



## **COMMISSIONERS**

Acting Chair Dustin Sailor

Dennis Richmond, Brett Weddell, David  
Gibbs, Ryan Adams, Anthony Powell, Nick  
Kieffer, Alan Metcalfe, Evan Bontrager

## **TRAFFIC COMMISSION AGENDA**

Regular Meeting

March 21, 2024 – 4:30 PM

City Annex Conference Room, 204 E. Jefferson Street

### **I APPROVAL OF MINUTES**

1. February 15, 2024

### **II PUBLIC COMMENT**

### **III OLD BUSINESS**

1. Stop Sign Removal Request – Hay Parkway
2. Stop Signs Request – Northstone Road & Harvest Drive

### **IV NEW BUSINESS**

1. Oaths of Office
2. Crosswalk Request at Old Bag Factory – Chicago Ave
3. Wilson Avenue
4. Do Not Enter Sign – Alley 123
5. Speed Limit Signs Found – Park Meadows

### **V OTHER BUSINESS/DISCUSSION ITEMS**

### **VI ADJOURN**

The next regular meeting is scheduled for April 18, 2024, at 4:30 pm.



## **COMMISSIONERS**

Acting Chair Dustin Sailor  
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Gibbs, Ryan Adams, Anthony Powell, Nick  
Kieffer, Alan Metcalfe, Evan Bontrager

## **TRAFFIC COMMISSION MINUTES**

**February 15, 2024 – 4:30 PM**

The February 15, 2024, Regular Meeting of the Traffic Commission was called to order by Acting Chair Dustin Sailor at 4:30 pm in the City Annex Conference room.

### **COMMISSION MEMBERS PRESENT**

Acting Chair Dustin Sailor, Brett Weddell, David Gibbs, Ryan Adams, Nick Kieffer, Alan Metcalfe, Anthony Powell

### **COMMISSION MEMBERS ABSENT**

Dennis Richmond

### **STAFF PRESENT**

Tara Hetler, Engineering Department

### **PUBLIC PRESENT**

Reni Lehman, Goshen Resident  
Jon Lehman, Goshen Resident  
Gary Haney, Goshen Resident

## **I APPROVAL OF MINUTES**

*Action:* Motioned by Commissioner Weddell, seconded by Commissioner Bontrager to approve the November 16, 2023, December 21, 2023, and the January 18, 2024, meeting minutes. Motion carried 6-0.

## **II PUBLIC COMMENT**

## **III OLD BUSINESS**

## **IV NEW BUSINESS**

### **a) Request for Removal and Additional Stop Signs – Northstone Road in Clover Trails**

*Action:* Motioned by Commissioner Keiffer, seconded by Commissioner Weddell to table the installation of additional stop signs at Northstone Road and Harvest Drive with the request that the Engineering Department collects traffic counts near the intersection. Motion approved 7-0.

*Action:* Motioned by Commissioner Gibbs, seconded by Commissioner Bontrager to remove the two stop signs on Hay Parkway at Northstone Road. Motion approved 4-2.

## **V OTHER BUSINESS/DISCUSSION ITEMS**

### **a) Speed Radar Signs**

There was discussion regarding the proposed locations of the five new speed radar signs.

### **b) Pedestrian Crosswalk Signs – 1800 Block of South Eisenhower Dr**

Genesis Products has installed another crosswalk for their employees with crosswalk signs in the city right-of-way. With the signs not being ADA compliant, the City's liability was questioned.

### **c) 9<sup>th</sup> - 10th Corridor Truck Routes**

There was discussion regarding the truck routes in the 9<sup>th</sup>/10<sup>th</sup> Street corridor including some of the history while trying to think of other available options. The engineering department will finish a complete review of previous meeting actions from the Traffic Commission and the Board of Public Works.

## **VI ADJOURNMENT**

*Action:* Motioned by Commissioner Kieffer, seconded by Commissioner Weddell to adjourn the meeting. Motion carried 7-0. The next regular meeting is scheduled for March 21, 2024, at 4:30 p.m.



**Engineering Department  
CITY OF GOSHEN**

204 East Jefferson Street, Suite 1 • Goshen, IN 46528-3405

Phone (574) 534-2201 • Fax (574) 533-8626  
engineering@goshencity.com • www.goshenindiana.org

## MEMORANDUM

TO: Traffic Commission

FROM: Engineering Department

RE: **STOP SIGN REMOVAL REQUEST – HAY PARKWAY**

DATE: March 21, 2024

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On February 15, 2024, the Traffic Commission voted 4-2 in a recommendation to the Board of Public Works for the approval of the request to remove the two signs on Hay Parkway at Northstone Road. On February 22, 2024, the Board of Public Works voted, and the request was denied. The two stop signs on Hay Parkway at Northstone Road will remain.





