



Board of Public Works & Safety and Stormwater Board

Regular Meeting Agenda

2:00 p.m., April 24, 2023

Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

To access online streaming of the meeting, go to <https://goshenindiana.org/calendar>

Call to Order by Mayor Jeremy Stutsman

Approval of Minutes: April 17, 2023

Approval of Agenda

- 1) Fire Department:** Promotion of Andrew T. LoPresti to Private First Class, retroactive to April 12, 2023
- 2) Downtown Goshen Inc. requests:** First Friday and related street closures for May 5, June 2, June 3, Aug. 4 and Sept. 1, 2023
- 3) Request from Goshen churches:** Use of a portion of the City Parking Lot at 315 W. Washington St. for the Health and Compassion Festival, May 6, 2023 (José Luis Gutiérrez)
- 4) Business request:** The Wholesome Tortilla request for alley and projection lighting for its temporary restaurant at 119 East Lincoln Avenue (Magali Vergara & Rafael Chavez)
- 5) Mayor's Office:** Approve agreement between the City of Goshen and the Michiana Area Council of Governments (MACOG) and authorize the Mayor to sign the agreement (authorizes the City making \$62,000 in local matching funds available to MACOG)
- 6) Legal Department:** Resolution 2023-14 – Declaring Surplus and Authorizing the Disposal of IT Equipment

Privilege of the Floor

Approval of Civil City and Utility Claims

Adjournment



**BOARD OF PUBLIC WORKS & SAFETY & STORMWATER BOARD
MINUTES OF THE APRIL 17, 2023 REGULAR MEETING**

Convened at 2 p.m. in the Goshen Police & Court Building, 111 East Jefferson St., Goshen, Indiana

Present: Mayor Jeremy Stutsman, Mike Landis, Mary Nichols and Barb Swartley

Absent: None

CALL TO ORDER: Kid Mayor Paul Conner Gwaltney, assisted by Mayor Stutsman, called the meeting to order at 2:00 p.m. The Mayor stated that Conner would help preside at the meeting.

REVIEW/APPROVE MINUTES: Kid Mayor Gwaltney and Mayor Stutsman presented the minutes of the April 10, 2023 Regular Meeting. Board member Barb Swartley moved to approve the minutes of the April 10, 2023 meeting as presented. The motion was seconded by Board member Mary Nichols. Motion passed 4-0.

REVIEW/APPROVE AGENDA: Mayor Stutsman presented the meeting agenda with added agenda item 11) *David Pottinger request: Use of parking spaces and portion of the sidewalk in front of 213 South Main Street while repair work is in progress.* Board member Swartley moved to approve the agenda as suggested. Board member Nichols seconded the motion. Motion passed 4-0.

1) Police Department: Promotion of Eduardo Osoria #216 from Probationary Patrol Officer to Patrol Officer Goshen Police Chief José Miller asked the Board to approve the promotion of Eduardo Osoria from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective April 18, 2023.

Chief Miller said Officer Osoria has attended, and successfully completed, the Indiana Law Enforcement Academy basic training program. As of April 18, Officer Osoria will have completed his 12-month probationary period for the Goshen Police Department. Chief Miller said Officer Osoria has demonstrated he will be a great addition to the Goshen Police Department and to this community.

Swartley/Nichols moved to approve the promotion of Eduardo Osoria from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective April 18, 2023. Motion passed 4-0.

After Board approval, Mayor Stutsman swore Eduardo Osoria into office as a Goshen Patrol Officer.

2) Police Department: Promotion of Huntley Z. Davis #217 from Probationary Patrol Officer to Patrol Officer Goshen Police Chief José Miller asked the Board to approve the promotion of Huntley Z. Davis from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective April 18, 2023.

Chief Miller said Officer Davis will be graduating from the Indiana Law Enforcement Academy basic training program this week. As of April 18, Officer Davis will have completed his 12-month probationary period for the Goshen Police Department. Chief Miller said Officer Davis has demonstrated he will be a great addition to the Goshen Police Department and to this community. Officer Davis was at the academy and unable to be present for the meeting.

