

Goshen Parks and Recreation Board Regular Meeting Agenda

Parks Administrative Building

524 East Jackson St, Goshen, IN 46526

Monday, April 1, 2024

- I. Call to Order**
- II. Approval of April 2024 Agenda**
- III. Approval of March 2024 Park Board Minutes**
- IV. Approval of February 2024 Payable Dockets**

February 2024 Payable Docket	
Personnel Services	\$92,898.78
Supplies	\$24,414.74
Other Services and Charges	\$24,048.09
Capital Outlays	\$63,262.00
Non-Appropriated	\$901.25
TOTAL PAYABLE DOCKET	\$205,524.86

Approval of Parks and Recreation Gift Expenditures

February 2024 Gift Expenditures	
Park Gift/Ballet	\$351.84
TOTAL GIFT EXPENDITURES	\$351.84

Approval of Parks and Recreation Gift Revenue

February 2024 Gift Revenue	
Pk Gift/Interest	\$635.33
Pk Gift/Fidler Pond	\$10.00
TOTAL PAYABLE DOCKET	\$645.33

- V. Public Presentations and Correspondence**
- VI. Approval of Superintendent a Directors Reports**
- VII. New Business**
 - 1. Special Event Application: Bounce House – Garcia
 - 2. Special Event Application: Band – Garcia
 - 3. Mother’s Day 5K Walk/Run Special Event Application – Garcia
 - 4. Service Agreements – Stephens
 - i. Derek Burnett – Umpire

- ii. James Zeser – Umpire
- iii. Jill Perry – Instructor
- iv. Mike Miller – Umpire
- v. Rory Hart – Scorekeeper
- vi. Sam Henry – Umpire
- vii. Scott Rienhart – Umpire
- 5. Dance Recital Lights and Sound Agreement – Stephens
- 6. Goshen Public Library Request – Stephens
- 7. Master Plan Resolution for Adoption – Heyde
- 8. S Indiana Property adoption for maintenance purposes – Heyde
- 9. Shanklin Pool Update – Heyde

VIII. Old Business

None

Distribution:

Parks	Parks & Recreation Board	Others	Media
Tanya Heyde	Roger Nafziger	Gina Liechty, Mayor	The Paper
Kevin Yoder	Jennifer Shell	Don Shuler, Attorney	Goshen News
Kimberlee Stephens	Jenni Samuel	Matt Schrock, City Council	Elkhart Truth
Laura Garcia	Jim Wellington	Jennifer Olvera- Morgada, Youth Advisor	
	Megan Hessel		

Approved for this Monday, April 1, 2024

Nafziger, **President**

Jennifer Shell, **Vice President**

Jim Wellington, **Member**

Megan Hessel, **Member**

Attest:

Jenni Samuel, **Secretary**

GOSHEN PARKS AND RECREATION PARK BOARD MINUTES

Date: March 4, 2024

Time: 4:00 pm

Place: Park Administration Office 524 East Jackson Street, Goshen, Indiana

Present: Roger Nafziger, President; Jenifer Shell, Vice President; Jenni Samuel, Secretary; Member; Megan Hessel, Member, Laura Garcia, Administrative Office; Kimberlee Stephens, Recreation Supervisor; Kevin Yoder, Maintenance Director; Tanya Heyde, Superintendent, Don Shuler, Park Attorney; Hannah Scott-Carter, Communications Coordinator.

I. Call to Order

Nafziger called the meeting to order at 4:00 PM.

II. Motion to Approve Agenda

Nafziger called for a motion to approve the March 4 agenda as presented.

On a motion by Shell, seconded by Samuel, ayes carried.

III. Approval of February 2024 Park Board Minutes

Nafziger called for a motion to approve February 2024 minutes as submitted.

On a motion by Shell, seconded by Samuel, ayes carried.

IV. Approval of Parks and Recreation Payable Docket, January 2024

Nafziger called for a motion to approve the Payable Docket for January 2024 as presented.

On a motion by Shell, seconded by Samuel, ayes carried.

V. Approval of Park Gift Expenditures and Gift Revenue – January 2024

Nafziger called for a motion to approve the Gift Expenditures and Gift Revenues for January 2024 as presented.

On a motion by Shell, seconded by Samuel, ayes carried.

VI. Public Presentations and Correspondence

Evan Bontrager shared information about tree destruction in Shanklin Park. Bontrager shared 2 very large trees have been killed/destroyed along the bank by beavers in the area and is sharing this information with the Board requesting that action be taken.

Heyde shared that the DNR does allow regulated trapping during a restricted season, November 15 – March 15. Relocation may occur within the same county the beavers are removed from. Heyde suggested placing hardware or other deterrents around the trees while a beaver policy can be established.

VII. Approval of Superintendent and Director Reports

Nafziger called for a motion to approve the superintendent and supervisor's reports for February as presented.

On a motion by Shell, seconded by Samuel, ayes carried.

VIII. New Business

1. Haunted Halloween Hustle 5K Walk/Run Special Event - Heyde

Heyde presented Elkhart County Down Syndrome Support Group 5 K Walk/Run that will take place at Abshire Park on October 24, 25, and 26, utilizing the cabin, park, and Pumpkinvine Trail. Nafziger called for a motion to approve the special event as presented. On a motion by Shell, seconded by Samuel, ayes carried.

2. Outrunning Hunger 5K Walk /Run Special Event - Heyde

Heyde presented The Window & THOR'S Outrunning Hunger 5K Walk/Run that will take place at Shanklin Park on August 31, utilizing the park, the Kiwanis Pavilion, and the Millrace. Nafziger called for a motion to approve the special event as presented. On a motion by Shell, seconded by Samuel, ayes carried.

3. Abonmarche – 5 Year Master Plan - Crystal Welsh

Crystal Welsh presented The Board with a final draft of the 5 Year Master Plan. No approval needed, strictly informational.

4. Ribbon-Cutting Ceremony at New Maintenance Shop- Heyde

Heyde shared an open house-style ribbon cutting ceremony for the New Maintenance Shop will occur this spring and that invitations will be circulated.

Park Board Signatures:

Approved for this Monday, April 1, 2024

Roger Nafziger, President

Jennifer Shell, Vice President

Jim Wellington, Member

Megan Hessel, Member

Jenni Samuel, Secretary ATTEST

BUDGET TO ACTUAL EXPENDITURES (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

275-PARK GIFT FUND

CULTURE AND RECREATION

16.67% OF YEAR COMP.