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## MEMORANDUM

TO: Traffic Commission

FROM: Engineering Department

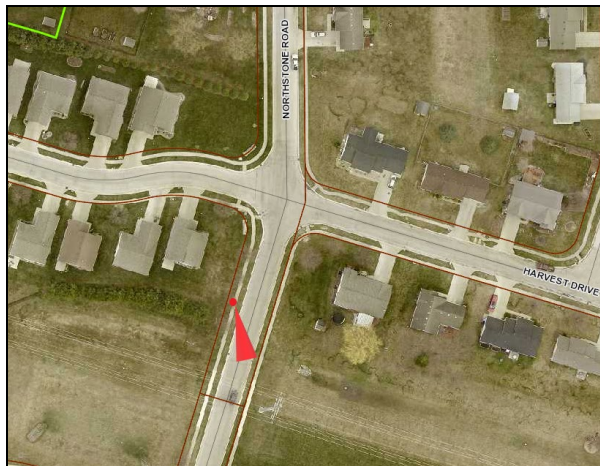
RE: **STOP SIGNS REQUEST – NORTHSTONE ROAD & HARVEST DRIVE**

DATE: March 21, 2024

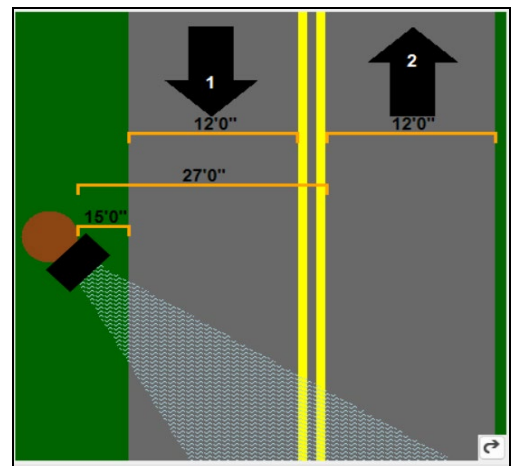
On February 15, 2024, the Traffic Commission voted to table the request for the installation of additional stop signs at Northstone Road and Harvest Drive making the intersection an all-way stop while requesting that the engineering department collect traffic data near the intersection.

The engineering department collected traffic data from the afternoon of March 13, 2024, until the morning of March 18, 2024. Over that time 2,943 (two thousand, nine hundred and forty-three) vehicles were analyzed. With 475 (four hundred and seventy-five) vehicles found going over the speed limit of 30mph, that puts the total of vehicles traveling 0-30mph in the 85<sup>th</sup> percentile.

When reviewing the attached data, the below photos may help with understanding where and how the data was collected. We have included a speed data analysis for each day and with the two days that had the highest traffic volume, we included traffic counts per lane and a volume sorted by speed.



