



**BOARD OF PUBLIC WORKS & SAFETY & STORMWATER BOARD  
MINUTES OF THE SEPTEMBER 25, 2023 REGULAR MEETING**

*Convened at 2 p.m. in the Goshen Police & Court Building, 111 East Jefferson St., Goshen, Indiana*

**Present:** Mayor Gina Leichty, Mike Landis, Orv Myers, Mary Nichols and Barb Swartley

**Absent:**

**CALL TO ORDER:** Mayor Gina Leichty called the meeting to order at 2:00 p.m.

**REVIEW/APPROVE MINUTES:** Mayor Leichty presented the minutes of the Sept. 18, 2023 Regular Meeting prepared by Clerk-Treasurer Aguirre. **Board Member Mike Landis moved to accept the minutes as presented and the motion was seconded by Board Member Orv Myers. Motion passed 5-0.**

**REVIEW/APPROVE AGENDA:** Mayor Leichty presented the meeting agenda as submitted by Clerk-Treasurer Aguirre. **Board member Landis moved to approve the agenda as presented. Board member Myers seconded the motion. Motion passed 5-0.**

**1) Fire Department request: Hire Noah P. Youngman as a Probationary Firefighter for the Goshen Fire Department effective today, Sept. 25, 2023**

City Fire Chief Dan Sink announced to the Board that Noah P. Youngman has passed all of the pension requirements for the State of Indiana. He requested that the Board hire Youngman as a Probationary Firefighter for the Goshen Fire Department, effective Sept. 25, 2023.

**Landis/Myers moved to hire Noah P. Youngman as a Probationary Firefighter for the Goshen Fire Department, effective Sept. 25, 2023. Motion passed 5-0.**

***After his approval, Mayor Leichty swore Noah P. Youngman into office as a Probationary Firefighter.***

**2) Fire Department request: Hire Dakoda L. Miller as a Probationary Firefighter for the Goshen Fire Department effective today, Sept. 25, 2023**

City Fire Chief Dan Sink announced to the Board that Dakoda L. Miller has passed all of the pension requirements for the State of Indiana. He requested that the Board hire Miller as a Probationary Firefighter for the Goshen Fire Department, effective Sept. 25, 2023.

**Landis/Myers moved to hire Dakoda L. Miller as a Probationary Firefighter for the Goshen Fire Department, effective Sept. 25, 2023. Motion passed 5-0.**

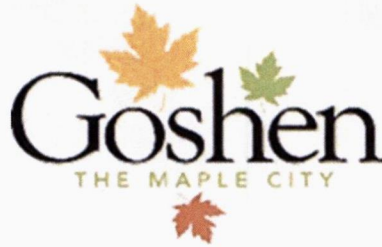
***After his approval, Mayor Leichty swore Dakoda L. Miller into office as a Probationary Firefighter.***

**3) Fire Department request: Hire John Z. Bacigal as a Probationary Firefighter for the Goshen Fire Department effective today, Sept. 25, 2023**

City Fire Chief Dan Sink announced to the Board that John Z. Bacigal has passed all of the pension requirements for the State of Indiana. He requested that the Board hire Bacigal as a Probationary Firefighter for the Goshen Fire Department, effective Sept. 25, 2023.

**Landis/Myers moved to hire John Z. Bacigal as a Probationary Firefighter for the Goshen Fire Department, effective Sept. 25, 2023. Motion passed 5-0.**

***After his approval, Mayor Leichty swore John Z. Bacigal into office as a Probationary Firefighter.***



**4) Fire Department request: Hire Colin D. Loe as a Probationary Firefighter for the Goshen Fire Department effective today, Sept. 25, 2023**

**City Fire Chief Dan Sink** announced to the Board that **Colin D. Loe** has passed all of the pension requirements for the State of Indiana. He requested that the Board hire Loe as a Probationary Firefighter for the Goshen Fire Department, effective Sept. 25, 2023.

**Landis/Myers moved to hire Colin D. Loe as a Probationary Firefighter for the Goshen Fire Department, effective Sept. 25, 2023. Motion passed 5-0.**

**After his approval, Mayor Leichty swore Colin D. Loe into office as a Probationary Firefighter.**

**5) Police Department request: Accept the resignation of Officer Kraig R. Caridine #211, effective Oct. 4, 2023**

**City Police Chief José Miller** asked the Board to approve the resignation of **Officer Kraig R. Caridine #211**. Officer Caridine's last day working will be Oct. 3 and the resignation will be effective Oct. 4, 2023.

