



## **Goshen Common Council**

**5:30 p.m., December 27, 2022 Regular Meeting**

***Council Chamber, Police & Court Building, 111 East Jefferson Street, Goshen, IN***

**Call to Order by Mayor Jeremy Stutsman**

**Pledge of Allegiance**

**Roll Call:**

**Megan Eichorn** (District 4)

**Julia King** (At-Large)

**Doug Nisley** (District 2)

**Gilberto Pérez, Jr.** (District 5)

**Donald Riegsecker** (District 1)

**Matt Schrock** (District 3)

**Council President Brett Weddell** (At-Large)

**Youth Advisor Karen C. Velazquez Valdes** (Non-voting)

**Approval of Minutes** – Dec. 19, 2022 Regular Meeting

**Approval of Meeting Agenda**

**Privilege of the Floor**

**1) Resolution 2022-29: An Emergency Resolution Providing for the Transfer of Appropriations**

**Elected Official Reports**

***Adjournment***



**Richard Aguirre, City Clerk-Treasurer**  
**CITY OF GOSHEN**

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**To:** Goshen City Common Council, Mayor Jeremy Stutsman  
**From:** Jeffery Weaver, Deputy Clerk-Treasurer  
**Date:** December 22, 2022  
**Subject:** Resolution 2022-29: An Emergency Resolution Providing for the Transfer of Appropriations

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At the December 27, 2022 Common Council meeting, the Clerk-Treasurer's Office will present Resolution 2022-29, which requests authorization from the Council and Mayor to move available resources between major categories within the City's funds. The Clerk-Treasurer's Office presents the appropriation category transfers to the Common Council at the last Council meeting each year in order to close the annual budget with all accounts within budget.

An appropriation is "permission to spend available money" and is tied to a specific fund. Within a fund there are four spending categories and multiple accounts. The Department of Local Government Finance ("DLGF") requires Council approval to move an appropriation from one category to another. The Council can approve this when a department needs additional room to spend in one category and has available appropriations in another category.

By moving an appropriation from one category to another, the Council is only changing the category from which the City pays an expenditure. The Council is not approving any additional spending, so the fund's total appropriation remains the same.

We ask the Council to approve Resolution 2022-29 because the Common Council is the City's fiscal body which authorizes the City's budget and any budget adjustments. Our auditors require each appropriation to be a zero or positive dollar amount at the end of the year. The vast majority of the City's appropriations are underspent, and these adjustments reflect a small number of the 1,200+ appropriation lines the City maintains throughout the year.

The Clerk-Treasurer's office is currently closing up the 2022 budget and will not have a resolution ready for Council review until later this week or early next week. If the Council approves the category transfers at the upcoming meeting, the Clerk-Treasurer will then register the adjustments in the City's books and communicate the transfers to the departments. These category transfers are adjustments that only require Council approval to be final, and do not require notification to the DLGF.

**RESOLUTION 2022-29**

**An Emergency Resolution Providing for the Transfer of Appropriations**

AS PER REQUEST BY A DEPARTMENT HEAD OF THE CIVIL CITY OF GOSHEN, INDIANA, FOR THE YEAR 2022, AND FORWARD TO THE COMMON COUNCIL FOR THEIR ACTION AND PASSAGE.

WHEREAS certain extraordinary conditions have developed since the adoption of the existing annual budget for the year 2022 and it is now necessary to transfer the appropriated money into different categories than was appropriated in the annual budget for the various functions of the several departments to meet emergencies;

WHEREAS, it has been shown that certain existing appropriations have unobligated balances that will be available for transferring for such emergencies;

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF GOSHEN, INDIANA, that for the expenses of the City Government the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purpose specified, subject to the laws governing the same, as follows:

**GENERAL FUND - 101**

FROM: BOW/Full Time Personnel	101-510-07-411.0130	(3,000.00)
TO: Mayor/Longevity	101-510-03-411.0152	3,000.00
FROM: Mayor/Other Office Expenses	101-510-03-421.0500	(1,000.00)
TO: Mayor/Subscriptions and Dues	101-510-03-439.0301	1,000.00
FROM: CT/Other Office Expenses	101-510-04-421.0501	(1,800.00)
TO: CT/Postage	101-510-04-432.0201	1,800.00
FROM: Court/Full Time Personnel	101-510-06-411.0130	(100.00)
TO: Court/Increment	101-510-06-411.0151	100.00
FROM: BOW/Full Time Personnel	101-510-07-411.0130	(31,000.00)
TO: Fire/Full Time Personnel	101-520-12-411.0130	31,000.00

**AMERICAN RESCUE PLAN FUND - 176**

FROM: ARP/Services & Charges	176-510-00-431.0000	(36,000.00)
TO: ARP/Test Kits	176-510-00-422.0300	36,000.00

**AVIATION FUND - 206**

FROM: Aviation/Electricity	206-530-00-435.0101	(2,425.00)
TO: Aviation/Full Time Personnel	206-530-00-411.0130	2,150.00
Aviation/Building Materials	206-530-00-422.0400	275.00

**PUBLIC SAFETY LOIT - 249**

FROM: PS LOIT/Equipment	249-520-00-445.0201	(51,500.00)
TO: PS LOIT/Fire Retirement	249-520-00-413.0912	25,000.00
PS/Fire Gas Diesel Propane	249-520-00-422.0210	26,500.00

PASSED AND ADOPTED BY THE COMMON COUNCIL ON THE 27TH DAY OF  
DECEMBER, 2022

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Presiding Officer

ATTEST: \_\_\_\_\_  
Richard R. Aguirre, Clerk-Treasurer

Presented by me to the Mayor of the City of Goshen, Indiana, on the 27th day of December, 2022

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Richard R. Aguirre, Clerk-Treasurer

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Jeremy P. Stutsman, Mayor