NON-DEPARTMENTAL

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>OTHER SERVICES/CHARGES</u>						
275-550-00-439.0009 PARK GIFT/PARK OPERA	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0028 PARK GIFT/COMMUNITY	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0031 PARK GIFT/DISCOVERY	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0501 PARK GIFT/BFKST WITH	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0502 PARK GIFT/DADDY-DAUG	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0503 PARK GIFT/GGH CANCER	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0504 PARK GIFT/KIDS TRYAT	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0506 PARK GIFT/RIETH INT	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0507 PARK GIFT/TENNIS LES	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0508 PK GIFT/MISC TREE GI	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0511 PARK GIFT/SKATE PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0513 PARK GIFT/FALL FEST	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0514 PARK GIFT/MEMORIAL	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0515 PARK GIFT/SPECIAL EV	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0516 PARK GIFT/BALLET	0.00	0.00	351.84	854.75	0.00 (854.75)
275-550-00-439.0517 PARK GIFT/TOMMY'S KI	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0519 PARK GIFT/NIPSCO TRE	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0520 PARK GIFT/POOL RCPTS	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0521 PARK GIFT/GAS TAX FO	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0525 PARK GIFT/ARBOR DAY	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0527 PARK GIFT/RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0529 PARK GIFT/FLAG FOOTB	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0530 PARK GIFT/HEAD GATES	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0532 PK GIFT/FIDLER POND	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0533 PARK GIFT/BALLET SCH	0.00	0.00	0.00	196.00	0.00 (196.00)
275-550-00-439.0534 PK GIFT/BIKE RACKS D	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0536 PK GIFT/YODER-CULP T	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0537 PK GIFT/BARK PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0538 PK GIFT/MISC DONATIO	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0539 PK GIFT/MILL ST PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0540 PK GIFT/SCHOLARSHIP	0.00	0.00	0.00	41.25	0.00 (41.25)
275-550-00-439.0541 PK GIFT/PICKLEBALL G	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0542 PK GIFT/CHIDDISTER P	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0543 PK GIFT/ADULT TRYATH	0.00	0.00	0.00	0.00	0.00	0.00
275-550-00-439.0544 PK GIFT/SAILING CAMP	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER SERVICES/CHARGES	0.00	0.00	351.84	1,092.00	0.00 (1,092.00)
<u>UNAPPROPRIATED</u>						
275-550-00-452.0000 PK GIFT/TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	351.84	1,092.00	0.00 (1,092.00)
TOTAL CULTURE AND RECREATION	0.00	0.00	351.84	1,092.00	0.00 (1,092.00)
TOTAL EXPENDITURES	0.00	0.00	351.84	1,092.00	0.00 (1,092.00)

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BUDGET TO ACTUAL REVENUE (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

275-PARK GIFT FUND

CULTURE AND RECREATION

16.67% OF YEAR COMP.

NON-DEPARTMENTAL

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CULTURE AND RECREATION</u>						
275-450-00-347.0201 PK GIFT/GGH CANCER T	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CULTURE AND RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
275-450-00-360.0100 PK GIFT/BREAKFAST W/	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-360.0101 PK GIFT/FALL FEST	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
<u>CONTRIBUTIONS</u>						
275-450-00-367.0009 PARK GIFT/PARK OPERA	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0010 PF GIFT/ SKATE PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0011 PK GIFT/ INTEREST	0.00	0.00	635.33	1,347.25	0.00 (1,347.25)
275-450-00-367.0012 PK GIFT/BALLET PROGR	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0013 PK GIFT/DADDY-DAUGHT	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0014 PK GIFT/KIDS TRYATHA	0.00	0.00	0.00	1,500.00	0.00 (1,500.00)
275-450-00-367.0015 PK GIFT/MISC TREE GI	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0016 PK GIFT/POOL RECEIPT	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0017 PK GIFT/RIC PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0018 PK GIFT/TOMMY'S KIDS	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0019 PK GIFT/NIPSCO TREE	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0021 PK GIFT/GAS TAX FOR	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0022 PK GIFT/SPEC EVENT S	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0023 PK GIFT/TENNIS LESSO	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0024 PK GIFT/RIETH PARK G	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0025 PK GIFT/ARBOR DAY RE	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0026 PK GIFT/MEMORIAL BEN	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0027 PK GIFT/RECYCLING DO	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0028 PK GIFT/COMMUNITY CE	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0029 PK GIFT/FLAG FOOTBAL	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0030 PK GIFT/HEAD GATES L	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0031 PARK GIFT/DISCOVERY	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0032 PK GIFT/FIDLER POND	0.00	0.00	10.00	10.00	0.00 (10.00)
275-450-00-367.0033 PARK GIFT/BALLET SCH	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0034 PK GIFT/BIKE RACKS D	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0035 PK GIFT/BICYCLE ADVI	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0036 PK GIFT/YODER-CULP T	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0037 PK GIFT/BARK PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0038 PK GIFT/MISC DONATIO	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0039 PK GIFT/MILL ST PARK	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0040 PK GIFT/SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0041 PK GIFT/PICKLEBALL G	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0042 PK GIFT/CHIDDISTER P	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0043 PK GIFT/ADULT TRYATH	0.00	0.00	0.00	0.00	0.00	0.00
275-450-00-367.0044 PK GIFT/SAILING CAMP	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0.00	0.00	645.33	2,857.25	0.00 (2,857.25)
TOTAL NON-DEPARTMENTAL	0.00	0.00	645.33	2,857.25	0.00 (2,857.25)

BUDGET TO ACTUAL REVENUE (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

275-PARK GIFT FUND

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16.67% OF YEAR COMP.

