

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD APRIL 23, 2007 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on April 23, 2007, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistant, City Attorney, City Planner, Director of Public Works, Utilities Administrative Engineer, Fire Chief, Police Chief, Building Commissioner, Street Commissioner, Legal Department Administrative Assistant, Park Department Recreation Director, Utilities Superintendent, Utilities Office Manager.

Minutes of the meeting of April 16, 2007 were presented. On motion of Board Member Landis and second by Board Member Stegelmann, the minutes were approved as presented.

OPEN BIDS FOR QUALITY DRIVE-AWAY FOUNDATION REMOVAL

Mayor Kauffman opened the following bids:

<u>Company</u>	<u>Base Bid</u>	<u>Alternate bid 1</u>	<u>Alternate bid 2</u>	<u>Alternate bid 3</u>
• R & R Excavating Mishawaka, IN	69,700.00	38,295.00	64,500.00	80,620.00
• Clarko Nappanee, IN	54,500.00	11,500.00	48,500.00	23,500.00
• John Ward Concrete South Bend, IN	94,380.00	52,700.00	83,110.00	82,000.00

Mayor Kauffman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO AWARD BID FOR THE 2007 SIDEWALK REPLACEMENT PROJECT,
PROJECT NO. 2007-0012**

Director of Public Works Robert McCoige requested Board approval to award the contract for the 2007 Sidewalk Replacement Project, Project No. 2007-0012 to Niblock Excavating for a cost not to exceed \$145,475.00.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO BEGIN 2007 DIAL-A-TRUCK PROGRAM

Street Commissioner Barb LaDow requested Board approval to begin the 2007 Dial-A-Truck program on May 7, 2007. The program is open to City residents only and residents may call the Street Department on Monday thru Friday beginning April 23rd to reserve a truck. Monday May

7th will be the first day to have a Dial-A-Truck delivered. The program fee will remain the same as last year at a \$70.00 fee, which \$35.00 is a non-refundable User Fee. The Dial-A-Trucks are also free to residents who wish to dispose of brush and no user's fee is assessed for this service.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO CLOSE ALLEY FOR POLICE DEPARTMENT PENSION AUCTION

Police Chief Gary Penland requested Board approval to close the East/West alley at the rear of the Police and Courts building from 7:00 a.m. to 2:00 p.m. on May 26, 2007 for the pension auction. The closure would be on the east side of the East/West alley beginning at the North/South alley intersection. Items included from other departments, including vehicles, will be up for auction and room is required to display these items.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ENTER INTO AN AGREEMENT WITH RIETH-RILEY FOR OFFICE SPACE RENTAL

Legal Department Administrative Assistant Christy Ryman requested Board approval to enter into an agreement with Rieth-Riley Construction for rental of office space at the Goshen Street Department for approximately five months, during the paving project of College Avenue, at a rate of \$150.00 per month from April 23, 2007 through August, 2007. Should more time be necessary, rent will be assessed on a month to month basis.

Director of Public Works Robert McCoige added that Rieth-Riley would need hi-speed internet access to their office that did not tie into the City's internet.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO APPROVE MAYOR'S TRAFFIC COMMISSION RECOMMENDATIONS

Director of Public Works Robert McCoige requested Board approval to accept and approve the following recommendations submitted by the Mayor's Traffic Commission:

1. Van Gilst Drive (the north/south portion only) – NO PARKING sign along the east side of the street. The request came from the developer of this subdivision as mailboxes are located along the east side of the street and the street often gets congested and some of the mail boxes get blocked by parked cars. The developer also stated the request would be consistent with all other streets within the subdivision.
2. Canal Street change of NO PARKING HERE TO CORNER sign to NO PARKING HERE TO CORNER MONDAY 7:00 A.M. TO 1:00 P.M. on the west side of the street south of Plymouth Avenue. The request came from the resident at 304 West Plymouth. She states that she has no driveway at her home and is limited to one parking space. The existing sign in there to allow the trash hauler to turn onto Canal

Street from Plymouth Avenue, and by changing the wording on the sign this will still allow for the trash hauler and provide one additional parking space for the resident.

3. Set aside parking spaces in City owned parking lots as CUSTOMER PARKING ONLY 8:00 A.M. TO 6:00 P.M. MONDAY – SATURDAY sign. The request came from downtown merchants that often use these lots and the merchants have agreed to pay for half of the cost to put up the signs. Once the signs are up they will place fliers on vehicles notifying them that the parking spaces have been changed and that for a certain period of time no tickets will be issued for cars parked in these spaces. This is being done to help educate the public as to the change. The request is similar to the request that was granted along Main Street.

After Board discussion regarding item #1, Utilities Administrative Engineer Dustin Sailor stated that no signs regarding parking were on his street within the same neighborhood.

Director of Public Works Robert McCoige stated in regard to item #2, the sign was only for trash pick-up and the resident would like to use the parking space which would be created.

Scott Woldruff, president of the EID Board, stated in regard to item #3, that no changes to the spaces would be made that have not already been previously discussed with Mayor Kauffman. Police Chief Gary Penland added that the flyer needs to have a notation on it stating that parking passes are exempt.

Board Member Stegelmann moved to approve requests #2 and #3, and hold request #1 to gather public input. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ENTER INTO AN AGREEMENT WITH SYMBIONT SCIENCE, ENGINEERING AND CONSTRUCTION, INC.

Utilities Administrative Engineer Dustin Sailor requested Board approval to enter into an agreement with Symbiont Science, Engineering and Construction, Inc for CSO modeling. The modeling is to identify effluent discharges to the Elkhart River which will be used by another City consultant to model pollutants in the Elkhart River. The cost of this agreement is \$2,000.00.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

NOTIFICATION OF STREET CLOSINGS

Director of Public Works Robert McCoige notified the Board of two road closings occurring on April 30th, 2007. The closures are as follows:

- College Avenue from Main Street to the Railroad tracks east of 9th Street by request of Rieth Riley. This section is in relation to the intersection improvement at College Ave. and Main St, and will be closed through July 4, 2007 pending weather conditions.
- County Road 19 just south of Plymouth Avenue for the water main and sanitary sewer extension to the Plymouth Avenue Professional Park Subdivision, in relation to Project No. 2006-0073, and will be closed through May 4, 2007. County Road 19 will be closed during the day and opened back up to traffic during evening hours. As County Road 19 is

still a County Road, approval is pending from Elkhart County to authorize the temporary closing.

PRESENTATION ON BROOKSIDE MANOR WATER USE

Utilities Administrative Engineer Dustin Sailor requested to conduct a presentation to the Board regarding Brookside Manor's water use.

As the owner of Brookside Manor was not present, and after Board discussion and input from both City Attorney Larry Barks and Utilities Office Manager Tana Brooks, the presentation was rescheduled for Monday, April 30, 2007.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR ALLAN KAUFFMAN _____

BOARD MEMBER RUDY STEGELMANN _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER TINA M. BONTRAGER