

**BOARD OF PUBLIC WORKS AND SAFETY
AND STORM WATER BOARD MEETING
HELD MARCH 12, 2007
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on March 12, 2007, at 4:00 P.M. for their weekly Board meeting. Board Member Stegelmann was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Stegelmann, Board Member Landis

ABSENT: Mayor Kauffman

OTHERS: Third-Deputy Clerk-Treasurer, City Attorney, City Planner, Director of Public Works, Fire Chief, Police Chief, Building Department Administrative Assistant, Street Commissioner, Legal Compliance Administrator, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Park Superintendent, Park Department Recreation Director, Utilities Superintendent, Utilities Office Manager.

Minutes of the meeting of March 5, 2007 were presented. On motion of Board Member Landis and second by Board Member Stegelmann, the minutes were approved as presented.

AWARD CONTRACT FOR DUMP TRUCKS

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award the contract for two dump trucks to Jordan Automotive Group. The contract is to include the following:

- Two 2008 Ford F550 4-wheel drive, regular cab, medium duty trucks, each with dump beds, at a cost of \$47,820.00 each for a total of \$95,640.00;
- One truck which optional equipment (Electric Diverter Valve) will be installed for a cost of \$350.00;

The total cost of the contract is not to exceed \$95,990.00. Delivery of the trucks, completely assembled equipment, and the documents shall be made to the City of Goshen, 308 N. 5th Street, Goshen, on or before August 1, 2007.

Board Member Landis questioned if the trucks were all four wheel drive. Mrs. Windsor stated the trucks are medium duty and one will be equipped with snow-plow capabilities. One truck is for the Goshen Street Department, while the other is for the Goshen Utilities Department.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO AWARD BID FOR PLYMOUTH AVENUE UTILITY EXTENSION, PROJECT NO. 2007-0063

Director of Public Works Robert McCoige requested Board approval to award the contract for the Plymouth Avenue Utility Extension, Project No. 2007-0063 to Niblock Excavating. The extension is from Greene Road to the Professional Park. The amount of the contract base bid is \$81,488.50 for the construction of the sanitary sewer. The amount of the alternate bid is \$43,335.00 for the construction of the water main contingent upon the approval of a modified agreement with the Redevelopment Commission regarding reimbursement to the developer. Together, the total contract amount is not to exceed \$124,823.50.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

OPEN BIDS FOR PURCHASE OF AMBULANCE

Board Member Stegelmann opened the following bids:

	McCoy Miller, LLC. Elkhart	Metec Ambulance Corp. Goshen
Base Price	\$167,408.00	\$172,266.00
Discount available should City waive Performance Bond	\$4,346.00	\$419.00

Board Member Stegelmann moved to refer the bids to Legal and the respective departments to submit an award contract on March 19, 2007. Second by Board Member Landis and motion passed unanimously.

REQUEST FOR TEMPORARY CLOSURE OF ALLEY AND LANE ON JACKSON STREET

Peter Hollatz, representative of ENSR, requested Board approval to temporarily close the alley south and north of west Jackson Street between south Main Street and Wilson Avenue. Mr. Hollatz also requested board approval to close one lane of west Jackson Street between south Main Street and Wilson Avenue. The area in question is near the 7-11 store located at 1000 south Main. The closure is requested to perform soil borings and potentially install groundwater monitoring wells within the alleyway and west Jackson Street. Work is to begin on May 15 or May 16 and is anticipated to be completed in two days.

Board Member Stegelmann questioned the Police and Fire Chiefs if they had any problems with the temporary closure. Neither Police Chief Penland nor Fire Chief Sink responded with problems regarding the temporary closure.

Board Member Landis questioned if the closure would pose any problems for residents using the alleyway. Mr. Hollatz stated the vehicle which would be blocking the alleyway is easy to move if necessary.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION FOR PARAMEDIC BONUS

Legal Compliance Administrator Shannon Marks requested Board approval to accept a Resolution approving a bonus for members of the Goshen Fire Department who serve as a paramedic. The bonus is a one-time payment in the amount of \$7,500.00 and would be given to every eligible paramedic who will serve a minimum period of six years in the capacity as a paramedic for the City and have been hired by the City of Goshen as a member of the Fire Department after January 1, 2003.

