

**BOARD OF PUBLIC WORKS AND SAFETY  
AND STORM WATER BOARD MEETING  
HELD JANUARY 22, 2007  
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on January 22, 2007, at 4:00 P.M. for their weekly Board meeting. Board Member Stegelmann was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Board Member Stegelmann, Board Member Landis

**ABSENT:** Mayor Kauffman

**OTHERS:** Third-Deputy Clerk-Treasurer, City Attorney, City Planner, Director of Public Works, Utilities Administrative Engineer, Fire Chief, Police Chief, Building Department Office Assistant, Street Commissioner, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Park Superintendent, Utilities Superintendent, Utilities Office Manager.

Minutes of the meeting of January 16, 2007 were presented. On motion of Board Member Landis and second by Board Member Stegelmann, the minutes were approved as presented.

**OPEN BIDS FOR ALL-WHEEL LOADER**

Board Member Stegelmann opened the following bids:

	Skid Steer Loader	Alternate Loader	4-in-1 Bucket	Trade -ins		Comments
				1988 Gehl	2000 Bobcat	
	A300		74"			
Bobcat of Fort Wayne Elkhart, IN 46516	\$46,475.20		\$3,212.68	\$2,000.00	\$6,000.00	

Hull Lift Truck/ Bobcat A300			74" Combo			Did not complete pg 16
Bobcat of Michiana Elkhart, IN 46516	\$43,850.00		\$2,892.00	\$2,500.00	\$9,500.00	

<b>Kauffman Sons, Inc</b>		<b>JD 328 skid steer</b>	<b>MP78</b>			<b>Compliance and US mfg'd exceptions</b>
<b>Goshen, IN 46526</b>		<b>\$31,160.00</b>	<b>\$2,125.00</b>	<b>\$4,064.00</b>	<b>\$10,212.00</b>	
		<b>JD244J</b>				
		<b>\$56,467.00</b>				

		<b>JD 328 skid steer</b>	<b>MP78</b>			
<b>Spoor &amp; Parling</b>		<b>\$31,712.00</b>	<b>\$2,275.58</b>	<b>\$4,100.00</b>	<b>\$10,250.00</b>	<b>Compliance and US mfg'd exceptions</b>
<b>Howe</b>		<b>JD244J</b>				
		<b>\$57,560.00</b>				

Board Member Stegelmann moved to refer the bids to the Legal and Parks Departments for evaluation and award recommendation on January 29, 2007. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO AWARD MECHANICAL LICENSE TO J. T. MANN**

Building Department Office Assistant Jean Kincaid, on behalf of Building Commissioner Michael Leasor, requested Board approval to issue a City of Goshen Mechanical License to James T. Mann of Comfort Experts, Inc., 11598 McKinley Highway, Osceola, Indiana. Mr. Mann has met the requirements for a City of Goshen Mechanical License with a score of 80% on the Master Mechanical Exam.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ENTER INTO AGREEMENT WITH PHASE TWO ARCHITECTS**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Phase Two Architects, LLC of South Bend, IN for a needs assessment study of the Fire Department's sites, buildings, and equipment. Compensation is a lump sum fee not to exceed \$9,500.00 plus reimbursable expenses not to exceed \$200.00.

Board Member Landis questioned what would qualify as a reimbursable expense. Mrs. Windsor stated the agreement includes six copies, and six trips for work performed, however, if more copies or trips were necessary, they would qualify as a reimbursable expense.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ENTER INTO AGREEMENT WITH HENRY-CAP CONSTRUCTION, INC.**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Henry-Cap Construction, Inc. for the tuck pointing of the limestone of the City Hall Building at 202 South Fifth Street, Goshen. All work is to be completed by May 31, 2007 and compensation is based on a lump sum fee not to exceed \$8,000.00.

Board Member Stegelmann questioned if the \$8,000.00 fee was reasonable in comparison from other companies. Mrs. Windsor stated quotes received from other companies were considerably higher than the fee assessed by Henry-Cap Construction, Inc.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ESTABLISH INTEREST RATE FOR 2007 SIDEWALK PROGRAM**

Director of Public Works Robert McCoige requested Board approval to establish the interest rate for the 2007 Sidewalk Program for those residents desiring to finance their share of the costs. The interest rate for the 2006 Sidewalk Program was 3% per annum until default, then 12% after default.

Board Member Landis moved to keep the interest rate for the 2007 Sidewalk Program at 3% per annum until default, then 12% after default. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO ACCEPT CLOVER TRAILS DRAINAGE REPLAT**

City Planner Joseph Hauflaire requested Board approval to accept the replat of the drainage and utility easements for the Villas of Park Meadows of Clover Trails, Section 2. On January 16, 2007, the City of Goshen Plan Commission approved the plat for the Villas of Park Meadows of Clover Trails, Section 2 subdivision. Lots have been replatted so all lots are similar in size after exchanging land between adjacent property owners. The replat includes Lots 20 through 29, inclusive. It does not include any additional building lots and is basically a land swap that does not create any additional building. The replat will however change drainage and utilities easements. The plat meets the requirements of the subdivision and zoning ordinance and its approval by the Plan Commission is subject to approval by the Board of Public Works and Safety.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Board Member Stegelmann moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.