NON-DEPARTMENTAL

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL CULTURE AND RECREATION	0.00	0.00	645.33	2,857.25	0.00 (2,857.25)
TOTAL REVENUES	0.00	0.00	645.33	2,857.25	0.00 (2,857.25)

**Goshen Park and Recreation Department
Superintendent's Park Board Report
Tanya Heyde, March 2024**

Volunteers, Partnerships/Networking:

- Downtown Goshen Inc. – First Fridays, cross promotions
- Elkhart County Convention Visitors Bureau – Vibrant Communities; Quilt Garden
- Goshen Health – Partnership programming
- Goshen Community Schools – Shared facility use, Softball and Cross Country at Shanklin, baseball at Roger’s Park, youth & adult basketball and indoor volleyball fall/winter.
- Goshen Public Library – Story Walk, Rieth Interpretive Center trail; story time in the park (Spring/summer) at Pringle Park
- Goshen Neighborhood Associations – Neighborhood picnics, adopted landscaped areas, neighborhood events.
- PAC – Pumpkinvine Advisory Committee, Goshen, Elkhart County, Middlebury, Shipshewana and Friends of the Pumpkinvine, quarterly meetings.
- Community Gardens – Hay Park, Mill Street Park and Burdick Park, Greenway Gardens, at Regent Street.
- Goshen Historical Society – Rotating displays for the Wayne Wogoman Welcome Center and Rieth Interpretive Center, cross promotion of Public Walking Tours at the Courthouse, Downtown and Millrace Trail.
- Michiana Area Council of Governments – Trail counter, Millrace Trail, sponsored counter on the Pumpkinvine.

Staff: The Department continues to accept applications for the Recreation Coordinator position to accumulate for a first round of interviews. Interviews are expected to begin the second week of April.

Education: - National Park and Recreation Association, Leadership Development Network Meeting – meets the second Wednesday of each month. The meetings are a forum for discussion, sharing of knowledge, and posing of questions unique to the needs and interests of park and recreation agency/department professionals. Members include those in the field who actively work with the community through service via their Department/Agency - T. Heyde 02/13/2024.

- Certified Playground Instructor Course – Todd Turner and Rene Aguilar, maintenance team members, will be attending April 29 – May 1, 2024.

General Projects:

- S. Indiana Avenue Property Purchase – In December, 2023, The Stormwater Department purchased property at S. Indiana Avenue to protect floodplain and to aid in . The 1.69-acre property is a woodlot and borders Linway Pond on the west end. The Park Department will present to the board for adoption of the property for maintenance purposes at the April 2024 meeting.
- EcoCounter/Trail Counter at Abshire Park – Working with Connect in Elkhart County, Resilience Department and MACOG to get and install a permanent trail counter on the Pumpkinvine Nature Trails near Lincoln Avenue. MACOG is offering an 80/20 match for purchase of the counter. Connect in Elkhart County is interested in adding a visible element for trail users to see a display of traffic counts.
- Boat Lockers – Working with Elkhart County, Elkhart City, Bristol and the Elkhart County Convention and Visitors Bureau to explore point to point boat lockers to activate waterways, specifically the river. The boat locker is essentially a self-serve cage provided contractually with a vendor. Attended a site visit 11/13 at Pinhook park in South Bend to discuss operations of their boat locker in connection with Rent.Fun. The initiative would provide easy access to specified locations within the county and connect several entities where users could take river trips. Ongoing.
- Veterans Stand Down Event – Working with local Veterans Affairs Clinic, Goodwill Industries Military and VA Programming, Elkhart County, Elkhart City to host a Stand Down event in Shanklin Park. The event, sponsored by Goodwill Industries, offers Veterans, their caretakers and families, connects Veterans to health care, housing resources, and take-homes like safety kits and clothing. The City and County agencies will provide activities to engage those who visit the event. Goshen Parks will host the event in Shanklin Park. The event is June 15 at Shanklin Park. Recreation division continues planning for the event.
- Controlled Burn Plan – Met with Jessica Merklng, Urban Wildlife Biologist for the Indiana Department of Natural Resources and the Resilience Department end of August to discuss a workshop for the planned winter burn at Rieth Interpretive Center’s prairie. Staff will attend a workshop for Rieth Center’s prairie and conduct the burn in-house with the assistance of other departments and a developed burn plan with DNR. Additionally, we discussed a burn for Abshire Prairie. Since the Abshire Prairie is so tall and vast, it is recommended to contract for the burn so that it can burn hotter and larger. Abshire Prairie will be divided into 3 sections, burning one section a season. Stormwater, Resilience, Parks and County Surveyors Office is having a conversation about including Rock Run Creek tree clearing in the burn. A meeting will be scheduled with the group and the City’s floodway administrator for coordination.

- Five Year Master Planning – Parks had a kickoff meeting with Abonmarche and staff on July 27 to review timeline, tasks and goals. Master Plan updates:
 - City of Goshen Parks Department’s website has been updated to include the second public meeting Master Plan information.
 - Created social media posts to circulate information on upcoming open house on October 18, 4-6pm at Schrock Pavilion in Shanklin Park.
 - Outreach Update:
 - So far, we have mingled and gathered feedback at the Farmers Market, Free Movie night at the Goshen Theater, Rock the Quarry, Touch-A-Truck, and First Fridays.
 - All Goshen water customers received a parks survey invitation on their utility bill during the August and September billing cycle, which is about 9,000 notices.
 - We hosted the Community Workshop on August 29th and talked with participants about the process and gathered feedback and suggestions.
 - Park Board presentation and Vision and Mission review. Review public engagement, 488 surveys collected to date (open until 9/22).
 - We hosted a second Community Open House at Schrock Pavilion on October 18 when we shared results from the public survey and collected feedback on goals and recommendations.
 - A Community Open House and final presentation of the plan was held Thursday March 21, 2024 at Schrock Pavilion.
 - Steering Committee’s first meeting was held August 24 at the Park Office and a second meeting was held on September 27 when the group worked through goals and actions. Department goals were established with the Steering Committee around: Connections, Communications, Inclusion, Environmental stewardship/Sustainability and Maintenance
 - A Master Plan presentation was held at the August Park Board meeting to review the Department’s Mission Statement and Vision Statement.
 - A Master Plan presentation was held at the February Park Board Meeting.
 - A resolution to adopt the plan will be presented to the Board at the April 2024 meeting.
 - A second open house was held October 18 at Schrock Pavilion, Shanklin Park to review
 - Two review sessions were held for the Steering Committee’s final review on 11/8 and 11/9 for attendance at one or the other.
 - Several digital reviews with Parks and Abonmarche took place until 11/15 when the Draft Plan was submitted to the Indiana DNR.
 - The draft plan was submitted to DNR 11/15/2023 and received back from DNR on 02/06/2024.
 - An updated plan will be presented to the Board at the March 4 meeting. The final plan will be re-submitted to DNR by April 15.

Nest Steps: DNR will review the plan and return comments to the Department. The review process typically takes less than a month. The final draft is due back to the DNR by April 15.

