

**BOARD OF PUBLIC WORKS AND SAFETY AND
STORM WATER BOARD MEETING
HELD OCTOBER 1ST, 2007
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on October 1st, 2007, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann

ABSENT: Board Member Landis

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office Assistant, City Planner, Assistant City Planner, Director of Public Works, Fire Chief, Police Chief, Building Commissioner, Street Commissioner, Legal Compliance Administrator, Legal Contracts and Claims Manager, Legal Administrative Assistant, Park Superintendent, Assistant Utilities Superintendent, Utilities Office Manager, Councilman Lantz.

Minutes of the meeting of September 24, 2007 were presented. On motion of Mayor Kauffman and second by Board Member Stegelmann, the minutes were approved as presented.

**REQUEST FOR THE CLOSURE OF WOODWARD PLACE FROM
GRA-ROY TO HIGH PARK AVE.**

Joe Dervin, President of BDNA, requested Board approval to close Woodward Place from Gra-Roy to High Park Ave. Sunday October 14th, 2007 from 2-6 pm for the first annual open community party. Mr. Dervin asked that the road be blocked off at 1pm for cleaning and set up before hand. The request also includes house and neighborhood tours along with a cookout and possibly a small jazz band. Mr. Dervin also requests use of the City's barricades at each intersection that the BDNA would pick up and return if necessary.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO WRITE OFF BAD DEBTS

Fire Chief, Danny Sink, requested Board approval to write off bad debts that are considered uncollectible for ambulance service dates July 18, 2004 through July 04, 2007. The outstanding accounts have been turned over to Collection Services Inc. in the amount of \$138,123.05. Chief Sink advised Mayor Kauffman that the total from collections they may receive back could be 10% of the amount owed.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST FOR CONTRACUAL WRITE-OFF'S

Fire Chief Danny Sink requested Board approval to write off the remaining balance for the ambulance services contractual write-off's in the months of January, February and March 2007. The Contractual write-off's are for Medicare, Medicaid and Worker's Compensation Claims. Accumed Billing, Inc have billed the insurance companies for their services rendered and per State Board of Accounts, these billing accounts need to be written off through the Board of Works process.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO ACCEPT DRAINAGE PLANS FOR GATEWAY SOUTH PUD
PROJECT NO. 2006-2042

Director of Public Works, Robert McCoige, requested Board approval and acceptance of the Gateway South PUD's drainage plan in accordance with the City's Subdivision Control Ordinance No. 3196 Section 512 "Drainage Plan". Mr. McCoige explained in conjunction with this acceptance, it should be noted that the City of Goshen's Engineering Department in no way guarantees that the proposed drainage improvements will adequately function as designed and accepts no liability in conjunction with the acceptance of the drainage plan. The City has received a Performance Bond from McKibbin Brothers, Inc. in the amount of \$35,000.00 for the construction of the water main and sanitary sewer, which will be dedicated to the City of Goshen upon completion of construction.

Mr. McCoige stated the following conditions are recommended to be tied to this approval:

- The Developer is required to supply the City with a Post Construction Storm Water Management Plan and a Storm Water Maintenance Agreement. The plan and agreement shall be approved by the Storm Water Management Board per Ordinance No. 4329.
- No transfer of land shall occur until the Post Construction Storm Water Management Plan and Storm Water Maintenance Agreement have been approved by the Storm Water Management Board. The Post Construction Storm Water Management plan is tied to the deeds.

Mayor Kauffman moved to approve the request with the above listed conditions. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST PERMISSION FOR PUCHASE OF CHEMICALS FOR THE
WASTEWATER TREATMENT PLANT AND TO SOLICIT BIDS

Legal Contracts and Claims Manager, Keitha Windsor, requested Board approval to extend the term for one (1) year with Kemira Water Solutions to the 31st of December 2008 for the purchase of ferrous chloride and ferric chloride, with all other terms and conditions of the December 4th 2006 contract remaining the same. The City of Goshen entered into a contract with Kemira Water Solutions for the purchase of ferrous chloride for the quoted price of Forty-two and one half cents (\$0.425) per pound Fe and ferric chloride for the quoted price of Fifty-three cents (\$0.53) per pound Fe with the Wastewater Treatment Plant for 2007. Keitha Windsor also announced that Kemira Water Solutions is the only supplier for chemicals that has agreed to hold

their prices for 2008; permission from the Board is also requested to solicit bids on the following chemicals:

- Chlorine
- Sodium Hypochlorite
- Sodium Bisulfite

Mayor Kauffman moved to approve the requests. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO ACCEPT DEDICATION OF ADDITIONAL RIGHT-OF WAY,
DRAINAGE, NON-ACCESS AND UTILITY EASEMENTS
FOR GATEWAY SOUTH PUD**

Assistant City Planner, Rhonda Yoder, requested Board approval for Gateway South PUD contingent upon the additional dedication of right of way for a total of 40' from the centerline of Lincolnway East, easements were approved by City Engineering for the extension of utilities and the Board of Public Works and Safety accepting the easements, approving drainage, post construction plans and performance bond. The plat for Gateway South PUD includes three (3) Commercial lots with access from a private drive. The plat proposes dedication of additional right of way from the centerline of Lincolnway East, and drainage, non access and utility easements. The right of way for Gateway South Drive on the plat is private. The plat for Gateway South Drive meets the requirements of the Subdivision and Zoning Ordinance, except as permitted by Ordinance 4395 (PUD).

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO PROCESS UNPAID FINAL ACCOUNTS

Utilities Office Manager, Tana Brooks, requested Board approval to move \$40,119.27 of finaled accounts from active to the Credit Bureau, Sewer Liens and Write Off's. The accounts were finaled thru December 2006 which total breaks down as \$14,476.97 of water accounts and \$25,642.30 of sewer accounts.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.