Swartley/Nichols moved to approve the promotion of Huntley Z. Davis from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective April 18, 2023. Motion passed 4-0.



3) Police Department: Promotion of Tanner R. Warlick #218 from Probationary Patrol Officer to Patrol Officer

Goshen Police Chief José Miller asked the Board to approve the promotion of Tanner R. Warlick from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective April 18, 2023.

Chief Miller said Officer Warlick has attended, and successfully completed, the Indiana Law Enforcement Academy basic training program. As of April 18, Officer Warlick will have completed his 12-month probationary period for the Goshen Police Department. Chief Miller said Officer Warlick also has demonstrated he will be a great addition to the Goshen Police Department.

Swartley/Nichols moved to approve the promotion of Tanner R. Warlick from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective April 18, 2023. Motion passed 4-0.

After Board approval, Mayor Stutsman swore Tanner R. Warlick into office as a Goshen Patrol Officer.

4) Police Department: Promotion of Maxwell J. Harmon #219 from Probationary Patrol Officer to Patrol Officer

Goshen Police Chief José Miller asked the Board to approve the promotion of Maxwell J. Harmon from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective April 18, 2023.

Chief Miller said Officer Harmon has attended, and successfully completed, the Indiana Law Enforcement Academy basic training program. As of April 18, Officer Harmon will have completed his 12-month probationary period for the Goshen Police Department. Chief Miller said Officer Harmon also has demonstrated he will be a great addition to the Goshen Police Department.

Swartley/Nichols moved to approve the promotion of Maxwell J. Harmon from the position of Probationary Patrol Officer to the rank of Patrol Officer, effective April 18, 2023. Motion passed 4-0.

After Board approval, Mayor Stutsman swore Maxwell J. Harmon into office as a Goshen Patrol Officer.

5) Resident Request: Driveway extension on Blackport Drive (Brian Ketcham)

Brian Ketcham of Goshen asked the Board to approve the refurbishment of his stone driveway at 109 Blackport Drive. He said he would like to dig down four or five inches, line the driveway with railroad ties and then install two different layers of slag stone. He said the final dimensions of the driveway would be 68 feet long and 20 feet wide. In response to a question from **Board member Landis**, **Ketcham** said the current driveway is about 17 feet wide.

City Civil Traffic Engineer Josh Corwin told the Board that the Engineering Department generally requests that driveways be no more than 24 feet wide and that in the right-of-way, the surface be either concrete or asphalt.

City Assistant Planning & Zoning Administrator Rossa Deegan said the existing driveway is gravel and there are many gravel driveways in the vicinity. He said the Planning Department would have been able to approve the request if Ketcham was not widening the driveway. He recommended approval.

Swartley/Nichols moved to approve the request from Brian Ketcham to extend his driveway absent any objection from the Planning or Engineering Departments and consistent with City of Goshen policy and direction. Motion passed 4-0.



6 Business Request: Approval to use Powerhouse parking lot for Interra “Shred-It Days” on June 2-3, 2023

Megan Simpson, Community/Communication Specialist for Interra Credit Union, asked the Board for the use of the City Powerhouse parking lot, in downtown Goshen, for the credit union’s annual “Shred-It Days” event June 2 and June 3, 2023.

In her written request to the Board, **Simpson** asked for use of the parking lot for “Shred-It Days” staging on Friday, June 2, 7:30 a.m. to 4:30 p.m. Shredding will occur 9-11 a.m. and 1-3 p.m. She also asked for closure of the parking lot on June 3 from 7:30 a.m. to noon. The event will be from 9-11 a.m. She said because of the event’s popularity, the times may be adjusted. She also requested the use of four barricades from the City Street Department.

Simpson indicated that “Shred-It Days” is a popular event for Interra members. It is designed to encourage ID theft prevention and recycling, Interra brings in Mountain High Shredding with its mobile truck/shredder. In 2022, almost 20,000 pounds of paper was shredded.

Because it is a popular event, Simpson wrote that several cars are often in line to drop off their shredding materials. Interra staff members are present and involved with unloading, weighing, etc. Interra pays for the first 50 pounds, with a nominal fee charged thereafter. She wrote that directional signage will ensure the orderly entrance into and exit from the parking lot.