**Chief Miller** said that several months ago, Officer Caridine notified police administrators that he was applying at a police agency close to the Illinois state line. Chief Miller said Officer Caridine felt he needed to move closer to his family that lives out of state. Chief Miller said Officer Caridine was forthright with the department during his application process and has now been offered a position as a police officer.

**Chief Miller** added, "Although we will greatly miss having Officer Caridine at the Goshen Police Department, we understand the situation he is in and support this move to benefit his family. I would like to thank Officer Caridine for the time and dedication to our department and our community and wish him only the best."

In his letter of resignation, **Officer Caridine** wrote, "I will always appreciate what this department has done for me and understand that this decision was not easy. I met some great people here from Goshen P.D. to Elkhart County that I will miss. I'll always be available if anyone wants to contact me for anything. Thank you once again for the opportunities provided to me during my time at the Goshen P.D."

**Mayor Leichty** asked the Chief to express the City's appreciation to Officer Caridine for his service.

**Landis/Myers moved to accept the resignation of Officer Kraig R. Caridine, effective Oct. 4, 2023. Motion passed 5-0.**

**6) Goshen First Church request: Approve closure of 12 parking lot spaces and parking spaces in front of the church for its annual "Trunk or Treat" event on Oct. 31, 2023**

**Loraine Troyer**, Mission Chairperson for Goshen First Church, came to the Board with a request to allow the partial use of a City lot and street parking spaces for the church's annual "Trunk or Treat" event on Oct. 31, 2023. She said the Church used to be known as Goshen First United Methodist Church, but disaffiliated with the United Methodist Church and is now affiliated with the Global Methodist Church.

**Troyer** said the 2022 Trunk or Treat event was successful, and most foot traffic came primarily from the downtown area, so the church was requesting the event be held this year on Oct. 31 during the downtown merchant's hours. Six to ten vehicles will be decorated and their trunks or backs of SUVs will be open with candy displayed and distributed to children. Church members expect 250 to 500 children to participate.

**Troyer** asked for the use of 12 parking spaces in the City lot on Fifth Street, between the Church and City Hall, and the parallel parking spaces in front of the church on Fifth Street from noon to 5 p.m.

**Landis/Myers moved to approve the request from First Church to allow the partial use of a City lot and street parking spaces for the church's "Trunk or Treat" event on Oct. 31, 2023 from noon to 5 p.m. Motion passed 5-0.**



**7) Waterford Villas II Homeowners Association request: Approve the partial closure of Newbury Street on Oct. 7, 2023 for a neighborhood block party**

**Jim Ramer, representing the Waterford Villas II Homeowners Association,** asked the Board to approve the partial closure of Newbury Street, from 4-8 p.m., on Oct. 7, 2023 for a neighborhood block party. Ramer asked for the closure of the east end of Newbury Street, from Regent to 100 feet west of the first curve, and the use of barricades. **Mayor Leichty** said the City's new neighborhood liaisons would likely come to the gathering to introduce themselves. **Landis/Myers** moved to approve the partial closure of Newbury Street, from 4-8 p.m., on Oct. 7, 2023 and the use of street barricades for a neighborhood block party. Motion passed 5-0.

**8) Cecil's Heating & Cooling request: Approve the closure of the alley and parking lot behind 211/213 South Main Street to change a rooftop unit for three hours, one day between Sept. 26-Oct. 13**

**Douglas Wagner, owner of Cecil's Heating and Cooling of Middlebury,** asked the Board to allow the closure of the City parking lot and alley behind 211/213 Main Street for approximately three hours, sometime between Sept. 26-Oct. 13, 2023, to replace a rooftop air conditioning unit. He said a large crane would be needed to lift the unit above power lines. He also requested the use of City barricades or cones and yellow tape to keep people and cars out of the area. He said the closure would take place starting about 8 a.m., Monday-Thursday.

**Board member Swartley** asked Wagner when he might know the precise time and date of the requested closures.

**Wagner** said it would depend on NIPSCO's response, but that the dates were flexible.

**Board member Landis** said his concern is knowing the closure will take place behind John Hall Hardware in an alley and parking lot that is very busy. He said it would be important to adequately communicate about the closure.

In response to a question from **Mayor Leichty, City Street Commissioner David Gibbs** said the City would need 24-hour notice of a requested closure. **Wagner** said he would arrive early to keep vehicles out of the area.

In response to a question from **Board member Landis, Wagner** said he would request that the entire parking lot be reserved for his use. He said that it would be possible to free up some parking spaces depending on the crane use.

