

**BOARD OF PUBLIC WORKS & SAFETY AND
STORM WATER BOARD MEETING
HELD JULY 9, 2007
GOSHEN, INDIANA**

The Board of Public Works & Safety of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on July 9, 2007, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office-Assistant, City Attorney, City Planner, Fire Chief, Assistant Police Chief, Building Commissioner, Legal Compliance Administrator, Legal Contracts and Claims Manager, Park and Recreation Maintenance Supervisor, Assistant Utilities Superintendent, Utilities Office Manager, Councilman Lantz.

Minutes of the meeting of July 2, 2007, were presented. On motion of Mayor Kauffman and second by Board Member Stegelmann, the minutes were approved as presented.

REQUEST TO AWARD BIDS FOR DEMOLITION OF PROPERTIES

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award the contracts for demolition of four properties to the following contractors:

- Demolition projects at 213 N. Third Street and 217 N. Third Street to Jared's Excavating for Alternate Proposal 1 – Option A, at a contract price of \$16,000.00;
- Demolition project at 109 E. Madison Street to John Ward Concrete, Inc. for Alternate Proposal 4 – Option A, at a contract price of \$5,452.00; and
- Demolition project at 112 West Wilkinson to John Ward Concrete, Inc. for Alternate Proposal 5 – Option A, at a contract price of \$7,506.00 contingent upon a change in the August 17th, 2007 completion date to the work being completed within 6 weeks after a notice to proceed.

Mayor Kauffman questioned if the contractors were okay with the awards.

Mrs. Windsor stated that she had spoken with John Ward Construction, and she had not spoken with Jared's Excavating; however, all contractors had submitted alternate bids.

Board Member Landis questioned if there was a reason why one contractor was not awarded all of the contracts as there appears to be a \$40.00 difference in separating the contracts.

City Attorney Larry Barkes stated there was no reason to separate the contracts, other than one contractor having presented a lesser amount.

Board Member Stegelmann moved to approve the request as presented. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ERECT FENCE IN RIGHT-OF-WAY AT 1302 S. 11TH STREET

Michael A. Grant, 1302 S. 11th Street, Goshen, requested Board approval to erect a fence in the Right-of-Way. According to information submitted, Mr. Grant had previously presented the request to the Board on June 4, 2007, however it was decided he would need to approach the Board of Zoning Appeals on June 26, 2007. The case was approved with conditions and is represented to the Board of Public Works and Safety.

Mr. Grant requested Board approval to erect a fence in the Right-of-Way at the following heights;

- 5 feet high along South 11th Street
- 4 feet high along New York Street

Mr. Grant also stated the encroachment would be five feet on 11th Street, and on the east side of the drive would be a 5 foot privacy fence.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO BLOCK RIGHT-OF-WAY AT 220 S. MAIN STREET

Lynn McCullough, representative of Unique Siding at 2400 Eisenhower, requested Board approval to block the Right-of-Way at 220 S. Main Street, just south of the old theater. The block is necessary in order to do some restoration work on the façade, which requires the use of a scissor lift. Mr. McCullough stated the lift would block several feet of the sidewalk for two days beginning on July 10th, 2007.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ERECT OVERHANG IN RIGHT-OF-WAY AT 120 E. WASHINGTON

Director of Public Works Robert McCoige, on behalf of Dave Pottinger, requested Board approval to erect an overhang at 120 East Washington Street, which would extend approximately 30 inches past the current roofline on the north and east sides of the façade.

Board Member Landis moved to approve the request up to 36 inches on the north and east sides. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO ADVERTISE FOR BIDS FOR EAST LINCOLN CROSSROADS
NEIGHBORHOOD IMPROVEMENTS, PHASE IV, PROJECT NO. 2007-0005**

Director of Public Works Robert McCoige requested Board approval to advertise for bids for the East Lincoln Crossroads Neighborhood Improvements, Phase IV, Project No. 2007-0005. This project will include the removal of the existing concrete sidewalk and installation of the new concrete sidewalk at various locations along 6th Street, 7th Street, Washington Street, and

Jefferson Street. Bids for the project would be due at the Clerk-Treasurer's office by 4:00 p.m. on Monday, August 6, 2007.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO RELAX DONATED SICK-TIME POLICY

Assistant Police Chief Kyle Priem requested the Board to relax the current sick-time donation policy to assist a current recently staffed Goshen Police Officer. Assistant Chief Priem stated that the officer has an infant son who requires medical attention in Fort Wayne and as he is a new-hire, he has no acquired sick time and senior staffed officers would like to donate time to him so he is able to take care of his family matters.

Board Member Landis questioned how many days would be necessary to assist the officer in question.

Assistant Chief Priem stated at this time, he believed that less than seven days would be necessary.

Board Member Landis moved to approve the request and relax the donated sick-time policy in this one case only, allowing up to 14 days of donated time. Second by Board Member Stegelmann and motion passed unanimously.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.