Swartley/Nichols moved to approve the use of the City Powerhouse Parking Lot from 7:30 a.m. to 4:30 on Friday, June 2 and 7:30 a.m. to noon on Saturday, June 3. Motion passed 4-0.

7) Non-profit organization request: Approval to use a portion of City Parking Lot at 315 W. Washington St. for the Center for Healing & Hope’s annual Festival of Hope

Daniel Tackett, Director of Marketing and Development for the Center for Healing & Hope, asked the Board to use the easternmost portion of the City parking, lot located just north of Goshen Brewing Company, at 315 W. Washington St., for the center’s annual Festival of Hope, noon to 6 p.m., on June 24, 2023. The event was held in the same location last year.

In his written request to the Board, **Tackett** requested closure of the parking lot Friday, June 23 after Goshen Brewing Company closes at 10 p.m. and continuing until Saturday, June 24 at 8 .pm. He also requested the use of barricades and “No Parking” signs from the Street Department as well as access to the City owned electrical outlets at the north end of the parking lot.

Tackett wrote that the center intends to set up tents, tables, and chairs for nonprofits, children’s activities, food vendors, and marketplace vendors and to allow for foot traffic throughout this area of the parking lot. He added that the center has coordinated the use of the parking lot with three adjacent potentially affected businesses – the Goshen Brewing Company, Interra Credit Union and Goshen Farmers Market.

Board member Landis complimented Tackett for the format and completeness of his written request adding, “It gave us all the information we need. We should make it a template and send it out to people.”

Swartley/Nichols moved to approve the use of the City parking lot at 315 W. Washington St. for the Festival of Hope, beginning Friday, June 23 after the Goshen Brewing Company closes and ending Saturday, June 24 at 8 p.m. Motion passed 4-0.

8) Legal Department: Contract for Lawn Services with Affordable Lawn & Landscaping, Inc.



Shannon Marks, the Legal Compliance Administrator for the City Legal Department, told the Board the City solicited proposals for lawn mowing and maintenance services for certain City of Goshen properties for the 2023 season, with an option to renew the contract for up to two additional mowing seasons.

In a written request, **Marks** indicated that solicitations were sent to five contractors, and proposals were received from Affordable Lawn & Landscaping, Inc. and Yardshark LLC. A table comparing the two proposals received was attached to the Board's agenda packet.

Marks said the Legal Department recommended that the Board approve the proposed contract with Affordable Lawn & Landscaping, Inc. for the lawn services, and authorize the Mayor to execute the Contract on behalf of the Board of Public Works and Safety and the City of Goshen. She indicated the Goshen Redevelopment Commission will also be presented the contract for approval.

Marks said the City will pay Affordable Lawn & Landscaping, Inc. based on either a lump sum cost for the entire calendar month for lawn services, including fall clean-up, provided to certain service areas or based on a unit cost for each mow and a unit cost for fall clean-up for other service areas. Exhibit B of the Contract set forth the costs for lawn services to each service area.

Mayor Stutsman said that he is a friend of the owners of both companies that ended up bidding, so he would not be voting on this matter.

Swartley/Nichols moved to approve and authorize Mayor Stutsman execute the contract for Lawn Services with Affordable Lawn & Landscaping, Inc. Motion passed 3-0. Mayor Stutsman did not vote.

9) Legal Department: Agreement with *I Fix Bricks* for the completion of downtown brick and stone planter boxes at a total cost of \$23,100

Brandy Toms, a paralegal with the City Legal Department, said this matter came before the Board last week, but it was tabled for clarification. He said this was a request from the City Economic Improvement District to install planter boxes on Main Street.

Toms said the request was tabled to allow the Engineering Department a chance to review the proposed locations of the planter boxes. She said staff from the Engineering and Street department conducted a review and approved the placement of the planter boxes.

Toms said attached for the Board's approval, and for Mayor Stutsman to execute, was an agreement with *I Fix Bricks* for the completion for the downtown brick and stone planter boxes. She said *I Fix Bricks* will be paid \$3,850 for each planter for a total cost of \$23,100 for the completion of all six (6) planters.