Board Member Stegelmann questioned why the Resolution is being presented at this point in time. City Attorney Larry Barkes stated the Resolution was based on conversations between Fire Chief Danny Sink and Mayor Kauffman.

Fire Chief Danny Sink stated that serving as a paramedic went from a conditional offer of employment to a voluntary option and the bonus would give incentive for an individual to attend medic school. Chief Sink further stated the one-time bonus comes nowhere close to what the City has paid out in overtime costs. When questioned when an individual would receive the bonus, Chief Sink stated the bonus would be paid out upon completion of becoming a certified paramedic.

City Attorney Larry Barkes further noted that if the medic does not serve his full six-year term, he would have to return the bonus to the City.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE OAKLAWN PRIVATE SANITARY SEWER MAIN, PROJECT NO. 2007-2006

Director of Public Works Robert McCoige requested Board approval to accept the site plan for Oaklawn Hospital Proposed Group Home Sanitary Sewer Connection, Project No. 2007-2006. The proposed group home wishes to connect their private sanitary sewer main to the private sanitary sewer main which had been previously extended to Lakeview Drive, north to the existing

Rest Haven facility.

Board Member Landis questioned if the new line would be run through or from the existing building. Mr. McCoige stated the new line will connect laterally to Rest Haven.

Debra Hughes, representative for the engineering company working with Oaklawn, stated the sewer line will flow from the existing building to State Road 15.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE OAKLAWN PRIVATE WATER MAIN, PROJECT NO. 2007-2006

Director of Public Works Robert McCoige requested Board approval to accept the site plan for Oaklawn Hospital Proposed Group Home Water Main Construction, Project No. 2007-2006. The proposed group home wishes to connect their domestic water service and fire protection line to the private 8" water main which had been previously extended to Lakeview Drive, north to the existing Rest Haven facility.

Board Member Landis questioned if the water meter would then be at the street where the connection met. Debra Hughes, representative of the engineering company working with Oaklawn, stated there would be two meters located at the new facility, one for the fire main, another for the center.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ISSUE MECHANICAL LICENSES TO R. RAMOS

Jean Kincaid, Building Department Administrative Assistant, requested Board approval on behalf of Building Commissioner Mike Leasor to issue a City of Goshen Mechanical License to Ramon Ramos, representing My House Heating and Cooling, 1400 N. Michigan Street in Elkhart. Mr. Ramos has met the requirements of a City of Goshen Mechanical License and achieved a score of 76% on the Master Mechanical Exam.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ENTER INTO AN AGREEMENT WITH MACALLISTER MACHINERY FOR FIRE DEPARTMENT GENERATOR MAINTENANCE

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with MacAllister Machinery Co., Inc. for a term of three years to provide annual maintenance to the City of Goshen Fire

Departments emergency generator system. The maintenance program is a cost of \$943.00 for 2007, if the City includes 2008 and 2009 in the agreement, the annual rate will remain the same for a total contract price of \$2,829.00.

Board Member Stegelmann questioned what the agreement pertained to and what kind of maintenance was performed. Fire Chief Danny Sink stated it is the same company and people the City has used before and the agreement is basically a renewal of the current contract.

Board Member Landis questioned if the City or MacAllister Machinery Co., Inc. was liable if the generator quit working after it had been maintained, further questioning if it was an electric powered generator. Chief Sink stated the Fire Department has never had a problem with the generator and it operates on natural gas.

Board Member Stegelmann inquired how often the generator was serviced. Chief Sink stated maintenance is done twice per year.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ENTER INTO AN AGREEMENT WITH MIDDLEBURY ELECTRIC

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Middlebury Electric. The agreement is for the 2007 maintenance contract to change on site batteries and on site seals one time on each of the ten emergency warning sirens. The annual cost is \$2,100.00 for labor only.

Board Member Stegelmann questioned how the cost compares to the 2006 agreement. Mrs. Windsor stated the contract increased by \$100.00.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Board Member Stegelmann moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.