Radar Location



Lane Configuration

SPEED DATA ANALYSIS

Location

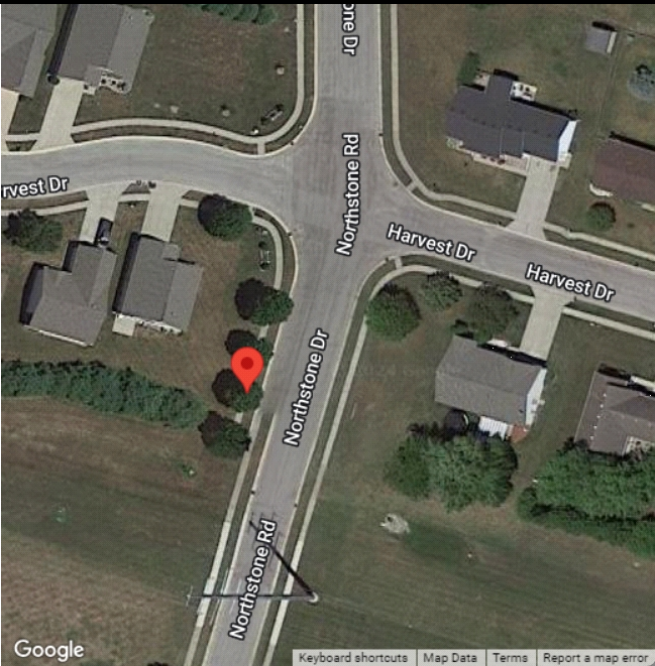


Northstone  
Latitude: 41.568336  
Longitude: -85.856643

Analysis Time Period



Start	End
3/13/2024	3/13/2024
3:30 PM	11:59 PM



Vehicles Analyzed



320

Speed Limit



30

Total Enforceable Violations



45

Average Speed



25

% Enforceable Violations



14%

Fastest Speed



40

Enforcement Rating

MEDIUM

85th Percentile Speed



30

SPEED DATA ANALYSIS

Location



Northstone  
Latitude: 41.568334  
Longitude: -85.856651

Analysis Time Period



Start	End
3/14/2024	3/14/2024
12:00 AM	11:59 PM

Vehicles Analyzed



700

Total Enforceable Violations



115

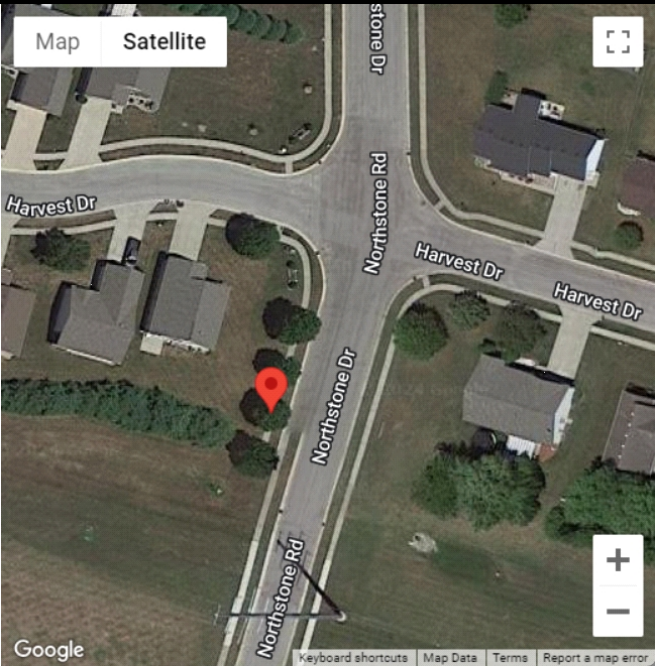
% Enforceable Violations



16%

Enforcement Rating

MEDIUM



Speed Limit



30

Average Speed



26

Fastest Speed



43

85th Percentile Speed



30

Site Code: 10  
Station ID: 10  
Location 1: Northstone  
Location 2:  
Location 3:  
Location 4:

Comment 1:  
Comment 2:  
Comment 3:  
Comment 4:  
Latitude: 0.000000  
Longitude: 0.000000

Volume Sorted by Speed for 3/14/2024 to 3/14/2024

Combined

Speed (MPH)	Volume
0	0
1	0
2	0
3	0
4	0
5	0
6	0
7	0
8	1
9	0
10	2
11	1
12	2
13	3
14	1
15	0
16	4
17	6
18	5
19	24
20	13
21	35
22	60
23	28
24	95
25	90
26	42
27	65
28	31
29	45
30	62
31	18
32	30
33	7
34	9
35	3
36	4
37	7
38	2
39	2
40	1
41	1
42	0
43	1
44	0
45	0
46	0
47	0
48	0
49	0



Site Code: 10  
Station ID: 10  
Location 1: Northstone  
Location 2:  
Location 3:  
Location 4:

Comment 1:  
Comment 2:  
Comment 3:  
Comment 4:  
Latitude: 0.000000  
Longitude: 0.000000

Volume Sorted by Speed for 3/14/2024 to 3/14/2024

Direction X, Lane 1

Speed (MPH)	Volume
0	0
1	0
2	0
3	0
4	0
5	0
6	0
7	0
8	0
9	0
10	2
11	1
12	1
13	0
14	1
15	0
16	0
17	3
18	4
19	14
20	5
21	15
22	33
23	16
24	45
25	49
26	13
27	29
28	14
29	20
30	26
31	8
32	14
33	2
34	2
35	1
36	3
37	1
38	1
39	2
40	1
41	1
42	0
43	1
44	0
45	0
46	0
47	0
48	0
49	0

Site Code: 10  
Station ID: 10  
Location 1: Northstone  
Location 2:  
Location 3:  
Location 4:

Comment 1:  
Comment 2:  
Comment 3:  
Comment 4:  
Latitude: 0.000000  
Longitude: 0.000000

Volume Sorted by Speed for 3/14/2024 to 3/14/2024

Direction X, Lane 2

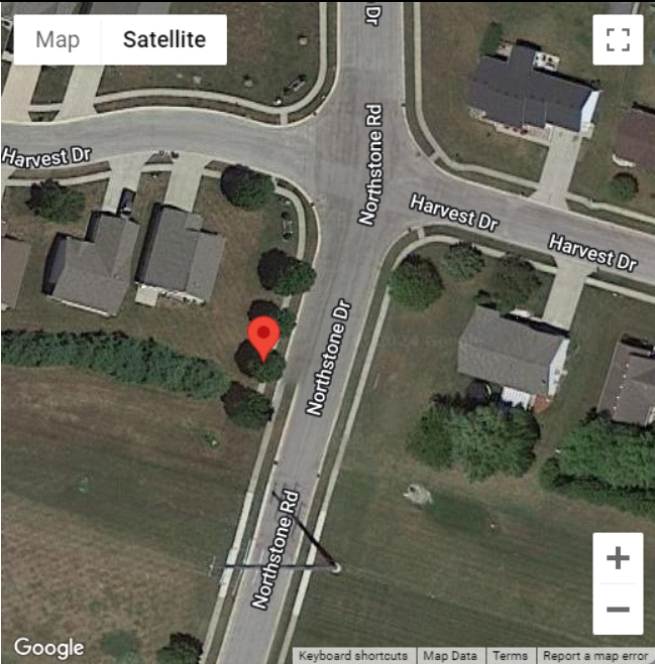
Speed (MPH)	Volume
0	0
1	0
2	0
3	0
4	0
5	0
6	0
7	0
8	1
9	0
10	0
11	0
12	1
13	3
14	0
15	0
16	4
17	3
18	1
19	10
20	8
21	20
22	27
23	12
24	50
25	41
26	29
27	36
28	17
29	25
30	36
31	10
32	16
33	5
34	7
35	2
36	1
37	6
38	1
39	0
40	0
41	0
42	0
43	0
44	0
45	0
46	0
47	0
48	0
49	0