Swartley/Nichols moved to approve and authorize Mayor Stutsman to execute the agreement with *I Fix Bricks* for the completion for the downtown brick and stone planter boxes at a total cost of \$23,100 for the completion of the planter boxes for Downtown Goshen. Motion passed 4-0.

10) Dave Pottinger request: Use of parking spaces and a portion of the sidewalk in front of 213 South Main Street while repair work is in progress

Mayor Stutsman said Dave Pottinger submitted a verbal request related to the repair of the building façade at 213 South Main Street on April 24, 2023. He requested parking spaces for equipment and partial use of the sidewalk. Dave Pottinger was present and confirmed the request.



Mayor Stutsman/Nichols moved to allow the blocking of two parking spaces in front of 213 South Main Street and the partial use of the sidewalk by scaffolding for repair work on April 24, 2023, weather permitting. Motion passed 4-0.

**Privilege of the Floor (opportunity for public comment for matters not on the agenda):
Mayor Stutsman opened Privilege of the Floor at 2:24 p.m. There were no comments.**

11) Business request: The Wholesome Tortilla request for alley and projection lighting for its temporary restaurant at 119 East Lincoln Avenue, behind Pizzeria Venturi (Magali Vergara & Rafael Chavez)

In March, **Rafael Chávez y Moreno and Magali Vergara López, owners of The Wholesome Tortilla**, submitted a request to the City to install decorative lights and projection lighting in the alley between 115 and 119 East Lincoln Avenue. The purpose of the lights: to provide safety in the alley at night, to provide aesthetic enhancement within the alleyway, and to lead passersby to their restaurant.

Chávez y Moreno and Vergara López were not present earlier in the meeting and were not present when the item was called again at the end of the meeting.

Clerk-Treasurer Aguirre said he was unaware the applicants had confirmed they would be present. **Deputy Clerk-Treasurer Jeffery Weaver** said the applicants had indicated they would be present. He said they may have forgotten, and that he could reach out to them about attending a future meeting.

Mayor Stutsman reviewed the request. He said he recalled that a prior business had lights in the alley. He asked if Wholesome Tortilla owners just wanted to replace the lights.

Deputy Clerk-Treasurer Weaver said he understood the Wholesome Tortilla was moving into a space behind Venturi, 123 E. Lincoln Ave., and wanted to install lights to draw people to the restaurant and also wanted to install projection lighting. He said he referred the request to City departments to check on the lighting requirements.

Mayor Stutsman asked if any department representatives were aware of the request.

City Assistant Planning & Zoning Administrator Rossa Deegan said he was aware of the request and had told the owners that they would need Board of Works approval. However, he said he didn't have any more information about the lighting specifications. He said a previous business owner had lights.

Mayor Stutsman said it appeared there were outstanding questions about the request, including the type of projection lighting. So, Mayor Stutsman and Board member Nichols moved to table the request until the petitioner asks that the matter be put back on the Board's agenda. Motion passed 4-0.

Approval of Civil City and Utility Claims

As all matters before the Board of Public Works & Safety were concluded, Mayor Stutsman/Board member Nichols moved to approve Civil City and Utility claims and adjourn the meeting. Motion passed 4-0.

Adjournment

Kid Mayor Gwaltney adjourned the Board of Works meeting at 2:28 p.m.



APPROVED:

Mayor Jeremy P. Stutsman

Mike Landis, Member

Mary Nichols, Member

Barb Swartley, Member

ATTEST

Richard R. Aguirre, City of Goshen Clerk-Treasurer



Danny C. Sink, Chief
FIRE DEPARTMENT, CITY OF GOSHEN

209 North Third Street • Goshen, IN 46526-3201

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April 18, 2023

To: Board of Works and Public safety

RE: Promotion of Andrew T. LoPresti to Private First Class

From: Fire Chief Danny Sink

Andrew T. LoPresti completed his probationary year at GFD on April 12, 2023. Based on his performance and recommendations from his shift Battalion Chief and Training Officer; it is my pleasure to request that Andrew be promoted to the rank of Private First Class for the Goshen Fire Department, retroactive to April 12, 2023. Thank you



324 S 5th St. Goshen, IN 46528
amanda@eyedart.com
(574) 203-2034 ext. 2

Board of Works Request
March 28, 2022

Downtown Goshen Inc. is requesting additional street closures for the year of 2023 for purposes of First Friday activities. This is in addition to the original request in January.

