

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Jeremy Stutsman, Chair

A handwritten signature in black ink, appearing to read "Michael Landis", written over a horizontal line.

Michael Landis, Member

A handwritten signature in black ink, appearing to read "Mary Nichols", written over a horizontal line.

Mary Nichols, Member



A handwritten signature in black ink, appearing to read "DeWayne Riouse", written over a horizontal line.

DeWayne Riouse, Member

A handwritten signature in black ink, appearing to read "Barb Swartley", written over a horizontal line.

Barb Swartley, Member

ATTEST

A handwritten signature in black ink, appearing to read "Richard R. Aguirre", written over a horizontal line.

Richard R. Aguirre, City of Goshen Clerk-Treasurer