**Board member Landis** said he understands that contractors need to have access to do their work, but he dislikes when they take more space than necessary. He asked that some parking spaces remain available. **Wagner** said he would try to do that. **Mayor Leichty** said she doesn't object to the closure, but noted that it is a busy area and asked that Wagner notify affected businesses. **Wagner** said he would, but noted that the work could be done by 9 a.m.

**Landis/Myers** moved to approve the closure of the alley and parking lot behind 211/213 South Main Street with the conditions that the applicant work with the City Street Department to arrange for barricades and that as soon as a date of the event is confirmed, sometime between Sept. 20 and Oct. 13, 2023, that area businesses be notified and that the applicant use as much of the parking lot as necessary but not the entire parking lot. Motion passed 5-0.

**9) Legal Department request: Approve the agreement with Schrock Real Estate, LLC for drainage along Reliance Road**

**Shannon Marks, the Legal Compliance Administrator for the City Legal Department,** said that attached to the meeting agenda packet for the Board's approval and execution was an agreement allowing Schrock Real Estate LLC's connection to a Storm Water Facility. The agreement permits alternate surface water drainage for Schrock Real Estate, LLC.



**Marks** said the alternate drainage was necessary due to the construction and relocation of Reliance Road as a result of the roadway project associated with the new County Courts building. The agreement has already been executed by Schrock Real Estate, LLC

**Landis/Myers** moved approve the agreement with Schrock Real Estate, LLC for drainage along Reliance Road, as presented. Motion passed 5-0.

**10) Legal Department request: Ratify the agreement between Goshen Parks and Recreation and Stone Ridge Landscaping**

**Shannon Marks, the Legal Compliance Administrator for the City Legal Department**, said that attached to the Board's agenda packet is an agreement for parking line replacement for the Dam Pond parking lot.

**Marks** said the agreement was previously approved by the Goshen Parks and Recreation Board, per requirement of state statute, and has been executed by Tanya Heyde, Parks Superintendent, per that approval. Pursuant to the City's Small Purchase Policy, the work qualifies as a public works project, and the agreement must also receive approval or ratification from the Board of Works

**Landis/Myers** moved ratify the agreement between Goshen Parks and Recreation and Stone Ridge Landscaping as presented. Motion passed 5-0.

**11) Legal Department request: Approve the agreement for the Completion of the Construction Project with Greenwood Rentals, LLC relative to the construction of the Indiana Avenue Apartments**

**City Attorney Bodie Stegelmann** said City staff was asking the Board to approve the agreement provided in the Board's agenda packet and authorize the Mayor to sign the agreement.

**Stegelmann** said Greenwood Rentals LLC constructed apartments near the intersection of Indiana Avenue and Plymouth Avenue. All work on the apartments is complete, except NIPSCO has not been able to install meters on certain, individual apartment units due to the meters not being currently available. The agreement provided with this memorandum would allow Greenwood Rentals LLC to lease the units for which electric meters have been installed.

**Landis/Myers** moved approve the agreement for the Completion of the Construction project with Greenwood Rentals LLC relative to the construction of the Indiana Avenue Apartments, and authorize Mayor Leichty to sign the agreement on behalf of the Board of Public Works and Safety. Motion passed 5-0.

**12) Water Department advisory: Public notification of the fall hydrant flushing program, beginning Monday, October 9, 2023 through Friday, Oct. 13, weather permitting**

**Marvin Shepherd, City Water Quality Manager**, informed the Board that Goshen Utilities will start the fall hydrant flushing program beginning Monday, Oct. 9 through Friday, October 13, 2023, weather permitting.

**Shepherd** said from Oct. 9 through Oct. 13, City crews we will be flushing during daylight hours from 8:30 a.m. to 3:30 p.m. in the upper pressure zone, which is everything northeast of U.S. 33 and the Norfolk Southern tracks. Also, on October 9, crews will start the city's night-time flushing from 9 p.m. to 6 a.m. at Madison and 10th streets, heading south to the City limits and between the Norfolk Southern tracks and U.S. 33 to the City limits south.

**Shepherd** said on October 10, the City will start flushing from 9 p.m. to 6 a.m. between Cottage Avenue and 10th Street, between the Norfolk Southern tracks south to the City limits, and between Lincolnway East and the Norfolk Southern tracks heading east to the City limits.



**Shepherd** said on Oct. 11, the City will start flushing from 9 p.m. to 6 a.m. between Pike Street and the City limits south and between North Greene Road and Cottage Avenue. On Oct. 13, from 9 p.m. to 6 a.m., the City will be flushing between Norfolk Southern and the City limits to the south, between North Greene Road to the City limits to the west.