1. What parking spaces/streets do you want to close/use?

- May 5: Six parking spaces on Lincoln on the North side of the street from the Police Booth headed West.
- June 2: Main Street from Jefferson to Lincoln. Half block of East Washington from Main Street to the alley. From noon to 10pm.
- June 3: Main Street from Jefferson to Lincoln. Half block of East Washington from Main Street to the alley until 4pm. Block between Jefferson and Lincoln will remain closed overnight on June 2 until 4 pm on June 3.
- August 4: In addition to original request, East Washington from the alley to Main from noon to 10 pm.
- September 1: In addition to original request, Main Street from Jefferson to Lincoln from noon to 10 pm.

2. Why do you want to close them? What activities will take place? Downtown Goshen First Fridays

3. When do you want to start the closure, and when will the closure end? Various dates in 2023

4. Are there any affected businesses, and are they supportive of your request to close the parking spaces? There are businesses on the street affected by the closure. They will be informed of our intent to attend the next Board of Works meeting in case of any concerns. These street closures can also be found online at downtowngoshen.org.

5. Do you require any barricades from the Street Department to accomplish the closure for your event? We will require barricades at each end of the street closure.

Thank you for your consideration.

Amanda McMahan
Director of First Fridays - Eyedart Creative Studio

Comunidad Cristiana Adulam

19938 County Road 38 • Goshen, Indiana • 574-238-5007

April 19th, 2023

To Goshen Board of Public Works:

From Comunidad Cristiana Adulam

Request for use of portion of the City Parking Lot at 315 W. Washington for Health and Compassion Festival

To the Board of Works,

Comunidad Cristiana Adulam would like to submit a request to use the center portion of the City parking lot located just north of Goshen Brewing Company at 315 W. Washington (map attached). Use of the lot is for the Health and Compassion Festival. I have attached a layout to show exactly what portion of the lot we are requesting use of. Additional details below:

Date of Event: Saturday, May 6, 2023

Time of event: 8 am-2 pm

When do you want to start the lot closure? Friday, May 5th at 6 pm

Why do we want to close this portion of the lot? We intend to set up tents, tables, and chairs for nonprofits, children's activities, free haircuts, and dispersal of provisions and to allow foot traffic throughout this area of the parking lot.

Affected Groups: Goshen Brewing Company - We have discussed our plans with Jesse Sensenig on the details and they are in support of the event. The Center for Healing and Hope also is supporting the event.

Do we need "no parking" signs? We would like to request "no parking" signs be staked at the included parking spots the night before the event.

Will we require use of city power? We would like to request the ability to access the City owned electrical outlets at the north end of the lot. Any necessary insurance documentation will be provided.