SPEED DATA ANALYSIS

Location



Northstone  
Latitude: 41.568338  
Longitude: -85.856656



Analysis Time Period



Start	End
3/15/2024	3/15/2024
12:00 AM	11:59 PM

Vehicles Analyzed



776

Speed Limit



30

Total Enforceable Violations



126

Average Speed



26

% Enforceable Violations



16%

Fastest Speed



48

Enforcement Rating

MEDIUM

85th Percentile Speed



30

Site Code: 10  
Station ID: 10  
Location 1: Northstone  
Location 2:  
Location 3:  
Location 4:

Comment 1:  
Comment 2:  
Comment 3:  
Comment 4:  
Latitude: 0.000000  
Longitude: 0.000000

Volume Sorted by Speed for 3/15/2024 to 3/15/2024

Combined

Speed (MPH)	Volume
0	0
1	0
2	0
3	0
4	0
5	0
6	0
7	2
8	0
9	2
10	2
11	1
12	5
13	0
14	4
15	1
16	7
17	10
18	7
19	33
20	15
21	49
22	56
23	44
24	67
25	85
26	40
27	89
28	32
29	61
30	69
31	23
32	20
33	11
34	15
35	10
36	4
37	5
38	0
39	0
40	2
41	1
42	2
43	0
44	0
45	0
46	0
47	0
48	2
49	0



Site Code: 10  
Station ID: 10  
Location 1: Northstone  
Location 2:  
Location 3:  
Location 4:

Comment 1:  
Comment 2:  
Comment 3:  
Comment 4:  
Latitude: 0.000000  
Longitude: 0.000000

Volume Sorted by Speed for 3/15/2024 to 3/15/2024

Direction X, Lane 1

Speed (MPH)	Volume
0	0
1	0
2	0
3	0
4	0
5	0
6	0
7	0
8	0
9	1
10	1
11	1
12	2
13	0
14	2
15	1
16	3
17	5
18	3
19	16
20	5
21	21
22	23
23	22
24	32
25	40
26	17
27	44
28	14
29	36
30	30
31	8
32	9
33	5
34	9
35	6
36	4
37	2
38	0
39	0
40	0
41	0
42	1
43	0
44	0
45	0
46	0
47	0
48	2
49	0

Site Code: 10  
Station ID: 10  
Location 1: Northstone  
Location 2:  
Location 3:  
Location 4:

Comment 1:  
Comment 2:  
Comment 3:  
Comment 4:  
Latitude: 0.000000  
Longitude: 0.000000

Volume Sorted by Speed for 3/15/2024 to 3/15/2024

Direction X, Lane 2

Speed (MPH)	Volume
0	0
1	0
2	0
3	0
4	0
5	0
6	0
7	2
8	0
9	1
10	1
11	0
12	3
13	0
14	2
15	0
16	4
17	5
18	4
19	17
20	10
21	28
22	33
23	22
24	35
25	45
26	23
27	45
28	18
29	25
30	39
31	15
32	11
33	6
34	6
35	4
36	0
37	3
38	0
39	0
40	2
41	1
42	1
43	0
44	0
45	0
46	0
47	0
48	0
49	0

