

**BOARD OF PUBLIC WORKS AND SAFETY AND  
STORM WATER BOARD MEETING  
HELD AUGUST 13, 2007  
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on August 13, 2007, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer, Assistant City Planner, Director of Public Works, Fire Chief, Police Chief, Building Department Administrative Assistant, Street Commissioner, Legal Compliance Administrator, Legal Contracts and Claims Manager, Park Superintendent, Utilities Superintendent, Utilities Office Manager.

Minutes of the meeting of August 6, 2007, were presented. On motion of Board Member Landis and second by Board Member Stegelmann, the minutes were approved as presented.

**REQUEST TO AWARD BID FOR EAST LINCOLN CROSSROADS NEIGHBORHOOD  
IMPROVEMENTS – PROJECT NO. 2007-0025**

Director of Public Works Robert McCoige requested Board approval to award the bid for the East Lincoln Crossroads Neighborhood Improvements to Niblock Excavating with the lowest bid of \$109,955.25. All of the bid amounts include East Lincoln Crossroads Neighborhood, Housing Authority Sidewalk and the Goshen Interfaith Parking Lot.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO HANG SIGN IN RIGHT-OF-WAY AT 211/213 SOUTH MAIN STREET**

David Pottinger, 107 Gra-Roy Dr, requested Board approval to hang a multiple business directory sign on the front of the building at 211/213 S. Main St. Mr. Pottinger stated the first and second floors of the building are housed by commercial businesses and the sign will be for advertising and information.

After being questioned by the Board, Rhonda Yoder stated per City Ordinance the directory sign is permitted. Mrs. Yoder stated after Mr. Pottinger receives permission from the Board he will be required to apply for a permit from the Planning Department.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO CLOSE A PORTION OF 5<sup>TH</sup> STREET**

Police Chief Gary Penland requested Board approval to close 5<sup>th</sup> Street from Madison to Washington Street on September 9, 2007 for the 9<sup>th</sup> Annual Fallen Police/Firefighter Remembrance Motorcycle Ride to be held in conjunction with Public Safety Appreciation Day. The officers involved this year are requesting to hold the memorial service in front of the Goshen Police Department and they are expecting upwards of 200 motorcycles. The riders will arrive around 3:00 p.m. and the service will take 20-30 minutes. Over the last eight years this ride has raised over \$85,000 for various local charities. This year the money raised will be donated to The March of Dimes to support Sudden Infant Death Syndrome.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REVISED REQUEST FOR SUBORDINATION OF COMMUNITY DEVELOPMENT  
BLOCK GRANT FOR ACTIVITY #125, PROGRAM YEAR 2004**

CDBG Administrator Rhonda Yoder stated she is revising the subordination request previously approved by the Board at the August 6, 2007 meeting. The previous request application showed the proposed mortgage amount of \$70,200 out of an appraised property value of \$101,000. When the subordination agreement was received, it showed a mortgage amount of \$101,000, for the full value of the appraised property value. The CDBG mortgage is currently the only mortgage on the property and the CDBG mortgage is for a total of \$5,978.76 and is forgivable after ten years from the date of the mortgage of July 8, 2005. The CDBG mortgage is currently in first position and will move to third position after subordination. The lender and FHA will take first and second positions respectively.

After discussion the Board did not favor approving the subordination request for the mortgage to be moved in third position when there would be no equity left in the home after the refinancing.

Board Member Landis moved to approve the request on the condition that the maximum amount of a mortgage for the property ahead of the CDBG mortgage would be \$80,000 principle. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE PROGRAM YEAR 2007 CDBG GRANTS AND CONTRACTS**

CDBG Administrator Rhonda Yoder requested Board approval of the following CDBG grants and contracts for program year 2007:

**Owner-Occupied Housing Rehabilitation Sub-recipient Agreement**

LaCasa of Goshen, Inc.	\$110,849
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**Planning Grant (for neighborhood outreach)**

LaCasa of Goshen, Inc.	\$ 5,000
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**Public Service Grants**

Boys and Girls Club of Greater Goshen, Inc.	\$ 3,000
Center for Healing and Hope	\$ 4,500
Kids Care	\$ 8,000

Maple City Health Care Center, Inc.	\$ 5,000	
Walnut Hill Early Childhood Center	\$ 10,100	
	\$ 30,600	Total Public Service Grants

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**ANNOUNCEMENT OF BRUSH PICK UP**

Street Commissioner Barb LaDow announced for information only that starting on August 20, 2007 the City of Goshen will begin their brush pickup. All brush is to be placed by the curb in front of the residence.

**REQUEST TO APPROVE PROFESSIONAL CONSULTATION SERVICES  
AGREEMENT WITH GREELEY AND HANSEN**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to amend an agreement with Greeley and Hansen to an IDEM compliance agreement in the amount of \$5,325.20 based on Brett C. Barber’s hourly rate of \$220.00 per hour.

Mrs. Windsor explained the City, in error, paid for work done by Greeley and Hansen under an agreement dated June 19, 2006 for professional engineering consulting services in support of negotiations with the City’s renewal of their National Pollution Discharge Elimination System (NPDES) permit. The work should have been performed under a separate agreement for Professional Engineering Consultation Services from Greeley and Hansen. The services were for assistance with a letter the City received from an Indiana Department of Environmental Management (IDEM) inspector regarding an enforcement issue related to the WWTP. Greeley and Hansen provided Professional Engineering Consultation Services that included phone calls, meetings, research and written correspondence to resolve the issue.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ISSUE AN ELECTRICAL LICENSE TO B. COFFMAN**

Building Commissioner Michael Leasor requested Board approval to issue a City of Goshen Electrical License to Brian S. Coffman representing Herrman & Goetz, South Bend. Mr. Coffman achieved a score of 83% on the Master Electrician Test.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH DLZ FOR NORTH MEADOW  
ESTATES V & VI HYDRAULIC DATA – PROJECT NO.**

Director of Public Works Robert McCoige requested Board approval of an agreement with DLZ, Indiana, LLC to provide engineering services. DLZ will review existing data for North Meadow Estates, Section V & VI and will review the current hydraulic conditions and prepare a report on recommendations and/or options to reduce/mitigate localized flooding. The costs for the services will not exceed \$10,000.

After being questioned by the Board, Mr. McCoige stated the services are to analyze the situation and bring recommendations back to the City to hopefully correct the flooding issues.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ADVERTISE FOR BIDS FOR THE BASHOR ROAD LIFT STATION  
PROJECT NO. 2002-0033**

Director of Public Works Robert McCoige requested Board approval to advertise for bids for the Bashor Road Lift Station, Project No. 2002-0033. The project includes the replacement of the Bashor Road Lift Station which will increase the size of the wet well and pumps.

Bids for the project will be due at the Clerk-Treasurer's Office by 4:00 p.m. on Tuesday, September 4, 2007. The funds have been appropriated and are available for this project.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO ADVERTISE FOR BIDS FOR THE C.R. 17 UTILITY RELOCATION  
FROM C.R. 28 TO C.R. 30 – JOB #2006-0046**

Director of Public Works Robert McCoige requested Board approval to advertise for bids for the C.R. 17 Utility Relocation from C.R. 28 to C.R. 30, Job #2006-0046. The utility relocation work is being bid and constructed under an interlocal agreement signed by Mayor Kauffman on March 20, 2007 and by Elkhart County on May 12, 2007. The utility relocation work is being bid by the City, acting as the lead agency and funded by Elkhart County in conjunction with the C.R. 17 road extension.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.