



**BOARD OF PUBLIC WORKS & SAFETY & STORMWATER BOARD
MINUTES OF THE OCTOBER 24, 2022 REGULAR MEETING**

Convened at 2 p.m. at the Goshen Police & Court Building, 111 East Jefferson St., Goshen, Indiana

Present: Mayor Jeremy Stutsman, Mary Nichols, DeWayne Riouse and Barb Swartley

Absent: Mike Landis

CALL TO ORDER: Mayor Jeremy Stutsman called the meeting to order at 2:00 p.m.

REVIEW/APPROVE MINUTES: Mayor Stutsman presented the minutes of the Oct. 17, 2022 regular meeting. Board member DeWayne Riouse moved to approve the minutes and the motion was seconded by Board member Mary Nichols. Motion passed 4-0.

REVIEW/APPROVE AGENDA: Mayor Stutsman presented the agenda. Board member Riouse moved to approve the agenda as submitted and Board member Nichols seconded the motion. Motion passed 4-0.

1) Kid Mayor Program: Presentations by the finalists

Sophia Charlebois, the parent liaison from West Goshen Elementary School, introduced the finalists for the Kid Mayor Program, which began in 2020 at Model Elementary and has expanded to all of the City's elementary schools. Fourth-graders participated in the program by completing an application and identifying an issue important to the Goshen community. The students then recorded and submitted brief videos introducing themselves and their issues. The videos were reviewed by a selection committee and six finalists were selected.

The 2022-2023 candidates for Kids Mayor are: Eliza Bell, Waterford Elementary; Paul Conner Gwaltney, Prairie View Elementary; Matthew Demott, Waterford; Zoey McDonald, Chamberlain Elementary; Avery McPhail, Prairie View; and Amelia Troyer, Chamberlain. Candidates gave brief speeches to the Board about projects they would promote if elected as Kid Mayor. **Charlebois** said fourth-graders will view candidate videos and vote on Nov. 4. The winner will be announced at the Common Council meeting at 6 p.m. on Monday, Nov. 21.

After the presentations, **Mayor Stutsman** said he was proud of the students and thanked them for their good ideas, which he said echoed the City's goal of bringing the community together. The Mayor also said that the winner will help preside over a Council meeting and that he also will meet with all of the students. **Board member Riouse** thanked the students for their courage in coming forward to offer their ideas.

No Board action taken; for information only.

2) Fire Department: Withdraw Conditional Offer of Employment to Evan T. Baker

Shannon Marks, the Legal Compliance Administrator for the City Legal Department, asked the Board to withdraw the May 16, 2022 conditional offer of employment extended to Evan T. Baker as a probationary firefighter and terminate the May 16, 2022 Conditional Offer of Employment Agreement with Baker. Marks said Baker is requesting to decline the conditional offer of employment and terminate the agreement. Marks said Baker's request was acceptable to the Fire Department.



Riouse/Nichols moved to withdraw and terminate the May 16, 2022 conditional offer of employment extended to Evan T. Baker as a probationary firefighter. Motion passed 4-0.

3) Fire Department: Conditional Offer of Employment to Douglas A. Burggraf

Shannon Marks, the Legal Compliance Administrator for the City Legal Department, asked the Board to extend a conditional offer of employment to Douglas A. Burggraf as a probationary firefighter and to approve the Conditional Offer of Employment Agreement with Burggraf, which includes the payment of a paramedic hiring bonus, and authorize the Mayor, or the Deputy Mayor in the Mayor's absence, to execute the agreement.

The agreement sets forth the conditions that Burggraf must meet prior to beginning employment with the Fire Department as a probationary firefighter which includes being approved by the board of trustees of the Indiana Public Retirement System for membership to the 1977 Police Officers' and Firefighters' Pension and Disability Fund. Burggraf has a Firefighter I/II certification and an Indiana paramedic license. Once employed, Burggraf will be required to serve as an active paramedic with the Department a minimum of three years. The Fire Department will request the Board to confirm the offer of employment when a position opening becomes available in the Department.

Riouse/Nichols moved to extend a conditional offer of employment to Douglas A. Burggraf as a probationary firefighter and to approve the Conditional Offer of Employment Agreement with Burggraf, which includes the payment of a paramedic hiring bonus, and authorize the Mayor, or the Deputy Mayor in the Mayor's absence, to execute the agreement. Motion passed 4-0.

4) Fire Department: Conditional Offer of Employment to James M. White

Shannon Marks, the Legal Compliance Administrator for the City Legal Department, asked the Board to extend a conditional offer of employment to James M. White as a probationary firefighter, approve the Conditional Offer of Employment Agreement with White, which includes the payment of a paramedic hiring bonus, and authorize the Mayor, or the Deputy Mayor in the Mayor's absence, to execute the agreement.

The agreement sets forth the conditions that White must meet prior to beginning employment with the Fire Department as a probationary firefighter which includes being approved by the board of trustees of the Indiana Public Retirement System for membership to the 1977 Police Officers' and Firefighters' Pension and Disability Fund. White possesses a Firefighter I/II certification and an Indiana paramedic license. Once employed, White will be required to serve as an active paramedic with the Department a minimum of three years. The Fire Department will request the Board to confirm the offer of employment when a position opening becomes available in the Department.

Riouse/Nichols moved to extend a conditional offer of employment to James M. White as a probationary firefighter, approve the Conditional Offer of Employment Agreement with White, which includes the payment of a paramedic hiring bonus, and authorize the Mayor, or the Deputy Mayor in the Mayor's absence, to execute the agreement. Motion passed 4-0.

