

**BOARD OF PUBLIC WORKS AND SAFETY AND
STORM WATER BOARD MEETING
HELD JUNE 18, 2007
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on June 18, 2007, at 4:00 P.M. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Stegelmann, Board Member Landis

ABSENT: Mayor Kauffman

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office-Assistant, City Attorney, City Planner, Assistant City Planner, Utilities Administrative Engineer, Police Chief, Building Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Park Superintendent, Utilities Superintendent, Utilities Office Manager.

Minutes of the meeting of June 11, 2007, were presented. On motion of Board Member Stegelmann and second by Board Member Landis, the minutes were approved as presented.

OPEN BIDS FOR AIRPORT ACCESS ROAD AND BIKE PATH

Board Member Landis opened the following bids:

<u>Company:</u>	<u>Airport Access Road</u>	<u>Bike Path</u>
Rieth Riley Construction Elkhart, Indiana	\$39,762.00	\$37,714.00
Niblock Excavating Bristol, Indiana	\$49,257.00	\$49,790.50
Phend & Brown Milford, Indiana	\$68,590.00	\$65,778.00
Brooks 1 st Construction Fort Wayne, Indiana	\$48,075.50	\$53,293.50

Board Member Landis moved to refer the bids to Engineering for review and recommendation. Second by Board Member Stegelmann and motion passed unanimously.

OPEN BIDS FOR KERCHER UTILITY EXTENSION, PROJECT NO. 2005-0030

Board Member Landis opened the following bids:

<u>Company:</u>	<u>Base Bid</u>	<u>Bid Alternate</u>
Niblock Excavating Bristol, Indiana	\$320,486.00	\$3,500.00

Beer & Slabaugh Nappanee, Indiana	\$338,516.10	\$7,000.00
Selge Construction Niles, Michigan	\$512,451.40	\$3,900.00
Oselka Construction Union Pier, Michigan	\$389,122.85	\$6,136.08

Board Member Landis moved to refer the bids to Engineering for review and recommendation. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO HIRE C. JUROFF AS PROBATIONARY PATROL OFFICER

Police Chief Gary Penland requested Board approval to hire Christopher C. Juroff as a Probationary Patrol Officer with the Goshen Police Department effective June 18, 2007. Mr. Juroff has met all the requirements of his conditional offer of employment.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

Clerk-Treasurer Bontrager then swore in Christopher C. Juroff as a Probationary Patrol Officer with the Goshen Police Department.

REQUEST TO HIRE B. MENDEZ AS PROBATIONARY PATROL OFFICER

Police Chief Gary Penland requested Board approval to hire Bardo F. Mendez as a Probationary Patrol Officer with the Goshen Police Department effective June 18, 2007. Mr. Mendez has met all the requirements of his conditional offer of employment.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

Clerk-Treasurer Bontrager then swore in Bardo F. Mendez as a Probationary Patrol Officer with the Goshen Police Department.

REQUEST TO PLACE DUMPSTER ON WEST BURDICK STREET

William Alheim, 215 West Burdick Street requested Board approval to place a dumpster at the end of West Burdick Street from Friday, June 22, through June 29, 2007. Mr. Alheim stated the dumpster is necessary for roofers who were scheduled to begin on June 22nd, in addition to the removal of a garage and other debris on the property. Mr. Alheim noted that Burdick Street is a dead-end road and his is the last accessible property therefore, surrounding residents would not be affected.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO ERECT SIGN IN RIGHT-OF-WAY AT 613 E. PURL STREET

Assistant City Planner Rhonda Yoder, on behalf of Premiere Signs, requested Board approval to erect a sign in the Right-of-Way for Goshen Schools at 613 East Purl Street. Mrs. Yoder stated the sign would be in the grass near the intersection of Purl Street and the alley which runs next to the Schools Administration Center.

Board Member Landis questioned if the school was aware of the possible, yet unlikely, removal of the sign at the property owners expense if the Right-of-Way is needed by the City.