- Abshire Park – Working with the Community Foundation, Connect in Elkhart County on a grant to support improvements, trail connectivity and amenities. The Department has met internally with other City Departments to revise the grant application to include trail connectivity to the planned Blackport Trail. Additional amenities for a total project to include a trail from Abshire to Dykstra Street, a pavilion and updated parking at Dykstra Park and improving (paving & striping) the Abshire Park parking lot and trail head. Currently working with Engineering Department for a site plan and cost estimate for some of the work to be completed internally with Utility’s Special Ops Team and Street Department in 2024. A Next Level Trails (NLT) Grant Application was submitted August 1, 2023 to support the Abshire Park upgrades and trail construction. The NLT grant is State funded and administered by the Indiana Department of Natural Resources. The grant application, project budget and preliminary plans will be included in the August Park Board packet. **UPDATE:** The Department received notification from the DNR that our proposal was not selected for funding. Brittany Short, Connect in Elkhart County, and I will meet to regroup. The Department will plan for a phased approach, completing phase I 2024 and phase II following. Met with Engineering 2/19 to update with changes and review construction season timeline with inhouse staff.
- Pumpkinvine Nature Trail – Began initial conversations with Connect in Elkhart County (CIEC) staff on a potential grant opportunity through the State’s Next Level Trails program to pave Goshen’s portion of the Pumpkinvine Nature Trail. Met internally with City staff in June to discuss the proposed paving project and will follow up with CIEC members. The Grant is due August 1. **UPDATE:** This project has been included in the Next Level Trails Grant application encompassing the Abshire and Dykstra park improvements, new connecting trail from Abshire to

Blackport Dr., and paving of the Pumpkinvine Nature Trail. Details listed under Abshire Park. The NLT Grant Recipients are expected to be announced in December 2023. Trail paving will be included in phase II of the project as noted above.

- Shanklin Pool Renovation Project
 - October 2022: Entered into agreement with HWC Engineering for evaluation and Master Planning, \$19,900 investment.
 - Steering Committee formed; two meetings were held. Concepts developed.
 - A preferred option with cost estimates was developed.
 - A Special Council Meeting/Work Session was held March 17, 2023. Unanimous consensus to support the Department in moving forward with investment for design phases and services and full support of the preferred concept.
 - On June 26, 2023, by Ordinance 5160, Council approved an additional appropriation of \$250,000 to the Parks and Recreation Fund to support HWC's proposed agreement for Design Phase I. This phase includes land survey, geotechnical services, preliminary floodway coordination, schematic design, market analysis, operations and programming analysis.
 - The agreement with HWC Engineering was approved at August Park Board Meeting and has been fully executed with HWC. A meeting with HWC is expected for late October to plan for next steps.
 - July – Through support from Mayor Leichty and Deputy Mayor Brinson, Goshen College agreed the pool project deemed to be a great fit to be included in their grant application to the Lily Endowment. The grant theme surrounds health and wellness. The grant encompasses several projects, the pool project being a portion of the overall grant. Story maps prepared for the grant are included in the August Park Board meeting packet, informational only. The grant review process can take three to six months for the College and Community Grant submitted August 31, 2023.
Update: The College's grant application was not granted for funding for this round. The college is preparing a revised submission of the "College and Community Collaboration" grant to the Lilly Endowment with a deadline of March 1, 2024. Parks has submitted supporting documentation and updated materials for the college for inclusion of the Shanklin Pool Project in the re-submission.
 - Meeting with Regional Partnership spearheading READI 2.0 on October 13 for initial introduction of pool project along with other potential City projects.
 - HWC has scheduled a survey and Geotechnical related services.
 - Next Steps: HWC will begin Geotech services and survey, revisit master plan for edits, being discussion on project delivery/financing, develop schedule, refocus design committee for decision making.
 - A kick-off meeting is scheduled for November 29 with HWC and City Staff.
 - The Regional Development Authority reallocated \$300,000 from a previously proposed project for Goshen to the pool project.
 - Met with Indiana DNR, January 29, 2023, for preliminary floodway coordination and permitting, Rhonda Yoder, City Planning and Floodway Administrator and Dustin Sailor, Director of Public Works also joined.
 - Submitted the pool renovation as a project idea to the regional READI group following a call for project ideas, January, 2024. The ask to READI is 20% of project cost or \$2,500,000. A schematic Design meeting was held with the Steering Committee, January 11. A preliminary floodway permitting meeting is scheduled with DNR, HWC, and City Staff, January 29.
 - The geotechnical report is complete by HWC along with a preliminary meeting with Elkhart County Health Department.
 - At the 2/15 steering committee meeting the pool and site plan was reviewed for a more refined concept, parking lot options were discussed, pool layout orientation, architecture of support buildings.
 - A pool design summary will be included in the Board's April packet for review/update.
- Park Maintenance Building - The project is slightly behind schedule with the railway schedule for a flagger to install permanent power. A second walk through was held October 11, final punch list items are being addressed/corrected. Permanent power was installed however with an incorrect transformer. The transformer is scheduled for replacement in the near future. The Parks Department is working on landscaping that needs complete before occupancy is granted. I expect landscaping to be complete by end of October. Staff completed the landscaping the week of October 30. There are a few remaining punch list items NuWay is working through. The building passed final inspection by Building Department. The Department is working with NuWay to install the pressure washer conduit and components. This will be handled as a separate project as the scope did not include this installation. We are also working with NuWay to re-work the access gates. The Department is working with FSS Technologies to install

building security. We have received building occupancy, Maintenance staff will begin moving items and equipment to the building once security is installed. A ribbon cutting is being planned for late January. **UPDATE:** A ribbon cutting is scheduled for Monday, April 29, please watch for invitations. A meeting with NuWay Construction and Legacy Fencing is set for Wednesday April 3 to review and rectify the automatic gate functions.