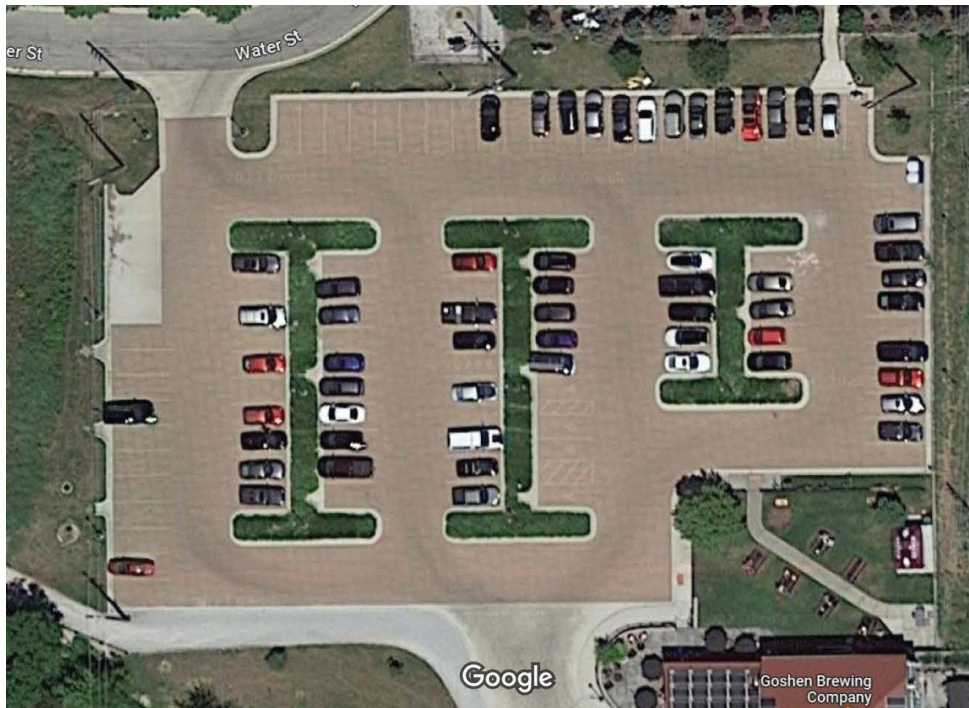
Are there any other events happening in the area on this date? No events are scheduled in the immediate vicinity.

We are happy to answer any questions you may have. Thank you for your consideration.

José Luis Gutiérrez, Event Coordinator

Comunidad Cristiana Adulam

1938 County Road 38 • Goshen, Indiana • 574-238-5007



May 6th Layout, For Festival





**City Clerk-Treasurer
CITY OF GOSHEN**

202 South Fifth Street, Suite 2 • Goshen, IN 46528-3714

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To: Board of Works & Safety
From: Clerk-Treasurer Richard R. Aguirre
Date: April 24, 2023
Subject: The Wholesome Tortilla lighting and projection request

The Clerk-Treasurer's Office received the following request:

March 12, 2023

Mr. Richard R. Aguirre, Clerk-Treasurer
Goshen City Hall, 202 S 5th St. Suite 2
Goshen, IN 46528-3714

To: Board of Works & Safety

Subject: Alley lights installation request

Narrative: Rafael Chávez y Moreno and Magali Vergara López of The Wholesome Tortilla wish to install decorative lights in the alley between 115 and 119 East Lincoln Avenue. The purpose of the lights is to provide safety in the alley at night, to provide aesthetic enhancement within the alleyway, and to lead passersby to their restaurant.

Please see the attached description, diagram and example of the proposed light installation.

Suggested motion: Approve the request from Rafael Chávez y Moreno and Magali Vergara López to install lights in the alley between 115 and 119 East Lincoln Avenue.

Board of Works • Alley lights installation request

The Wholesome Tortilla LLC - April 12, 2023



Goals:

Safety -- There are currently no street lights in the alley

Beautification/visitor attractor -- we want something people will stop and take a picture of, and hopefully visit one of the neighboring businesses that are all open past 5 pm

Requirements:

City of Goshen Engineering requires lights to be 16' or higher

NIPSCO requires City approval

City of Goshen requires agreement regarding damage of property in public right of way

City of Goshen requires Board of Works approval

Rafael Chávez y Moreno - (574)349-5768

Magali Vergara López - (574)238-2134

E-mail - thewholesometortilla@gmail.com

121 E. Lincoln Ave. Goshen, IN 46528

Transit Services Agreement

This Agreement is made by and between the City of Goshen, Indiana (hereinafter known as the "City"), and the Michiana Area Council of Governments (hereinafter referred to as "MACOG"),

WITNESSETH THAT:

1. WHEREAS, the City, realizing that a need exists for a usable form of transportation services to certain targeted segments and the general population, desires to address said need in the form of a fixed-route bus system known as The Interurban Trolley and Interurban Trolley Access ADA Paratransit Services (hereinafter referred to as the "Program").

