

**BOARD OF PUBLIC WORKS AND SAFETY AND
STORM WATER BOARD MEETING
HELD OCTOBER 8, 2007
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on October 8, 2007, at 4:00 P.M. for their weekly Board meeting. Board Member Stegelmann was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Stegelmann, Board Member Landis

ABSENT: Mayor Kauffman

OTHERS: Clerk Treasurer Office Assistant, City Planner, Director of Public Works, Assistant Fire Chief, Police Chief, Building Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Assistant Park Superintendent, Utilities Superintendent, Utilities Office Manager, Storm Water Management Director.

Minutes of the meeting of October 8, 2007 were presented. On motion of Board Member Stegelmann and second by Board Member Landis, the minutes were approved as presented.

**ST. JAMES EPISCOPAL CHURCH DRAINAGE IMPROVEMENTS AND ALLEY
CLOSURE REQUEST**

Mrs. Katie Craig, Secretary for St. James Episcopal Church, requested Board approval to park on the west side of South 6th Street between Lincoln Avenue and Washington Street as the church parking lot is being torn up beginning October 8th and will be resurfaced, which will take approximately one week per Reith-Riley Construction. On Wednesday evenings for the month of October the church will be making cheese balls and will need parking for approximately 20 people. Police Chief Gary Penland tells the Board Members and Mrs. Craig that it will not be a problem for the church members to park at that location and if church members get a parking ticket, they can bring them in to the Chief.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**ST. JAMES EPISCOPAL CHURCH DRAINAGE IMPROVEMENTS AND ALLEY
CLOSURE REQUEST**

Director of Public Works Robert McCoige read a letter from Reith-Riley Construction representing St. James Episcopal Church requesting permission to close the north/south alley between the church and the Hattle Building on Tuesday October 9, 2007 through October 12, 2007, weather dependent. Additionally, Reith-Riley is requesting permission to modify the alley pavement at no cost to the City to improve drainage flow for both the church and the City. The Stormwater Department has worked with the church on their proposed parking lot

improvements. Although the church is not providing any attenuation of runoff from their site, the Stormwater Department agrees with the proposed requests for the following reasons:

- 1.) The church will not create any additional hard surface areas and therefore will not increase runoff to the City's combination sewer system.
- 2.) The work proposed by the church will occur at no cost to the City
- 3.) A portion of the church's parking lot is located within the City's wellhead protection area; therefore onsite infiltration practices would not be recommended.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

CR 17 UTILITY RELOCATION PROJECT NO. 2006-0046 CHANGE ORDER

Director of Public Works Robert McCoige requested Board approval of Change Order No. 1 for the CR 17 Utility Relocation. The Change Order is for modifications to the contract to eliminate utility and road work when the existing utilities are not being relocated per the Inter-Local Agreement.

This Change Order will decrease the Contract by \$36,412.50, making the total Contract amount \$250,742.75, which is a decrease of 12.68%.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

GOSHEN INDUSTRIAL PARK-DRAINAGE DESIGN PROJECT NO. 2007-0052

Director of Public Works Robert McCoige requested Board approval of a professional services agreement with DLZ to provide engineering design services for drainage improvements within the Goshen Industrial Park along Eisenhower Drive South, Industrial Parkway, and Messick Drive.

The design work will entail the preparation of bid documents focused on the reduction of stormwater runoff within the City's right-of-way. The fee to prepare the design is not to exceed \$39,100.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

AGREEMENT FOR REMOVAL AND LAND APPLICATION OF BIOSOLIDS

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to exercise the renewal option of the Agreement with Merrell Bros. for the removal and land application disposal of Biosolids from the Wastewater Treatment Plant (WWTP). The Agreement term was for one year, through to December 31, 2006 with the option to renew for up to two (2) additional one (1) year terms. The City renewed the Agreement for a one (1) year term through the 2007 calendar year and desires to renew for the second one (1) year term option from January 1, 2008 through December 31, 2008 for the removal and land application disposal of Biosolids from the

Wastewater Treatment Plant. All other terms and conditions of the December 19th 2005 agreement shall remain the same.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

2007 PAVEMENT MANAGEMENT SYSTEM JN: 2007-0015

Director of Public Works Robert McCoige requested Board approval of an agreement with MHM Associates, Inc. to evaluate the condition of the City's streets and to upgrade the City's existing Pavement Management System. Mr. McCoige told the Board that this is a Pavement Management Program software upgrade to evaluate the stresses of the City's streets. The upgrade cost is not to exceed \$36,900.00.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

BASHOR ROAD LIFT STATION-PROJECT NO. 2002-0033

Director of Public Works Robert McCoige requested Board approval of an Agreement Amendment with Wightman Petrie, Inc. for the Bashor Road Lift Station. The City entered into an Agreement with Wightman Petrie, Inc. in March of 2007 to update the design of the Bashor Road Lift Station; however, the City required additional services from Wightman Petrie, Inc. in the preparation of additional copies of the bid documents and the required addendums necessary for bidding the project. There will be a \$670.00 increase in the Agreement amount for addressing the addendums.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Board Member Stegelmann moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.