- Bakersfield Pavilion – The department has received the pavilion kit for Bakersfield Pavilion along with stamped engineering installation. Quotes are being received for the concrete work for the pavilion along with sidewalks connecting the pavilion to the parking area and the playground. Engineering assisted with creating a site plan for internal review through Planning Zoning, Building Department and Stormwater. An agreement with Denlinger for concrete work will go to the Board for approval in November. Denlinger believes concrete can still be done this season, the pavilion will be complete this year yet. Park Staff will install the metal structure. The building permit has been issued. Denlinger has started concrete work and will finish when weather allows. **UPDATE:** The pavilion is complete. Dirt work continues with final grading to ready for seeding this spring.
- Tyler Joldersma Skate Park – At the December 2 design workshop, 13 participants shared their ideas and designed two potential layouts for an updated skate park. There is concentration from the interest group to explore alternate locations for the skatepark given the restraints of rebuilding in the floodway. **UPDATE:** The Department, along with the Joldersma family, met with the Little League on August 7, about the potential to purchase a lot owned by the Little League that borders Pringle Park. I have been told the Little League will vote at their September 20 Board meeting regarding a decision to sell the parcel. I received notification that the Little League has decided not to sell their parcel to the Parks and Recreation Department. A follow up meeting is scheduled for October 10 with the Joldersma family. Collectively we will be exploring alternate locations for the skatepark.
- Commission for Accreditation of park and Recreation Agencies (CAPRA) – Met with CAPRA staff June 29 to discuss next steps for re-submission. Ongoing.
- Pumpkinvine Advisory Committee – Next meeting: March 19. The Department received a Tort Claim form an injury attorney relating to an injury that occurred in LaGrange County. The Tort Claim has been turned over to the City Attorney.
- Pumpkinvine Nature Trail - City officials met with Park Department and the County to arrange for paving of the Trail to be included in the County's RFP for paving. The intent is that if the trail can be included in a larger paving package, paving Goshen's portion of the trail may be more economical.
- Trail Network – Meeting with City Departments to update mapping and designating of Goshen's Trail Network. Ongoing. Most work to date is being done and coordinated through the City's GIS Coordinator. A meeting is scheduled for March 26 to continue to review Goshen's trail designations, inventory and maintenance.
- Playground Inspections – Demonstrated an app, ParkZapp, to find efficiencies in the field during inspections. Met with the City's GIS Coordinator to introduce a park layer to the city's GIS to begin locating playgrounds and linking to the app. The department is working with City's IT Department for best hardware options to use in the field.
- Millrace Trail – Following a Cooperative Invasive Species Management Areas (CISMA) meeting held by the AmeriCorps Member, Anna Osborne, with Resilience Department, the Park Department reached out to the State of Indiana Cooperative Invasives Management Regional Specialist, Dugan Julian, to survey the Millrace Trail in an effort to add vegetation management tools. Dugan visited the trail with staff and I on February 29, 2024. The park Department can expect a report and interactive map of the trail with noted areas of concern and best practices for maintenance.
- Flood Awareness Meeting – Tuesday March 5, 2024, Parks will present a small portion of the City's annual presentation.

Recreation Supervisor: Kimberlee Stephens

March Accomplishments:

- **Youth Dance and Spring Concert**
 - Spring Concert—collaborated with Goshen High School to secure the facility and spaces for the upcoming spring concert
 - Secured Vivid Images Productions for lights, sound, and videography
 - Ordering of costumes and props
 - Ongoing: working with dance instructor on creating spring concert programs
 - Ongoing: working with dance instruction to construct upcoming summer camps, fall and next spring's dance classes, dates, times, and facility scheduling
 - Created PO's for all program items and vendors
- **Discovery Day Camp**
 - Updated Civicrec alongside front office staff to allow and prepare for online registration to open
 - Updated all registration forms to be added to the online registration

- Updated Only: Current Number of Registrants 29
- Ongoing preparations for the 2024 season:
 - Planning of summer field trips which includes but is not limited to securing dates, times, transportation, and programming of those field trips.
 - Updating of staff handbook, staff training manuals and parent handbooks
 - Facilitated phone calls regarding the day-to-day operations from potential registrants and returning parents of campers
 - NEW–Martial Arts Camp added
 - Ongoing: working with administrative staff to ensure Civicrec and all day–to–day operations and procedures are in place for opening and training of staff
- **Shanklin Pool**
 - Attended Shanklin Pool Design meeting 3 for the 2024 pool reconstruction planning and provided my input and recommendations as needed
 - Communication with returning staff regarding seasonal updates
 - Ongoing: working with administrative staff to ensure Civicrec and all day–to–day operations and procedures are in place for opening and training of staff
- **Adult Fitness**
 - Update Only: Zumba Mondays, Wednesdays, and Saturdays will resume outdoors at Pringle Park in April
 - Created monthly pay for instructor
- **Maple City Walk**
 - Reached out to Signtech to work out details and secure dates for the banner over main street
 - Updating of MCW web page
- **Rock the Quarry Adult Triathlon**
 - Initial conversations with community partners regarding creating the Triple Crown Series
 - Worked with Enmotive to ensure our registration platform was ready to open registration for the adult triathlon
 - Reached out to Premier Signs to work out details and secure dates for the banner over main street
 - Ongoing: Securing vendors for all upcoming special events for the summer season
 - Ongoing: Securing volunteers for events via phone calls, emails and collaborating with community partners
- **Kerry's Kids and Teen Triathlon**
 - Reached out to Signtech to work out details and secure dates for the banner over main street
 - Ongoing: Securing vendors for all upcoming special events for the summer season
 - Ongoing: Securing volunteers for events via phone calls, emails and collaborating with community partners
 - Worked with Meijer representative to complete the online sponsorship packet and submitted requested documentation
- **Pop up Water Park**
 - Ongoing: Secured vendors for all upcoming special events for the summer season
 - Ongoing: Secured volunteers for events via phone calls, emails and collaborating with community partners
- **Splash-Tastic Weekend**
 - Ongoing: Secured vendors for all upcoming special events for the summer season
 - Ongoing: Secured volunteers for events via phone calls, emails and collaborating with community partners
- **Adult Sports**
 - Scheduling of adult and youth basketball officials
 - Created official pays
 - Pickleball–worked with Jill Perry and others to work out some details regarding outdoor play and Dink and Dine options
 - Initial conversations with Edward Jones regarding hosting a pickleball tournament
 - Ongoing communication with part–time recreation coordinator, teams, and officials to ensure league success
 - Ongoing: updating of league line up with new season league information and weekly scores
 - Created PO's for all program invoices
 - Advertised and worked to find and contract umpires/scorekeepers for summer and fall softball
 - Discussion with staff regarding repairs to pickleball courts
 - Requested maintenance put up outdoor nets
 - NEW–added 40 and over and co-ed league nights to summer softball
 - Ordered league trophies
- **Youth Basketball League**

