

**BOARD OF PUBLIC WORKS AND SAFETY  
AND STORM WATER BOARD MEETING  
HELD MAY 14, 2007  
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on May 14, 2007, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office-Assistant, City Attorney, City Planner, Utilities Administrative Engineer, Assistant Fire Chief, Police Chief, Building Commissioner, Street Commissioner, Legal Compliance Administrator, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Park Superintendent, Utilities Superintendent, Utilities Office Manager.

Minutes of the meeting of May 7, 2007 were presented. On motion of Board Member Stegelmann and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO AWARD CONTRACT FOR ACTUATORS FOR THE CITY OF GOSHEN  
WATER PLANT VALVES**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award the contract for the purchase of sixteen actuator valves for the Water Plant to B.L. Anderson for a cost of \$39,824.00. The Water Department has elected to purchase the Alternate Bid of Non-Modulating Actuators only at the bid price of \$2,489.00 each.

Board Member Landis questioned why the bid was for both modulating and non-modulating actuator valves.

Superintendent Perry responded the contractor may have intended to do something different with the current project in the beginning which is why both were requested in the bid.

Mayor Kauffman asked what the difference was between modulating and non-modulating actuator valves; he also questioned the dramatic difference in cost between the companies which submitted bids.

Mr. Perry stated the modulating valves can be adjusted whereas the non-modulating actuator valves can only be either closed or fully open. Mr. Perry further stated the cost difference is due to the difference in brands, noting the one offered by B.L. Anderson would be just as effective as the more expensive one.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ISSUE BUILDING PERMIT TO GOSHEN COLLEGE FOR GOSHEN COLLEGE APARTMENTS, PHASE II, PROJECT NO. 2007-2016**

Utilities Administrative Engineer Dustin Sailor requested Board approval to issue a Building Permit to Goshen College and Ancon Construction prior to drainage plan approval by the Engineering Department. Goshen College and Ancon Construction would like to be building the structure now to ensure the building is complete for use in January of 2008, for occupancy by the students. Therefore, this agreement would allow Ancon to obtain the Building Permit with the understanding that the drainage plan needs to be approved and the necessary construction of the drainage facilities completed prior to the issuance of a Certificate of Occupancy.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE THE LOCAL PUBLIC AGENCY PROJECT COORDINATION CONTRACT FOR THE SAFE ROUTES TO SCHOOL PROJECT, PROJECT NO. 2006-0031**

Utilities Administrative Engineer Dustin Sailor requested Board approval to enter into the Local Public Agency Project Coordination Contract between the Indiana Department of Transportation and the City of Goshen for the Safe Routes to School Project, Project No. 2006-0031. According to the contract, there is no cost to the City to execute this project.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE SHOOT'S BUILDING ELECTRICAL TRANSFORMER PLACEMENT, PROJECT NO. 2006-0053**

Utilities Administrative Engineer Dustin Sailor requested the Board approve the placement of a new electrical transformer for the Shoots Building. DJ Construction has submitted two options for placement as follows:

- Option #1: Pad-Mount Transformer: This will require trenching through asphalt pavement to the nearest pole, then trenching secondary across the alley to the building; and
- Option #2: Pole-Mount Transformers with Junction Box: This will require installing a new pole, then trenching secondary across the alley from a new pad-mount junction box to the building.

Board Member Stegelmann questioned which option was more expensive. Tim Cataldo, D.J. Construction, stated the cost difference was a toss-up.

Mayor Kauffman questioned which option LaCasa prefers. Mr. Cataldo stated that LaCasa prefers option #2 as it is a smaller transformer.

Board Member Stegelmann moved to approve the request for Option #1. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AND ACCEPT INFRASTRUCTURE FOR KEYSTONE SQUARE 8<sup>TH</sup>, PROJECT NO. 2006-2026**

Utilities Administrative Engineer Dustin Sailor requested Board approval to approve and accept the infrastructure for Keystone Square 8<sup>th</sup>, Project No. 2006-2026. The installation of infrastructure (water main, sanitary and storm sewer, street and curbing) has been satisfactorily completed for the above listed subdivision. The Engineering Department recommends the infrastructure be accepted for maintenance. A three-year maintenance bond (10% of the construction costs) for the water main, sanitary and storm sewer, street and curbing has been submitted to the City of Goshen.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE AND ACCEPT INFRASTRUCTURE FOR KEYSTONE SQUARE 10<sup>TH</sup>, PROJECT NO. 2006-2038**

