

**BOARD OF PUBLIC WORKS AND SAFETY AND  
STORM WATER BOARD MEETING HELD FEBRUARY 11, 2008  
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on February 11, 2008, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office Assistant, Director of Public Works, City Planner, Battalion Chief Kehr, Fire Administrative Assistant, Building Administrative Assistant, Legal Compliance Administrator, Mayor's Administrative Assistant, Park Maintenance Director, Utilities Superintendent.

Minutes of the meeting of February 4, 2008 were presented. On motion of Board Member Stegelmann and second by Mayor Kauffman, the minutes were approved as presented.

**REQUEST TO PROMOTE D. BONTRAGER TO PRIVATE FIRST CLASS**

Battalion Chief Ross Kehr requested Board approval for Dan Bontrager to be promoted to Private First Class. Dan Bontrager will be completing his year at the Goshen Fire Department as of February 14, 2008. Based on his performance and recommendations from his shift officers; it was requested that Dan Bontrager be promoted to Private First Class effective February 15, 2008.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

Clerk-Treasurer Tina Bontrager swore Dan Bontrager into the position of Private First Class with the Goshen Fire Department.

**REQUEST TO PROMOTE M. WHITFORD TO PARAMEDIC SERGEANT**

Battalion Chief Ross Kehr requested Board approval for Matt Whitford to be promoted to Paramedic Sergeant for the Goshen Fire Department. Matt Whitford has passed all of the required tests for promotion to his new rank. His promotion will take effect February 2, 2008.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

Clerk-Treasurer Tina Bontrager swore Matt Whitford into the position of Paramedic Sergeant with the Goshen Fire Department.

**REQUEST TO APPROVE CONTRACTUAL WRITE-OFF'S**

Fire Administrative Assistant Kimberly Whitehead requested Board approval for the ambulance service's Contractual Write-Off's. These are Medicare, Medicaid and Worker's Compensation Claims. These claims were processed and/or payments were received in the month of January 2008.

During this time, AccuMed Billing, Inc. has billed the appropriate insurance companies and received the amount payable for the services rendered. The balance, per contract with AdminiStar Federal (Medicare), Medicaid and Worker's Compensation, must be written off. These accounts total \$24,333.44.

Per State Board of Accounts, they request these accounts be written off through the Board of Works process, just like the Bad Debt Accounts.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE BASHOR ROAD LIFT STATION REPLACEMENT**

**(JN: 2002-0033)**

Director of Public Works Robert McCoige requested Board approval of Change Order No. 3 for the Bashor Road Lift Station Replacement project. The Contractor has requested additional compensation for additional work that is necessary to raise two manhole structures due to the existing grade of the flood plain. Also included in Change Order No. 3, due to unforeseen weather conditions and flooding delays, the Contractor has requested additional contract calendar days. The amount of this change order is \$770.00 bringing the total contract to \$404,203.00.

The Engineering Department has reviewed the Contractor's requests and considers the additional work necessary and the additional cost justifiable considering the required work, as well as the additional time requested justifiable considering the unforeseen weather conditions, flooding and NIPSCO delays. At this time, the Engineering Department is suggesting an additional 14 calendar days be added to the contract date of February 14, 2008, which sets the new substantial completion date of February 28, 2008. The final completion date will remain May 22, 2008.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.