- Ongoing communication with part–time recreation coordinator, team parents and coaches to ensure league success
- Creating pays for all officials
- Created PO’s for all program invoices
- Ordered medals
- Total participants 135
- **Goshen Public Library**
 - Initial planning for upcoming Monday Fundays at Pringle Park
 - Collaboration on the summer reading program
- **Goshen Health**
 - Initial conversation and collaboration discussions regarding partnering on summer programming within the parks and with DDC
- **Summer Lunch Program**
 - Initial planning with the food service department regarding locations for the summer lunch program
- **2024 Special Events Planning**
 - Ongoing: Securing vendors for all upcoming special events for the summer season
 - Ongoing: Securing volunteers for events via phone calls, emails and collaborating with community partners
 - Ongoing: Meeting and collaboration with community partners for the Stand Down event in June for veterans in our community.
 - Added special events to Good of Goshen
 - Added special events to Acts of Service–volunteer data base
- **Advertising and Event Web Pages**
 - Ongoing: updating of the city web pages to align with the 2024 program guide and added new information
 - Added and updating of information on the Maple City Walk, Rock the Quarry and Kid’s and Teen web sites
 - Ongoing: checking Civicrec to ensure all information is correct and updated as need
 - Created a Program sand Events data sheet and Program and Service Matrix for the new communications team to help facilitate advertising
 - Ongoing: Work on advertisement schedule, and advertisement plan, alongside the city communications team on a biweekly basis
 - Collaborated with Maple Leaf printing to have flyers and brochures delivered to all elementary schools
- **Safety and OSHA**
 - Assigned OSHA trainings and monitor safety training requirements on Target Solutions for new staff
 - Circulated monthly IPEP Newsletter
 - Ongoing: Facilitate monthly and track IPEP/OSHA required Ask an Expert trainings for all park staff including seasonals. March training was cancelled due to conflict with maintenacne schedule
 - Attended the cyber security training on February 13
 - Organized and registered staff for the Certified Playground Safety training
 - EID staff safety training
 - Ongoing: organizing and preparing trainings for all upcoming seasonal staff
- **Master Plan**
 - Attended master planning public engagement meeting
 - Ongoing: Created, updated, and provided a variety of data as requested per Abonmarche and parks superintended as it relates to the master plan
 - Participated in community outreach by distribution public meeting flyers

March Meetings and collaborations:

- 3/6 Marketing and Event Planning
- 3/9 Master Planning
- 3/12 JV Baseball Coach GHS
- 3/14 HWC Pool Desing Meeting 4
- 3/19 Vibrant Communities Learner Theater
- 3/19 JFL
- 3/20 Eyedart Inclusive Park
- 3/20 Marketing and Event Planning
- 3/21 All Staff Meeting
- 3/21 First Fridays

April Goals

- Daily preparations for upcoming 2024/2025 programming and events
- Continue to secure programming dates, facilities, and instructors for 2024
- Continue to attend Safety committee and Pumpkinvine committee meetings
- Annual Reporting
- Continue attending all meetings and committee events as scheduled
- OSHA training for all staff
- Research new programming opportunities
- Continue updating Civicrec registration platform
- Continue collaborating with various community partners for programs, events, and community offerings
- Continue seeking sponsorships for programming and for at risk families

Maintenance Director: Kevin Yoder

March Accomplishments:

- Clean grates
- Playground inspections – 4
- Check trails
- Bridge inspection
- Take more equipment to garage for service pick up finished equipment
- Build pavilion in Bakersfield park
- Start dirt work around pavilion and new sidewalks in Bakersfield Park
- Clean up 3 trees that were down: Millrace Trail, Pumpkinvine Trail and Monroe Street parking lot
- Go with Dugan and an Americorp person down Millrace Trail to Waverly Bridge listing and mapping invasive species
- Pick up liner trays for racking, paint and install in racks
- Alarm installed in new maintenance shop (NOBI)
- Remove graffiti on Oakridge Bridge
- Remove cemetery information sign along trail that was vandalized, took to Premier Sign for quote, ordered new sign with corrected wording will install as soon as completed
- Pull log from tailgates
- Power wash Kerry's Kids playground to prep for recoating of pour in place surfacing by Pro-tech surfacing
- Bury hoses on Mill Street Park water feature
- Clean up down branch by pedestrian bridge in Shanklin Park
- Put up pickleball nets
- Start on dirt work at Bakersfield Pavilion
- Till Hay Gardens
- Replace posts in Bakersfield parking area and redo parking lot
- Move storage shelving in new maintenance shop mezzanine
- Bring back picnic tables from Abshire Park and Mill Street Park for repair – 3
- Repair water leak in Warming House mechanical room
- Repair step on watch tower in Mill Street Park
- Place large stones around curb cuts in Mullet Park along Indiana Avenue
- Install “NO MOTORIZED VEHICLES” and “PARKING AT SHANKLIN 411 WEST PLYMOUTH” behind rocks in Mullet Park
- Put storage cabinet together in new maintenance shop
- Pick up new mower and snow blower from Central Garage

April Objectives:

- Playground inspections
- Check trails
- Bridge inspection
- General repairs
- Repair and paint picnic tables
- Pick up finished pieces at Central Garage and take over more items for annual preventive maintenance
- Move more into to new maintenance shop
- Install water meters and put restrooms together to prep park opening
- Install new foul ball nets on Rogers ball diamond
- Finish dirt work and seed Bakersfield Park
- Prep pool for opening

- Send 2 employees to Certified Playground Safety Inspector (CPSI) training
- Open parks April 15th
- Prep splash pads for opening

Facility Coordinator: Frank Shula

March Accomplishments:

- Inspected facilities and maintain cleaning and paper supply inventory of cleaning supplies, order supplies when needed. Organize supplies at all facilities ongoing basis and stock.
- Set up for meetings, presentations, and events
- Scheduled /Supervised community service, to complete their court mandated hours. Log and report.
- Approved /Disapproved weekly rental deposits and turn in paperwork. Submit purchase orders
- Open restrooms Mon-Friday. Clean facilities & Close restrooms when needed.
- Schedule and show potential renters facilities (did 3 showings)
- Worked on updating and layout of new park rule signs
- Emailed grease trap reports to waste water. Also received new permits to be put up at Chiddister, Schrock and pool concession.
- Set up fire extinguishers for new maintenance shop. Signs etc. (finished) Also had truck fire extinguisher recharged.
- Set up Alarm install at new maintenance shop/also after install handled some issues with service department.
- Redone schedules for Monday, Tuesday and Wednesday Coed Volleyball Leagues. Updated them online and updated all standings for leagues. Set up tournament brackets for Monday and Wednesday leagues.
- Meet with Goshen High school coach for use of Rogers Ball diamond for their upcoming league play and needs.
- Worked on Rogers Ball diamond- grooming, adding clay and cleaning out press box