Utilities Administrative Engineer Dustin Sailor requested Board approval to approve and accept the infrastructure for Keystone Square 10<sup>th</sup>, Project No. 2006-2038 respectively. The installation of infrastructure (water main, sanitary and storm sewer, street and curbing) has been satisfactorily completed for the above listed subdivision. The Engineering Department recommends the infrastructure be accepted for maintenance. A three-year maintenance bond (10% of the construction costs) for the water main, sanitary and storm sewer, street and curbing has been submitted to the City of Goshen.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO ACCEPT DRAINAGE EASEMENT AND RIGHT-OF-WAY FOR KEYSTONE SQUARE EIGHT**

City Planner Joseph Hauflaire requested Board approval to accept the drainage easement and Right-of-Way for Keystone Square Eight. On July 18, 2006, the Plan Commission granted secondary plat approval for Keystone Square Eight, contingent upon the Board of Public Works and Safety accepting the easement, right-of-way and bond. The subject plat is a single commercial lot and a portion of South Berkshire Drive. The plat meets the requirements of the Subdivision and Zoning Ordinance.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ACCEPT RIGHT-OF-WAY FOR KEYSTONE SQUARE TEN**

City Planner Joseph Hauflaire requested Board approval to accept the Right-of-Way for Keystone Square Ten. On May 15, 2007, the Plan Commission will hear a request for secondary plat approval. The Plan Commission approval is contingent upon the Board of Public Works and Safety accepting the right-of-way and bond. The subject plat includes only right-of-way for Berkshire Drive. The plat meets the requirements of the Subdivision and Zoning Ordinance.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO AMEND AGREEMENT WITH ENVIROCORP**

City Planner Joseph Hauflaire requested Board approval to amend the agreement with Envirocorp for asbestos inspection at the Western Rubber facility. The amendment would increase the contract amount by \$2,376.00 for additional tests beyond the original grant funds remaining. The additional tests were necessary as Envirocorp originally thought only 50 samples would be needed to test for asbestos, however over 200 have been conducted. The funds for this addition would come out of the City budget.

Board Member Landis questioned why the additional 150 tests were necessary. City Planner Joseph Hauflaire stated they were necessary to conduct a thorough investigation, noting if samples are returned as borderline for asbestos, more rigorous tests are needed and the samples are then handled as though they do contain asbestos.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE A CONDITIONAL OFFER OF EMPLOYMENT TO  
C. JUROFF AND B. MENDEZ**

Police Chief Gary Penland requested Board approval to extend a Conditional Offer of Employment to Christopher C. Juroff as a full-time sworn Police Officer with the Goshen Police Department. Mr. Juroff has been a Reserve Officer with the City of Goshen for over two years.

Police Chief Gary Penland further requested Board approval to extend a Conditional Offer of Employment to Bardo F. Mendez (Frank) as a full-time sworn Police Officer with the Goshen Police Department. Mr. Mendez has been a Reserve Officer with the City of Goshen for approximately six months.

Pending PERF approval, these two Officers are to fill vacancies on the Department that will be created by the retirement of Officers Lyle Bainter and Terry Schollian within the next three months.

Chief Penland stated Officer Bainter and Officer Schollian have over 36 and 34 years of service respectively to the department. Their dedication to the Police Department and the community will be sorely missed upon their retirement.

Mayor Kauffman questioned if there are more Reserve Officers on staff.

Chief Penland stated three more were hired last week and there are approximately five current candidates however, the candidates do not have any experience in law enforcement.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO TEMPORARILY CLOSE EAST JEFFERSON STREET**

Police Chief Gary Penland requested Board approval to temporarily close East Jefferson Street from Main Street east to Fifth Street on May 15, 2007 for the Police Department to hold its annual Peace Officers Memorial Day Ceremony. The closure would be from approximately 6:45 p.m. until the ceremony ends around 7:25 p.m.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**ANNOUNCEMENT REGARDING GRANT APPLICATIONS**

Mayor Kauffman announced to the Board the \$200,000.00 grant requested for the Millrace project has been approved. Mayor Kauffman also stated the grants requested for both LaCasa and the Goshen City Park Department were denied.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.