SPEED DATA ANALYSIS

Location

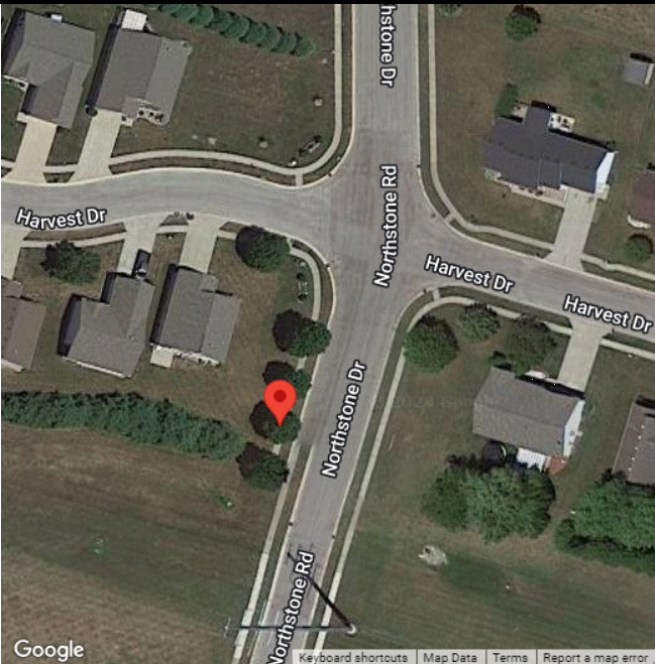


Northstone  
Latitude: 41.568334  
Longitude: -85.856654

Analysis Time Period



Start	End
3/16/2024	3/16/2024
12:00 AM	11:59 PM



Vehicles Analyzed



516

Speed Limit



30

Total Enforceable Violations



91

Average Speed



26

% Enforceable Violations



18%

Fastest Speed



46

Enforcement Rating

MEDIUM

85th Percentile Speed



30

SPEED DATA ANALYSIS

Location

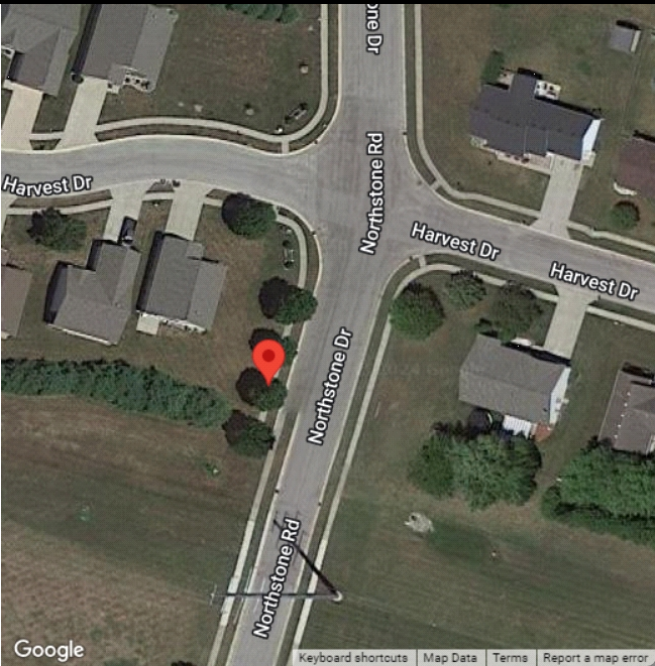


Northstone  
Latitude: 41.568346  
Longitude: -85.856648

Analysis Time Period



Start	End
3/17/2024	3/17/2024
12:00 AM	11:59 PM



Vehicles Analyzed



436

Speed Limit



30

Total Enforceable Violations



67

Average Speed



26

% Enforceable Violations



15%

Fastest Speed



42

Enforcement Rating

MEDIUM

85th Percentile Speed



30



SPEED DATA ANALYSIS

Location

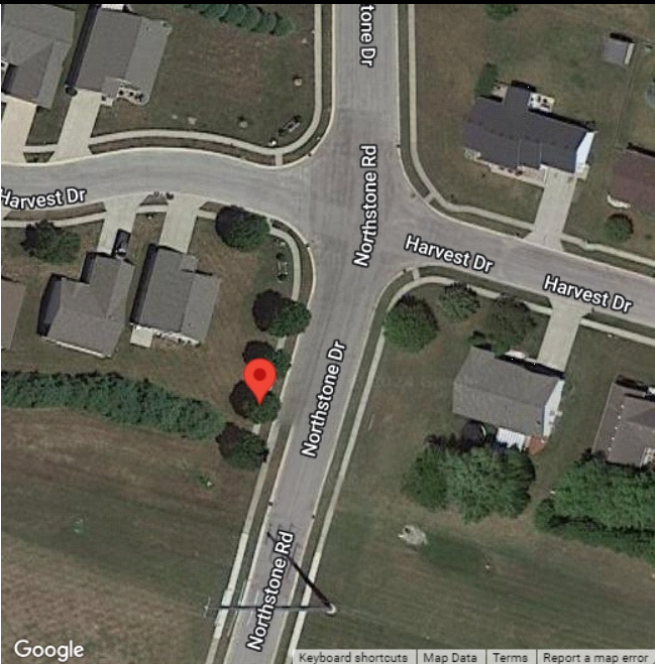


Northstone  
Latitude: 41.568336  
Longitude: -85.856654

Analysis Time Period



Start	End
3/18/2024	3/18/2024
12:00 AM	11:16 AM



Vehicles Analyzed



195

Speed Limit



30

Total Enforceable Violations



31

Average Speed



25

% Enforceable Violations



16%

Fastest Speed



44

Enforcement Rating

MEDIUM

85th Percentile Speed



30



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## MEMORANDUM

TO: Traffic Commission

FROM: Engineering Department

RE: **CROSSWALK WITH SIGNS – OLD BAG FACTORY ON CHICAGO AVE.**

DATE: March 21, 2024

---

The engineering department received the attached request for the installation of a crosswalk with flashing signs for pedestrians crossing Chicago Avenue from the north parking lot of the Old Bag Factory at 1100 Chicago Avenue.