April Objectives:

- Make tournament bracket for Tuesday Coed Volleyball league
- Schedule community service on ongoing basis
- Call Metro-County Security for July's slide the hill event (to schedule Security)
- Continue to train new staff member and upcoming seasonals employees
- Finish organizing event supplies at office etc.
- Interview new applicants for seasonal employment
- Working on getting new nets to be put up at Rogers
- Do much needed work at Shanklin ball diamonds-includes field prepping, reinstalling all amp, mics and scoreboard controllers. Check lights etc.
- More work is needed at Rogers ball diamond
- Set up for upcoming meetings – master plan, park board etc.
- Install Reserved sign boxes to outdoor rental facilities

Park Board Signatures:

Approved this Monday, April 1, 2024

Roger Nafziger, President

Jennifer Shell, Vice President

Jim Wellington, Member

Megan Hessel, Member

Jenni Samuel, Secretary: _____

Special Event Application for Board Approval Date of Meeting 4/1/2024

Event Name Mhias Birthday

Type of Event Birthday Party

Fundraiser yes no

Sponsor _____

Event Benefits _____

Non Profit yes no

Commercial Event yes no Number of Vendors _____

Event Time Including Set-up and Tear Down: Begin time: 12pm End Time 9pm

Event Date: 1st choice 4/20/24 2nd choice _____ 3rd choice _____

Expected Attendance 70 Number of Volunteers _____

Facility(s) Requested Fidler Pavilion FEE \$ rented

Open Space Requested _____ FEE \$ _____

Trail Sections Requested _____ FEE \$ _____

Athletic Fields Requested _____ FEE \$ _____

Parking Areas Requested _____ FEE \$ _____

Number of Parking Assistants _____

Pool Rental Requested yes no (Saturday and Sunday Only)

Food Service Permit Required yes no Attached yes no

Port a Johns Required yes no Number of Port a Johns _____

Event Insurance Required yes no Not required till event is approved

Time Line Attached yes no Map Attached yes no

Vendor List Attached yes no

Permits Required by the GPRD:

Attendance	<input type="checkbox"/>	FEE\$ <u>0.00</u>
Tent	<input type="checkbox"/>	FEE\$ _____
Vendor	<input type="checkbox"/>	FEE\$ _____
Rec Equipment	<input type="checkbox"/>	FEE\$ <u>25.00</u>
Parking	<input type="checkbox"/>	FEE\$ _____
Bike Rack	<input type="checkbox"/>	FEE\$ _____

All event fees not including refundable deposit \$ 25.00

Notes: This is a standard rental with a bounce house request.

Board Questions and Requests: _____

SPECIAL USE Event APPLICATION

This application is to be filled out if your event is open to the public, seeks commercial sales or will have a large number of people, AND/OR is any other **out-of-the-ordinary use of the parks**, such as festivals or concerts; races, runs, rides, or walks; benefits/fundraisers that are open to the public; film/photo shoots; large corporate functions, athletic events, tournaments, church picnics, weddings; or events that draw an amount of people that exceeds the established facility capacity. **Events that involve commercial sales or which are commercial events are subject to Goshen Park and Recreation Board approval. All other special events are subject to approval by the Superintendent as authorized by the Goshen Parks and Recreation Board. If the individual's or group's request is denied by the Superintendent, an appeal may be submitted to the Goshen Parks and Recreation Board for consideration.** (Ord. No. 4294, § 11, 6-7-2005)
7.1.1.12 Solicitations, commercial sales and commercial photography prohibited. Sec. 12 No person shall solicit, advertise, sell, photograph or promote for sale any commercial product or commercial event within any park or other recreational area without the express written permission of the Goshen Board of Parks and Recreation Department. The person must conspicuously post such permission at the site of such activity.

Please fill out this application as completely as possible. You do not have permission for your event until your application has been approved, all deposits and rental fees paid in full, and a permit is issued to you from the Park Department.

Name of Organization or Group organizing the event: Anghy Jugo

1. Name of Event: Mhira's Birthday Type of Event Birthday

2. Main Contact Person _____

3. Mailing Address 3308 C Lane. Elkhart IN 46517.
Street City State Zip Code

4. E-mail Address: jugomendez@gmail.com

5. Office/Home Phone #: _____ Day-of-Event Cell Phone #: 574-3124889

6. Fax #: _____ Website for organization: _____

7. 1st Event Date: _____ 2nd Event Date: _____ 3rd Event Date: _____
Desired Park: _____ Is your event open to the general public _____

8. Event Time (Approximate start/end; including set up & clean up)
Day 1: _____ Day 2: _____ Day 3: _____

9. Please check the box for the type of Permit you are requesting according to the expected attendance. Expected attendance _____

- Special Event Permit (up to 250 people) \$25 fee payable to City of Goshen
- Special Event Permit (251-1000 people) \$100 fee payable to City of Goshen
- Special Event Permit (over 1000 people) \$250 fee payable to City of Goshen

Event Certificate of Liability - If your event qualifies as "Special Event Usage", please obtain and submit a copy of your or your organization's "Certificate of Liability" or "One Day Event Insurance" that indicates proof of General Liability Insurance, and that lists City of Goshen, Parks and Recreation Department, 524 E Jackson St, Goshen, IN, 46526, as "additional insured", \$1,000,000 Bodily Injury liability and \$1,000,000 Property Damage liability Each Occurrence. This coverage is specific to your event only. A certificate of liability can be obtained with your insurance provider. If you do not carry insurance, event insurance can be purchased independently with an event insurance provider. The City of Goshen does not provide event insurance.

Once you've obtained your Certificate of Liability or Event Insurance Certificate, please submit it to the Goshen Parks and Recreation Department via e-mail: goshenparks@goshencity.com, fax: 574-349-6672, US Mail: 524 E Jackson St, Goshen 46526, or in person.

