

**BOARD OF PUBLIC WORKS AND SAFETY AND
STORM WATER BOARD MEETING
HELD OCTOBER 15, 2007
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on October 15, 2007, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office Assistant, City Attorney, City Planner, City Administrative Engineer, Utilities Administrative Engineer, Fire Chief, Police Chief, Building Commissioner, Street Commissioner, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Park Superintendent, Utilities Superintendent, Utilities Office Manager.

Minutes of the meeting of October 8, 2007 were presented. On motion of Mayor Kauffman and second by Board Member Stegelmann, the minutes were approved as presented.

OPEN DEFIBRILLATOR BIDS

Mayor Kauffman opened the following bids;

	Proposal	Optional Items						
		#6 Extended Warranty on Cardiac Monitor/Defib	#7 Extended Warranty on AED	#8 Cable Replacement	#9 Software Updates	#10 Battery Program	#11 Sensors	#12 Defib Pads
Tri Anim1166 Pelican Bay Dr. Datona Beach FL	\$55,117.39	\$2,311.11	N/C	No Bid	Incl. in #6	PIC 50 - \$243.12 AED 10 - \$115.56	SPO 2 - \$176.89 CO2 - \$2,494.13 ECG - \$288.45	\$373.40 for 10
Zoll 269 Mill Road Chelmsford, MA	\$74,885.55	\$1,584.00	\$255.00	See warranty	N/A	N/A	\$2,825.00	319.20
Coffee 10772 Kings Mill	\$63544.00	\$1,216.00	N/C 5 year	N/A	N/A	Not req'd	See Price list	See Price list

Dr Carmel IN								
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Mayor Kauffman moved to refer these bids to the Legal Department and the Fire Department for review and recommendation. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO ERECT AWNINGS AT 112 & 114 E. WASHINGTON AND 114 N. MAIN

Randy Harvell of Awnings Unlimited requested Board approval to place awnings at 112 and 114 E. Washington Street. The awnings will be square style awnings, each 18’4” wide x 63 ½” drop x 48” projection using Sunbrella 4951 stripe with linen 4633 sign face.

Mr. Harvell also requested to place an awning at 114 N. Main Street at Addictions Recovery Center. The awning will be a square awning 20’4” wide x 5’ projection x 66” drop using Sunbrella Fern 4671.

Mr. Harvell showed the Board members fabric samples for each location mentioned.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO RE-LANDSCAPE MERIDIAN AND TEMPORARILY BLOCK
MILL STREET**

Pastor Tim Terrell of St. Mark’s United Methodist Church requested Board approval to re-landscape the meridian on Mill Street. The meridian’s landscaping is being maintained by Rich and Marlene Hooten. The landscaping project will involve the removal of the old dirt in the island and placing new top soil in the island. Pastor Terrell anticipates working on this project October 19th and 20th. St. Mark’s United Methodist Church will donate the manpower and the topsoil for the project.

Pastor Terrell also requested Board approval that the exit from Mill Street is blocked off by the Street Department while they work on the project to allow use of pick-up trucks and wheel barrows to remove the dirt and put in the new top soil. Pastor Terrell anticipated working in the morning of October 19th from 9am to 12am to take out the old dirt, and October 20th in the morning to put the new top soil in. Pastor Terrell also thanked the Board for allowing the Church to dump the old dirt on the Mill Street property.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ISSUE ELECTRICAL LICENSE TO STEVE BOGUNIA

Building Commissioner Michael Leasor requested Board approval to issue an Electrical License for the City of Goshen to Steve Bogunia, representing Bogunia Electric, Inc., 69045 M62, Suite 3, Edwardsburg, Michigan, 49112. Mr. Bogunia achieved a score of 79.6% on the Master Electrician test.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO ENTER INTO AGREEMENT FOR SERVICE AND SUPPORT OF
CITY'S COMPUTER EQUIPMENT**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with MapleTronics for service and support on the City of Goshen's computer equipment.

The services includes service, support and maintenance of City's computers including the network, the hardware, the software, a four (4) hour emergency response time, help desk and remote service.

