

**BOARD OF PUBLIC WORKS AND SAFETY AND
STORM WATER BOARD MEETING HELD
JANUARY 14, 2008
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on January 14, 2008, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Stegelmann, Board Member Landis

ABSENT: Mayor Kauffman

OTHERS: Clerk Treasurer Office Assistant, City Attorney, Director of Public Works, City Planner, Fire Chief, Police Chief, Building Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Parks Administrative Assistant, Utilities Superintendent, Utilities Office Manager.

Minutes of the meeting of January 7, 2008 were presented. On motion of Board Member Stegelmann and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO APPROVE POST-CONSTRUCTION PLAN APPROVAL FOR
"PICKWICK VILLAGE FIFTH" A RESIDENTIAL SUBDIVISION (JN:2007-2018)**

Director of Public Works Robert McCoige requested Board approval of the Post-Construction Plan of "Pickwick Village Fifth" residential subdivision. The developer of the Pickwick Village Fifth, affecting 1 or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH JFNEW / CSO DETENTION
FACILITY-NATURAL RESOURCE SURVEY (JN: 2004-0026)**

Director of Public Works Robert McCoige requested Board approval of a professional services agreement with JFNew and Associates for environmental services that include wetland delineation, a riparian survey, and a mussel survey. The fixed fee for these services is \$13,600.00. The identified services were determined to be necessary after a meeting with environmental regulators.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER NO. 2 FOR THE BASHOR ROAD LIFT STATION REPLACEMENT (JN: 2002-0033)

Director of Public Works Robert McCoige requested Board approval of Change Order No. 2 with C & E Excavating for the Bashor Road Lift Station Replacement project. Due to unforeseen soil and weather conditions, the Contractor has requested additional contract calendar days.

The Engineering Department has reviewed the Contractor's request and considers the additional time requested justifiable considering the unforeseen soil and weather conditions. At this time, the Engineering Department is suggesting an additional 23 calendar days be added to the project from January 22, 2008, which sets the new substantial completion date to February 14, 2008. The final completion date will remain May 22, 2008. This Change Order includes no net increase in the contract cost.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER NO. 3 FOR CR. 17 UTILITY RELOCATION PROJECT (JN: 2006-0046)

Director of Public Works Robert McCoige requested Board approval of Change Order No. 3 with Niblock Excavating for the CR. 17 Utility Relocation Project. Due to unforeseen need for pipe re-location, soil and weather conditions, the Contractor has requested additional contract calendar days.

The Engineering Department has reviewed the Contractor's request and considers the additional time requested justifiable considering the unforeseen soil and weather conditions. At this time, the Engineering Department is suggesting additional calendar days be added to the project, setting the new substantial completion date to February 1, 2008. The final completion date will be February 15, 2008. This Change Order includes no net increase in the contract cost.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER NO. 2 FOR THE 2007 ASPHALT PAVING PROJECT 2007-0002

Director of Public Works Robert McCoige requested Board approval of Change Order No. 2 with Rieth-Riley Construction Co., Inc. for the 2007 Asphalt Paving Project. This Change Order increases the contract amount by \$4,362.00, and is necessary because it was decided to extend the bike path along Plymouth Avenue further than originally designed. The total contract amount with this increase included is \$484,935.00.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST FOR UNIFORM SERVICES AGREEMENT AMENDMENT

Legal Contracts and Claims Manager Keitha Windsor requested Board approval of an agreement with Wildman Uniform & Linen for uniform services for certain City of Goshen’s employees. The City has determined the need for an additional garment to be added to the uniform services from Wildman Uniform & Linen that was not included in the September 10th contract.

The addition is:

<u>Description</u>	<u>Weekly Cost</u>	<u>Purchase Unit Price</u>
11 pants/employee (5 changes/week)	\$3.75	<u>Each</u>
Jean painter pants “Rigg”		\$30.00

Permission is requested to amend the September 10, 2007 contract with Wildman Uniform & Linen to add the jean painter pants at the weekly lease/rental with laundry rate of Three Dollars and Seventy-five cents (\$3.75). All other terms and conditions of the September 10th, 2007 remain the same.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO ISSUE AN ELECTRICAL LICENSE TO M. STUTZMAN

Building Commissioner Michael Leasor requested Board approval to issue a City of Goshen Electrical License to Michael Stutzman, representing Michael Stutzman Electric, PO Box 623, Shipshewana, IN, 46565. Mr. Stutzman has met the requirements for a City of Goshen Electrical License and achieved a score of 77% on the Master Electrician test.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST FOR CONFLICT OF INTEREST DISCLOSURE STATEMENT

Legal Compliance Administrator Shannon Marks requested Board approval, on behalf of Councilman Thomas W. Stump, of a Conflict of Interest Disclosure Statement, pursuant to Indiana Code 35-44-1-3. Councilman Stump is an owner of Cripe’s Septic Cleaning Service, Inc., and from time to time, this business provides services to the City.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

CHANGE OF BOARD OF WORKS MEETING DATE

Board Member Landis addressed the change for the Board of Public Works and Safety and Storm Water meeting. Due to the Martin Luther King, Jr. holiday, the January 21, 2008 Board of Public Works and Safety and Storm Water is reset to Friday, January 18, 2008. The Meeting will be conducted at 11:00 a.m. at the Police & Court building, 111 East Jefferson Street, Goshen. The regular meeting schedule will resume on Monday, January 28, 2008 at 4:00 p.m.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.