2. WHEREAS, MACOG is, under certain terms and conditions, willing to perform and administer the Program of Projects as described within the FTA Section 5307 grant. Federal Transit Administration (FTA) programs are shown in the Catalog of Federal Domestic Assistance under Section 20.500.

3. WHEREAS, as part of the City's participation in public transit, it is required to perform certain duties and obligations which it desires MACOG to perform and administer, and,

NOW THEREFORE, the parties agree as follows:

1. That MACOG is the recipient of grants from the Indiana Department of Transportation (INDOT) and from the Federal Transit Administration (FTA). The City agrees that said funds shall be used expressly for the purpose of the Program's administration, operation, and capital equipment needs as outlined in the annual Elkhart-Goshen Urbanized Area Program of Projects.

2. That the City shall make available to MACOG \$62,000 (Sixty-Two Thousand Dollars) in local matching funds for the express purposes stated above for the period January 1, 2023 through December 31, 2023.

3. That the City shall comply with all requirements prescribed by the Federal Transit Administration (FTA) and the Indiana Department of Transportation (INDOT) under the Program, to be administered by MACOG, including, but not limited to the signing and execution of all documents, applications, reports, and the like.

4. MACOG shall administer the Program pursuant to the terms of the grant agreement between MACOG and the State of Indiana, and the Section 5307 grant between MACOG and FTA.

Transit Services Agreement

5. The City hereby designates MACOG as the administering agency for the purpose of FTA and INDOT, including but not limited to the authority to deal directly with all persons, contract agencies, and grantors for the purpose of providing the Program of Projects for the Elkhart-Goshen Urbanized Area.

6. MACOG shall maintain books and records as required by FTA and INDOT as desirable for the administration of said grants and the same shall be available for inspection to the City at any time upon request.

7. MACOG shall be responsible for meeting all audit requirements and other bookkeeping standards prescribed of any Federal or State Agency under which FTA or INDOT is conducted.

8. The City and MACOG agree that neither incurs any liability for the actions of the other in conjunction with the performance of the duties hereunder.

9. MACOG shall contract with qualified transportation providers as required to fulfill and execute the Program.

EXECUTED by:

City of Goshen, Indiana

Michiana Area Council of Governments

By: _____
Jeremy Stutsman, Mayor

By:  _____
James Turnwald, Executive Director

Date: ____/____/____

Date: 4 / 17 / 2023



CITY OF GOSHEN LEGAL DEPARTMENT

City Annex
204 East Jefferson Street, Suite 2
Goshen, Indiana 46528-3405

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www.goshenindiana.org

April 24, 2023

To: Goshen Board of Public Works and Safety

From: Shannon Marks

Subject: Resolution 2023-14 - Declaring Surplus and Authorizing the Disposal of IT Equipment

The Information Technology Department wishes to dispose of 25 custom computer towers that are no longer needed or are unfit for the purpose for which they were intended. Components will be reused or recycled where possible. Resolution 2023-14 is to declare the property as surplus and authorize its disposal in accordance with the provisions of Indiana Code § 5-22-22-8 by demolishing or junking property that is worthless or of no market value.

Suggested Motion:

Move to pass Resolution 2023-14 - Declaring Surplus and Authorizing the Disposal of IT Equipment.

Goshen Board of Public Works and Safety

Resolution 2023-14

Declaring Surplus and Authorizing the Disposal of IT Equipment

WHEREAS the Information Technology Department has personal property that is no longer needed or is unfit for the purpose for which it was intended and wishes to dispose of the personal property.

NOW, THEREFORE, BE IT RESOLVED by the Goshen Board of Public Works and Safety that:

1. The 25 custom computer towers (no serial numbers or serial numbers illegible) are declared as surplus property, hereinafter collectively referred to as "Surplus Property."
2. Authorization is given to dispose of the Surplus Property in accordance with the provisions of Indiana Code § 5-22-22-8 by demolishing or junking Surplus Property that is worthless or of no market value. Further, the Information Technology Department shall reuse or recycle components where possible.

PASSED by the Goshen Board of Public Works and Safety on April 24, 2023.

Mayor

Member

Member

Member

Member