5) Fire Department: Conditional Offer of Employment to Jordan L. Hunter

Shannon Marks, the Legal Compliance Administrator for the City Legal Department, asked the Board to extend a conditional offer of employment to Jordan L. Hunter as a probationary firefighter, approve the Conditional Offer of Employment Agreement with Hunter, and authorize the Mayor, or the Deputy Mayor in the Mayor's absence, to execute the agreement.



The agreement sets forth the conditions Hunter must meet prior to beginning employment with the Fire Department as a probationary firefighter which includes being approved by the board of trustees of the Indiana Public Retirement System for membership to the 1977 Police Officers' and Firefighters' Pension and Disability Fund. Hunter holds a Firefighter I/II certification and Basic EMT certification. Once employed, Hunter will be required to successfully complete a paramedic training program and obtain an Indiana paramedic license, and serve as an active paramedic with the Department a minimum of three years.

The Fire Department will request the Board to confirm the offer of employment when a position opening becomes available in the Department.

Riouse/Nichols moved to extend a conditional offer of employment to Jordan L. Hunter as a probationary firefighter, approve the Conditional Offer of Employment Agreement with Hunter, which includes the payment of a paramedic hiring bonus, and authorize the Mayor, or the Deputy Mayor in the Mayor's absence, to execute the agreement. Motion passed 4-0.

6) Water & Sewer Office: Request to approve unpaid final accounts (Kelly Saenz)

Kelly Saenz, Manager of the Goshen City Utilities Office, asked the Board to move the office's uncollected final accounts from active to Collection, Sewer Liens and Write offs. She reported that the original amount of unpaid final Water/Sewer accounts for this period, through July 11, 2022, was \$7,870.18. Collection letters were sent out and payments of \$2,158.08 were collected. The uncollected amount was \$5,712.10.

Riouse/Nichols moved to move the Goshen Water and Sewer Office's uncollected final accounts from active to Collection, Sewer Liens and Write offs. Motion passed 4-0.

7) NIPSCO via Water & Sewer Department: Request to approve lane restrictions for sewer line inspections (Kent Holdren)

Kent Holdren, Superintendent of City Water Treatment and Sewer Department, asked the Board to approve NIPSCO's request for lane closures on various City streets for four weeks for construction-related surveys.

Holdren said that Quentin (Roger) Brown, the Cross Bore Program Leader-with NIPSCO, oversees an accelerated safety program within the City of Goshen. Brown said a sewer camera contractor, CCSI, is in the area performing sewer line inspections to ensure their integrity from utility intrusions.

Holdren said Brown reported that partial lane closures were needed to keep workers safe in the following areas: the 1500, 1600, 1700, 1800, 1900, 2000, 2100, 2200 and 2300 blocks of South Main Street; West Lincolnway (South 5th, 6th, 7th Streets); East Clinton Street (between North and South Indiana Avenue to County Road 17) and East Plymouth Avenue (South 13th, 14th, and 15th Streets).

Riouse/Nichols moved to approve traffic control on various City streets for four weeks. Motion passed 4-0.

8) Engineering Department: Approve balancing change order #3 for Madison Street and College Avenue reconstruction (JN: 2021-0016)

City Director of Public Works & Utilities Dustin Sailor, asked the Board to approve the balancing Change Order No. 3, decreasing the contract \$23,519.10, for a final contract amount of \$694,699.25, for the Madison Street and College Avenue reconstruction (JN: 2021-0016).

Sailor said Change Order No. 3 reduces the current contract price \$23,519.10 with Niblock Excavating, Inc. making the final contract amount \$694,699.25, an 18.6% increase over the original contract of \$585,735.50.



Original contract amount	\$585,735.50
Change Order No. 1	\$ 3,619.00
Change Order No. 2	\$128,863.85
Change Order No. 3	\$ -23,519.10
Revised contract amount	\$694,699.25

Riouse/Nichols moved to approve the balancing Change Order No. 3, decreasing the contract \$23,519.10, for a final contract amount of \$694,699.25, for the Madison Street and College Avenue reconstruction (JN: 2021-0016). Motion passed 4-0.

Privilege of the Floor (opportunity for public comment for matters not on the agenda):

Mayor Stutsman opened Privilege of the Floor at 2:23 p.m. There were no public comments, so the Mayor closed Privilege of the Floor at 2:23 p.m.

As all matters before the Board of Public Works & Safety were concluded, Mayor Stutsman/Mary Nichols moved to approve Civil City and Utility claims and adjourn the meeting. Motion passed 4-0.

Mayor Stutsman adjourned the meeting at 2:23 p.m.

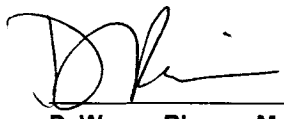
APPROVED

Mayor Jeremy Stutsman

Mike Landis, Member

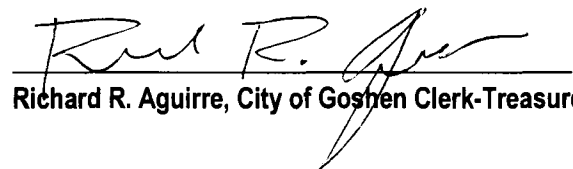



Mary Nichols, Member


DeWayne Riouse, Member


Barb Swartley, Member

ATTEST


Richard R. Aguirre, City of Goshen Clerk-Treasurer