A mid-block crossing would not be warranted nor ideal. However, the engineering department's recommendation would be to install a continental crosswalk from the west side of the intersection of Chicago and Indiana Avenue. With the installation of a crosswalk, an ADA ramp would be required with connection the sidewalk on the south side of Chicago. This plan would utilize the existing pedestrian crossing warning signs along Chicago Avenue as well as the existing ADA ramp on the north side of Chicago Avenue.

**From:** [Meade, Melissa](#)  
**To:** [Sailor, Dustin](#); [Hetler, Tara](#)  
**Subject:** FW: Requesting crosswalk on CHICAGO AVE. at Old Bag Factory  
**Date:** Wednesday, March 13, 2024 3:06:37 PM

---

**From:** lori@inspireathletics.com <lori@inspireathletics.com>  
**Sent:** Wednesday, March 13, 2024 2:53 PM  
**To:** engineering@goshencity.com  
**Cc:** heber <heber@inspireathletics.com>  
**Subject:** Requesting crosswalk on CHICAGO AVE. at Old Bag Factory

You don't often get email from [lori@inspireathletics.com](mailto:lori@inspireathletics.com). [Learn why this is important](#)

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To whom it may concern,

My husband and I own Inspire Athletics, a Gymnastics, Tumbling and Ninja gym for children. We have just moved into the warehouse at The Old Bag Factory, the part that along 1100 N CHICAGO AVE. We are a well established business, that until last August was located on CR 45, close to the 20 bypass. We unfortunately had a fire at that location and we have been in search of a new home for months. As of the beginning of March we are leasing this space at The Bag Factory and we will begin holding classes on Monday, March 18th.

Our enrollment at its peak has been as high as 540 students each week, which means we have a lot of families with children ranging in ages from babies to 18 year olds coming through our doors on a daily basis, in addition to parents, grandparents, and our 20 plus staff members. Due to the parking situation at The Bag Factory, most of our families will need to park across the street on CHICAGO AVE. and cross it to get into the building. As we have been here over the last couple of weeks setting up the gym, we have noticed how the cars FLY by on Chicago Ave. and we are VERY concerned for the safety of the children and families that will be crossing that road regularly. I am not sure what the best solution is, but I believe the minimum would be for there to be a crosswalk with flashing lights. It would be wonderful if there could actually be one that would stop traffic so people could cross. Adding this crosswalk would also make it safer for the many people that attend The Bag Factory for weddings, social events, shopping, and work.

We are so excited to be able to get back to serving the children in our community with great programs, and we believe that what we do is a great asset to the community. The safety of the children and their families is of utmost importance to us and we trust that it is of great importance to our City Government as well. We would greatly appreciate it if addressing this dangerous situation could be made a top priority of the Curbs and Sidewalks Engineering Department in the upcoming weeks.

Please feel free to contact me if you have any questions. If you would like to know more about our business, you may also visit our website [inspireathletics.com](http://inspireathletics.com).



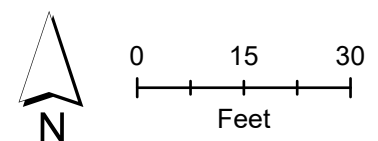
Spatial Reference Information  
Name: NAD 1983 StatePlane Indiana East FIPS 1301 Feet  
Projection: Transverse Mercator  
Central Meridian: -85.6667  
Spring 2023 Aerial



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community, Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

Created: 12/15/2022  
by Mattie Lehman, GIS Coordinator

## City of Goshen Proposed Crosswalk



The City of Goshen's Digital Data is the property of the City of Goshen and Elkhart County, Indiana. All graphic data supplied by the city and county has been derived from public records that are constantly undergoing change and is not warranted for content or accuracy. The city and county do not guarantee the positional or thematic accuracy of the data. The cartographic digital files are not a legal representation of any of the features depicted, and the city and county disclaim any sumption of the legal status they represent. Any implied warranties, including warranties of merchantability or fitness for a particular purpose, shall be expressly excluded. The data represents an actual reproduction of data contained in the city's or county's computer files. This data may be incomplete or inaccurate, and is subject to modifications and changes. City of Goshen and Elkhart County cannot be held liable for errors or omissions in the data. The recipient's use and reliance upon such data is at the recipient's risk. By using this data, the recipient agrees to protect, hold harmless and indemnify the City of Goshen and Elkhart County and its employees and officers. This indemnity covers reasonable attorney fees and all court costs associated with the defense of the city and county arising out of this disclaimer.