Compensation is based on the following MapleTronics Plan E rates during normal business hours:

- Senior Network Engineer at \$115.00/hour
- Network Engineer at \$80.00/hour
- Technician at \$70.00/hour

The City prepays MapleTronics the Plan E service retainer fee of \$16,800.00. The contract term is until December 31, 2009 or depletion of the service retainer fee, whichever comes first.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO AMEND AGREEMENT WITH DARA REVELLI FOR BUILDING
DEPARTMENT COMPUTERS**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to amend the agreement with Custom Database Solutions, Inc., formerly known as Dara Revelli, for the Building Department's computers. The City of Goshen entered into an agreement on January 29th, 2007 with Dara Revelli for computer services to make additions, revisions, and corrections to the City of Goshen's Building Department's database for billing, inspections and invoicing. The term was for one (1) year and compensation set at an hourly rate of \$95.00 per hour, not to exceed \$5,000.00.

The City amended the agreement on June 18th, 2007 to revise and increase the scope of work to include updating the rental and code enforcement portions of the Building Department's database at the same rate of \$95.00 per hour for an amount not to exceed an additional \$2,000.00.

The Building Department has determined the need for additional work updating the rental and code enforcement portions of the Building Department's database at the same rate of \$95.00 per hour for an additional amount not to exceed \$1,600.00.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE PROFESSIONAL SERVICES CONTRACT-CR. 27, CR. 40
AND LINK ROAD UTILITY DESIGN (JN'S: 2007-0042, 2007-0043, 2007-0004)**

City Administrative Engineer Mary Cripe requested Board approval of a professional service agreement with Wightman Petrie, Inc. to perform the following services:

Phase I: Design of sanitary sewer and water main extension along County Road 27 from their current terminus at Keystone RV south approximately 4,000 feet to County Road 40.

Phase II: Design of sanitary sewer and water main east along County Road 40 from County Road 27. The sanitary sewer extension will terminate approximately 2,600 feet east of County Road 27 at Corrie Drive. The water main extension will continue an additional 1,400 feet to another existing water main (installed as part of the Fairfield Community Schools Sanitary Sewer Extension project).

Phase III: Design of sanitary sewer and water main west from County Road 27 along Parcel #1 of the proposed Link Road alignment.

The service fee for each phase is:

- Phase I: \$ 7,180.00
- Phase II: \$18,100.00
- Phase III: \$11,000.00

Mary Cripe stated that this project will be paid for by TIF funds, Mayor Kauffman added that without TIF, the City would have to raise the Water and Sewer rates to fund the project.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH FIRST UNITED METHODIST
CHURCH FOR PLYMOUTH AVE. SIDEWALK/BICYCLE PATH-JN: 2006-0042**

City Administrative Engineer Mary Cripe requested Board approval and acceptance of an Agreement with Goshen First United Methodist Church for the Plymouth Avenue Sidewalk/Bicycle Path. The Agreement states that the Church will compensate the City for the final measurements of the bicycle path that is the Church's obligation at the rate of \$23.50 per square yard, plus one ADA ramp at the cost of \$1,000.00, as was bid in the 2007 Asphalt Paving project. The Church agrees that the total amount of the above compensation shall be paid in full on or before January 15th, 2008.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE CHANGE ORDER NO. 1 FOR KERCHER ROAD UTILITY
EXTENSION-2005-0030**

City Administrative Engineer Mary Cripe requested Board approval of Change Order No. 1 with Niblock Excavating for the Kercher Road Sewer and Water Extension project. The changes are

being made to eliminate the original force main and lift station to go with a shallow gravity sanitary sewer main. The Alternate bid item is also being eliminated. The change order increases the contract amount \$9,957.57, bringing the total contract price to \$333,943.57.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE THREE GRANT OF EASEMENTS BETWEEN THE CITY OF GOSHEN AND THE BOARD OF COMMISSIONERS OF ELKHART COUNTY

City Attorney Larry Barkes requested Board approval of three Grant of Easements between the City of Goshen and the Board of Commissioners of Elkhart County for and in consideration of the sum of One Dollar each and other good and sufficient consideration. The easements are a part of the Northeast Quarter of Section 1, Township 36 North, Range 5 East, Elkhart County, Indiana and are being given for the purpose of installation, construction, inspection, maintenance, repair, replacement, renewal, removal, operation and use of municipal water main and sanitary sewer lines, and associated equipment and appurtenances, together with any additions or modifications of such municipal utility facilities subsequently required for the proper operation of such municipal utility facilities.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

UPDATE ON BURNED LOS GALLANES GROCERY STORE AT 720 LINCOLNWAY EAST

Mayor Kauffman stated the City has sent notice to the seven interested parties of the property located at 720 Lincolnway East. Mayor Kauffman further stated the Board of Works will be holding a hearing on the Order of the Building Commissioner for the clean up of the property on October 29th, 2007.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.