

**BOARD OF PUBLIC WORKS AND SAFETY AND
STORM WATER BOARD MEETING HELD
MARCH 17, 2008
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on March 17, 2008, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office Assistant, City Attorney, Assistant City Planner, Director of Public Works, City Planner, Assistant Fire Chief, Police Chief, Building Commissioner, Street Commissioner, Legal Administrative Assistant, Mayor's Administrative Assistant, Park Superintendent, Recreation Coordinator, Utilities Superintendent, Utilities Office Manager, Councilman Lantz, Councilwoman Robinson.

Minutes of the meeting of March 10, 2008 were presented. On motion of Board Member Landis and second by Board Member Stegelmann, the minutes were approved as presented.

REQUEST TO APPROVE CAPS ROAD BLOCK

CAPS Board Member Rob Eichorst requested Board approval to conduct the "Be A Lifesaver" campaign on the corner of Eighth Street and Plymouth Street as a collection site for the Elkhart County CAPS drive, and also the use of the reflective vests from the Street Department for the people working the drive. The drive runs Friday, April 25th from 9am to 7pm, and Saturday, April 26th from 9am to 3pm, and is staffed by adults from Goshen service organizations. The funds raised are used by all CAPS programs, including Healthy Families that is located in the Goshen office behind Walgreen's.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE COMMUNITY DEVELOPMENT BLOCK GRANT
SUBORDINATION**

CDBG Administrator Rhonda Yoder requested Board approval of a subordination request for a CDBG owner-occupied rehab project from Activity #137, Program Year 2005. The subordination is being requested as part of a debt consolidation, and the new mortgage would take second, which is the current position of the CDBG mortgage. The CDBG mortgage would move to third position.

The CDBG mortgage is for a payable installment loan, for a total of \$10,515.00, with a current balance due of \$6,608.00. After the debt consolidation, the monthly payments would be \$866.00 for the property mortgage (30-year, fixed rate), \$169.37 for the debt consolidation loan

(\$15,000.00 loan for 10-years at 6.375% interest), and \$184.30 for CDBG, for a total of \$1,219.67. This is 27% of the reported monthly income.

With this debt consolidation, the total debt will be \$113,005.00 against a value placed on the property by the requesting lender of \$119,000.00, and an assessed value of \$153,700.00 (no appraisal has been done).

The Assistant City Planner recommended that the subordination request be granted for the following reasons:

- CDBG loan is being paid off regularly (with only being slightly behind)
- Equity should cover all three mortgages
- This is an effort to decrease debt and interest

And as a condition of approval, the requestor will be required to prepare and record the subordination document and provide a recorded copy to the CDBG Administrator.

The Board Members discussed the CDBG mortgage moving to the third position, and requested that Mrs. Yoder find out if the borrower can still consolidate their debt with the new mortgage in the third position or if the requestor will agree to withdraw the subordination request and include the CDBG payoff in the second mortgage and pay it off in that manner.

REQUEST TO APPROVE ELECTRICAL LICENSE FOR D.M. PERL

Building Commissioner Michael Leasor requested Board approval to issue an Electrical License for the City of Goshen to David M. Perl, representing L.A Electric, Inc., 1730 W. Till Road, Fort Wayne, IN 46818. David M. Perl has met the requirements for a City of Goshen Electrical License as Mr. Perl achieved a score of 83% on the Master Electrician test.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO APPROVE LEASE AGREEMENT FOR 2211 BERKEY AVENUE

Legal Administrative Assistant Christy Ryman requested Board approval of a lease agreement with Randy Martin and Janis Martin, the owners of the building at 2211 Berkey Avenue. The lease is for space for the Goshen Parks and Recreation Department to hold recreational programs. The term of the lease is for five years, and the rental is \$400.00 per month. The City also agrees to pay the Martin's \$200.00 per month for utilities, and this amount will be reevaluated annually.

The Board Members asked Park Superintendent Sheri Howland about the move to the new building. The Park Superintendent told the Board Members that currently the Parks and Recreation Department is paying \$1,000.00 a month, plus utilities, and the programs they run are supporting themselves. With the new building, it is anticipated that the lower costs will also sustain the programs, and at anytime, the City of Goshen can cancel the contract with notice.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REDUCTION OF WATER PRESSURE ON MARCH 18, 2008

Utilities Superintendent Douglas Perry informed the Board that on March 18, 2008 the Water Department will be running a test at the Hilltop Booster Station, from 10:00 a.m. to 12:00 noon. During this test, the pressure in North and East Goshen will be lower than normal. This test is to determine what effect a week long shut down will have on the areas that are serviced by the Hilltop Booster Station. This shut down is for an up-grade at the Hilltop Booster Station and the Station will be out of service from March 24th thru March 28, 2008.

The Utilities Superintendent also added that at the State Board Water Meeting, the City of Nappanee gave the City of Goshen a plaque in appreciation of all the assistance that the City of Goshen gave to Nappanee after the tornado disaster. Mr. Perry requested the Mayor to hang the plaque at City Hall.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.