**The City of Goshen**  
Department of Public Works &  
Safety Office of Engineering  
204 East Jefferson Street, Goshen, Indiana 46528  
Phone: 574-534-2201 Fax: 574-533-8626





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## MEMORANDUM

TO: Traffic Commission

FROM: Engineering Department

RE: **SEVERAL REQUESTS – WILSON AVENUE**

DATE: March 21, 2024

---

The engineering department received the attached request for the following items:

1. 4-way stop at the intersection of Wilson Avenue and Burdick Avenue
2. Repaint the crosswalk at the intersection of Wilson Avenue and Burdick Street that was pre-existing on the north side of that intersection.
3. Yellow centerline striping the length of Wilson Avenue
4. New crosswalk at the intersection of the 3-way intersection at Wilson Avenue and Murray Street.

The *Manual on Uniform Traffic Control Devices* (MUTCD) provides guidance as to specifically what conditions warrant the installation of a traffic control device and strongly discourages the installation of devices without warrant. According to the MUTCD, vehicle speeds are not a warrant for the installation of a stop control, even if the speeds are excessive. It has been observed in the cases of unwarranted installation of stop signs that drivers recognize that the device is unnecessary and therefore choose to ignore or not fully abide by it, in turn creating a more dangerous situation than what existed originally.

There was not an existing crosswalk at Wilson Avenue and Burdick Street therefore, one was not added following the repaving of Wilson Avenue.

Residential streets do not have centerline striping.

A crosswalk at the intersection of Wilson Avenue and Murray Street would eliminate the on-street parking for the resident directly east of Wilson as the crosswalk would have to connect to the existing sidewalk.

After speaking with the Street Department, Engineering suggests installing a flashing speed limit sign along Wilson Avenue.

**From:** [Caleb Longenecker-Fox](#)  
**To:** [Hetler, Tara](#)  
**Subject:** Wilson Ave Proposal for Traffic Commission  
**Date:** Thursday, March 14, 2024 3:55:17 PM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Tara and Traffic Commission,

I am a resident of Wilson Avenue here in Goshen. We were so glad for the newly repaved road that was completed last summer! Thank you! As a result of the new road, two speed humps were removed. I'd like to request alternative interventions as a means to reduce the traffic speed on Wilson Ave. We often get fast cars travelling down Wilson ave as it provides a potential short cut to avoid traffic at main street and plymouth traffic light. We are eager for your ideas and discussion for how to reduce car speed on Wilson Ave as a way to protect our kids and neighborhood pedestrians.

Here are a few ideas that we have been thinking about, see below:

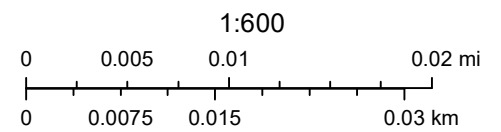
1. **Add 4 way stop** at the intersection of Wilson Ave and Burdick Ave. (Burdick Park)
2. **Repaint the crosswalk** at the intersection of Wilson Ave and Burdick Ave that was pre-existing on the north side of that intersection. (Burdick Park)
3. **Add a yellow centerline** the length of Wilson Ave (My brother who is an urban planner says that this visually narrows the road and results in cars going slower)
4. **Add a new crosswalk** to the 3-way intersection at Wilson Ave and Murray st. (Many pedestrians cross here as a means to get to the millrace trails via the red bridge at the end of Murray).

Thanks for listening and helping!

Best,  
Caleb Longenecker-Fox  
1106 Wilson Ave



# WILSON AVENUE







**Engineering Department  
CITY OF GOSHEN**

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engineering@goshencity.com • www.goshenindiana.org

## MEMORANDUM

TO: Traffic Commission

FROM: Engineering Department

RE: **REQUEST FOR A DO NOT ENTER SIGN – ALLEY 123**

DATE: March 21, 2024

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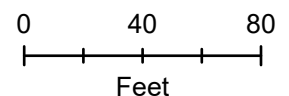
The engineering department received a request for the installation of a Do Not Enter sign on Alley 123 at Pike Street/US Hwy 33. A manager with Dairy Queen at 723 W Pike Street stated they have had consistent issues the past year with people skipping ahead of the line by entering the drive-thru from the alley.

In the 70s, the alley was made a one-way allowing traffic to travel southbound only in the residential area after the widening of W Pike Street caused Dairy Queen to reconfigure their drive-thru. Currently, there is a One-Way sign posted at Wilkinson Street and a Do Not Enter sign posted near the rear of the Dairy Queen and Taco Bell properties. Engineering supports the installation of a Do Not Enter on W Pike Street making the full length of the alley a one-way for southbound traffic only.