Mrs. Yoder stated the school was aware of the possibility.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO TEMPORARILY CLOSE LANE AT 101 S. SECOND STREET

Brad Yeater, representative of The Cleaning Crew, requested Board approval to temporarily close the east bound right turn lane on Lincoln Avenue which turns on to south 2nd Street from 7:00 until noon and the south bound lane of south 2nd Street from Lincoln Avenue to the Farm Bureau Credit Union's first drive entrance from 9:00 a.m. until approximately 2:00 p.m. on Monday, July 9th, 2007. Mr. Yeater stated the closures were necessary to place a lift that would enable the company to clean the windows of the Farm Bureau building; noting because of how the building was designed, they are unable to repel as normal to perform the same job.

Board Member Landis stated that closing the south bound lane of south 2nd Street would mean closing the only lane of traffic for that road, further noting that people who would be turning from Lincoln Avenue onto Second Street would need a warning. Board Member Landis also questioned if the closings were going to happen during the busy times of day to ensure traffic safety.

Police Chief Gary Penland stated the closings should not be a problem for either side given the times of day. Chief Penland further instructed Mr. Yeater to bring orange cones for traffic warnings and redirection of traffic to be placed approximately twenty feet ahead of the lift.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO AMEND EXISTING AGREEMENT WITH CUSTOM DATABASE SOLUTIONS FOR BUILDING DEPARTMENT

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to amend an existing agreement with Custom Database Solutions, Inc., formally Dara Revelli, for computer services for the City of Goshen Building Department. On January 29, 2007, the City entered into agreement with Dara Revelli for computer services to make additions, revisions, and corrections to the City of Goshen's Building Department database for billing, inspections, and invoicing. The original term was for one year and compensation set at the rate of \$95.00 per hour not to exceed \$5,000.00.

The Building Department desires to increase the scope of work to include updating the rental and code enforcement portions of their database at the same rate of \$95.00 per hour for an additional amount not to exceed \$2,000.00.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO RELEASE MAINTENANCE BONDS FOR CLOVER TRAILS,
SECTION 9, PROJECT NO. 2003-2026**

Utilities Administrative Engineer Dustin Sailor requested Board approval to release the maintenance bonds for Clover Trails Section Nine, Project No. 2003-2026. Final inspection of the subdivision has taken place. Street, curb, water and sewer infrastructure have been found to meet City standards and specifications. At this time it is recommended that the City of Goshen release the three-year maintenance bonds, which were posted by Brooks Construction for street and curb in the amount of \$3,500.00, and McKibbin Brothers for water and sewer in the amount of \$5,500.00.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE CHANGE ORDER NO. 3 FOR THE INTERSECTION
IMPROVEMENT AT COLLEGE AND MAIN, PROJECT NO. 2004-0013**

Utilities Administrative Engineer Dustin Sailor requested Board approval to approve Change Order No. 3 from INDOT (Indiana Department of Transportation) for the Intersection Improvement at College Avenue and Main Street, Project No. 2004-0013, in the amount of \$4,465.55. The Change Order is deleting several of the existing signal items and replacing them with new items that better reflect the intent of the contract plans. This Change Order also increases the total amount of the project by .57 % to \$787,874.65.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO WRITE OFF UNPAID FINAL WATER AND SEWER ACCOUNTS

Utilities Office Manager Tana Brooks requested Board approval to move \$38,297.50 of finalized accounts from active to Credit Bureau, Sewer Liens, and write off's. The amounts requested are for \$13,145.59 in water debts and \$25,151.91 in sewer debts. These are accounts that, for the most part, were finalized through December, 2006.

Board Member Landis questioned how the City was going to collect funds from people and/or companies involving debts as high as \$3,300.00. Mrs. Brooks stated if a sewer lien can not be placed on the property, then the account will be referred to the Credit Bureau.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

ANNOUNCEMENT OF CITY WIDE BRUSH PICKUP FOR JUNE, 2007

Assistant Street Commissioner Denny Long announced that on June 25, 2007, the City of Goshen will have a brush pickup. The Street Department plans to do only one pass through the City and for residents to have their brush out by the curb by Sunday, June 24th. All brush is to be placed by the curb in front of the home as the City will not pick up brush located in alleys. Mr. Long also asked that brush/leaves not be placed in the street as this poses a safety hazard.

PROCLAMATION OF HOME OWNERSHIP MONTH

According to information received, Mayor Kauffman has declared June, 2007 Homeownership Month for the City of Goshen. In the information, it is noted that homeownership serves as an engine of social mobility and the pathway to prosperity, stating is a family's quickest and surest path to self-sufficiency and provides families with stability and security.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.