**Shepherd** said residents can go to the city's website, type in their addresses on an interactive map and learn when work will take place in their neighborhoods. In a memo to the Board, **Shepherd** also asked that City residents avoid doing laundry on the day City crews are close to their homes, due to the rust that crews are removing from the water mains. If residents have a problem with their laundry, they should call the Utilities Office at 574-534-5306 and the City will provide some special soap to use.

**There was no action or Board action because this was an informational agenda item...**

**13) Engineering Department request: Approve the placement of school zone speed limit signs on South Greene Road for Goshen Intermediate School**

**City Director of Public Works & Utilities Dustin Sailor** told the Board that the Engineering Department received a request to place school zone speed limit (25 mph) signs on Greene Road for the intermediate school. The end of school zone signs are already in place. **Sailor** said the request was considered at the September Traffic Commission meeting. Commissioners voted unanimously in support of the placement of the signs.

**Landis/Myers** moved to approve the placement of school zone speed limit signs on South Greene Road for Goshen Intermediate School. Motion passed 5-0.

**14) Engineering Department request: Approve the placement of a speed limit sign on Ridgeview Drive at the entrance of the neighborhood**

**City Director of Public Works & Utilities Dustin Sailor** told the Board that the Engineering Department received a request for a speed limit sign at the entrance of the neighborhood on Ridgeview Drive. Currently, there are no speed limit signs within the neighborhood.

**Sailor** said the request was considered at the September Traffic Commission meeting. Commissioners voted unanimously in support of a speed limit sign being installed at the entrance of the neighborhood.

**Landis/Myers** moved to approve the placement of a speed limit sign on Ridgeview Drive. Motion passed 5-0.

**Privilege of the Floor (opportunity for public comment for matters not on the agenda):**

**Mayor Leichy** opened Privilege of the Floor at 2:34 p.m. There was no comments from the public.

**Mayor Leichy** announced that the City of Goshen's official trick-or-treat hours will be from 5:30-8 p.m. on Saturday, Oct. 28. However, she said the Chamber of Commerce Goshen Chamber of Commerce will host its annual Trick or Treat on Main Street from noon to 5 p.m. on Oct. 31, 2023.

**Approval of Civil City and Utility Claims**

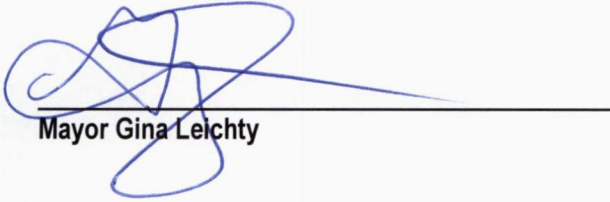
As all matters before the Board of Public Works & Safety were concluded, **Mayor Leichy/Board member Landis** moved to approve Civil City and Utility claims and adjourn the meeting. Motion passed 5-0.



**Adjournment**

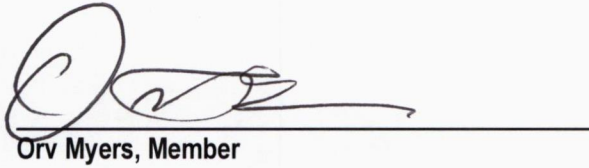
Mayor Leichty adjourned the Board of Works meeting at 2:36 p.m.

**APPROVED:**

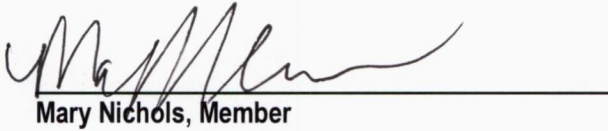


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Mayor Gina Leichty

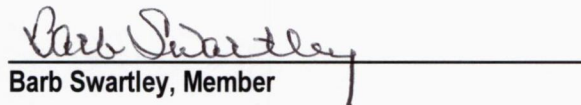
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Mike Landis, Member



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Orv Myers, Member

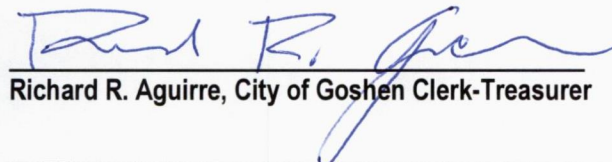


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Mary Nichols, Member



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Barb Swartley, Member

**ATTEST:**



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Richard R. Aguirre, City of Goshen Clerk-Treasurer