## City of Goshen Current Locations of Signs

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**The City of Goshen**  
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## MEMORANDUM

TO: Traffic Commission

FROM: Engineering Department

RE: **SPEED LIMIT SIGNS FOUND – VILLAS OF PARK MEADOWS**

DATE: March 21, 2024

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While the engineering department was installing the traffic count radar on Northstone Road, the Director of Public Works, Dustin Sailor, found two speed limit signs that were not installed by the street department nor approved. One sign is on Harvest Drive just west of the intersection at Northstone Road. The other sign was mounted to the City's existing stop sign/street sign post on Hay Parkway at Harvest Drive.

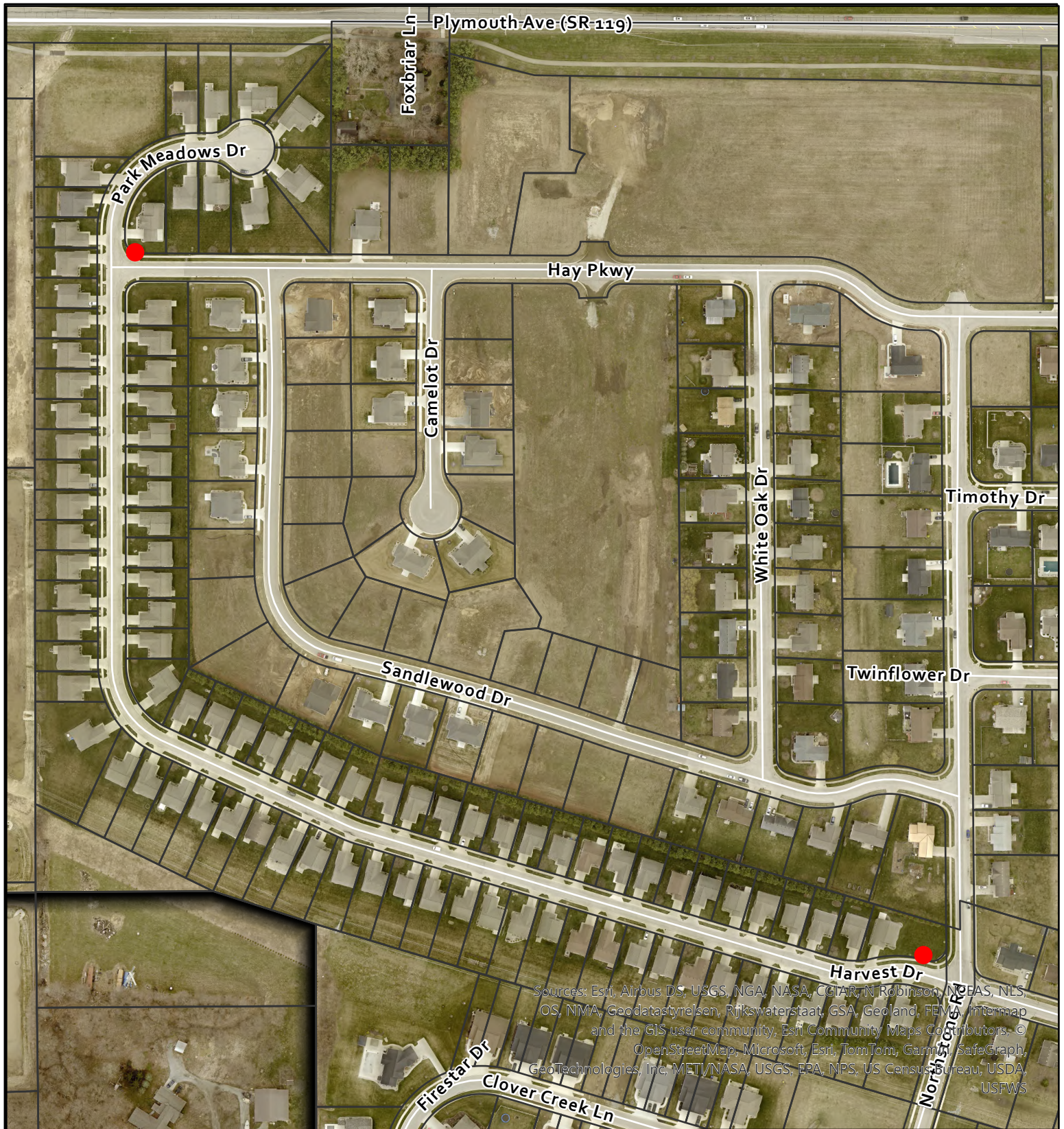
Section 2B.21.13 of the MUTCD standards states "*The Speed Limit sign shall display the limit established by law, ordinance, regulation, or as adopted by the authorized agency based on an engineering study.*" Neither of the speed limit signs is the correct 30mph speed limit.

The MUTCD standards also do not allow for a speed limit sign to be mounted on the same post as a stop sign. They are to be installed on separate posts with a set distance between the signs. Both signs also have a requirement of a 7-foot minimum height from the ground.



All city-issued signs will have a sticker on the back of the sign as seen in the above photo on the stop sign.





## City of Goshen Speed Limit Signs Found

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