Please describe the event are you proposing:

Please describe the requested location/s within the park, or provide a map of the space requested and/or of the Walk/Run/Ride Route:

COMMERCIAL EVENT OR COMMERCIAL PRODUCTS:

Do you plan to sell tickets ahead of time? _____ If so, according to Ordinance 4294, Rules and Regulations for Parks and Other Recreational Areas in the City of Goshen, Section Twelve, "Solicitations, Commercial Sales and Commercial Photography Prohibited": **No person shall solicit, advertise, sell, photograph or promote for sale any commercial product or commercial event within any park or other recreational area without the express written permission of the Goshen Board of Parks and Recreation.** The person must conspicuously post such permission at the site of such activity.

Parks Reservation System – Pavilion/Trail/Open space/Athletic Field or Court Reservations

524 E Jackson St, Goshen, Indiana, 574-534-2901.

1. Request a Facility or Location
2. Request a Date(s)
3. Once your application has been submitted your chosen location(s) will be put on a hold till review and or approval
4. After approval you will be invoiced all fees

- How and what media will be utilized to promote your fundraiser/benefit?

- A certificate of insurance is required for all fundraisers/benefits/events.

- If a private fundraiser/benefit non-profit rates for facility rental would apply .Mon.- Thurs.

6. Do you have a Non-Profit Status? _____

- Attached is Non-Profit supporting certificates with Federal ID #)

7. If your event is before April 15th, or after October 15th, Open Air Pavilions and restrooms are winterized and/or not maintained during this period (Enclosed pavilions with restrooms are still available during the winter).

8. **PLEASE NOTE:** Your organization may be required to rent additional facilities in order to account for the parking your event requires. See "Parking/Shuttles" section below for details.

9. If you would like to rent the Shanklin Swimming Pool please contact us directly for venue specific regulations and availability. For pool rental fees and lifeguard requirements refer to "Shanklin Pool Rental".

10. If your organization would like to request use of sport fields see "Athletic Field Use".

Please List all facilities and locations you will be using:

Athletic Field Use - If your event will occupy the athletic fields adjacent to or nearby your Enclosed and/or Open Air Pavilion/Event area, or you specifically require the use of said fields, you will be required to rent those fields according to usage at the rates indicated below. There are many sports leagues that use the athletic fields, therefore, necessary arrangements will need to be coordinated with the GPRD Sport Leagues Director.

1. Which athletic fields will your event require?

Softball / Baseball Diamonds \$25 + tax per two hour game:

Shanklin Park Diamond #1____Diamond #2____Diamond #3____ Time of use _____ - _____

Rogers Park Baseball Diamond_____ Time of use _____ - _____

Athletic Field/Court \$40.00 + tax per (2) two hour rental:

Pringle Soccer Field #1__#2__Pringle Football Field_____ Time of use _____ - _____

Pringle Park Sand Volleyball Courts #1__#2__#4__#5__#6__ Time of use _____ - _____

Rogers Park Sand Volleyball Court #1__#2__ Time of use _____ - _____

Parking/Shuttles - If your event will require additional parking beyond the spaces designated to your Enclosed and/or Open Air Pavilion/Field space, or your event parking encroaches on other park facility parking areas that you haven't rented, rendering them unavailable for other potential renters, we may require that you rent additional facilities. In some cases, you may need to organize a shuttle service to and from a remote location in order to account for all of your parking needs. Parking on the grass is only allowed with special permission from the City of Goshen Parks and Recreation Department and only during favorable ground/weather conditions. Parking on grass, if approved, will require a \$25/ per hour or \$100.00 for a day event permit, 7am. – 10 pm.

1. How many volunteers will work parking at your event? _____
2. Please describe below or attach a description of your parking plan if your event requires more parking than is available at the facility(s) that you have rented? _____

Pool Rental – Special Event Usage: **There must be at least one adult attending per 10 youth in your group.**

Pool rentals are offered on Saturdays and Sundays, from 10:00 AM - 12:00 PM, or 7:00 PM - 9:00 PM.

Rental Date Requested: _____ Total number of guests _____
Day Month Date Year

Rules and Regulations

The Permittee:

1. Must have a "**person in charge**" over the age of 18 available onsite for the entire event.
2. Must perform all required maintenance and clean-up of entire site during and after the event.
3. All Special Use Events are carry-in/carry-out, which means you must take your trash out of the park; we do not provide dumpsters or trash cans for Special Use Events.
4. Is responsible for payment for costs related to event and any damages to area or equipment.
5. Must possess Special Event Usage Permit during the event.

Logistics Summary & Checklist

1. Please check each box as you complete if they apply to your event
2. Please fill out this application as completely as possible.
3. You do not have permission for your event until a Permit is approved and issued to you from the Parks Department.
4. Please submit your completed application, via fax: 574-349-6672, email: goshenparks@goshencity.com, US Mail: 524 E Jackson St, Goshen, Indiana 46526, or in person.
5. The "Special Event Application" is available at the City of Goshen Parks and Recreation Department. To obtain other pertinent information about event-organizing, please contact the Goshen Parks and Recreation Department, 524 E Jackson St, Goshen, Indiana 46526, 574-534-2901.

Event Details

Please provide the details and specifics for your event so that the on-site Facility Coordinator/Staff can best prepare for, facilitate, and accommodate your event. This summary should include ANY pertinent or relevant details, specifics, information, requests, needs, or requirements that will help make your event run as smoothly as possible.

(Attach a separate sheet if necessary)

1. **Timeline/Schedule for Event** - Please provide us with the basic timeline of your event, including arrival time for set up, walk/run/activities start time, factoring in clean up, and departure time.

Please note that any early arrivals (i.e. before 7 am) must be specifically discussed and confirmed with Goshen Parks and Recreation Department Facility Coordinator, Phone: 574-534-2901. -

2. **Map/Layout of your Event** - Please provide us with a map or description that outlines items such as the space you plan to use, the route of your walk/run, and the placement of tents, Porta-Johns, dumpsters, etc.

Please note that the City of Goshen Parks and Recreation Department reserves the right to restrict use of certain areas or grounds, or placement of event equipment, which could damage park property.

Vendors - Any vendors performing commercial activity in the park (food, goods, or other items) need to apply for a Single Day Special Sales Permit (information booths do not apply)

1. If your event has multiple/many vendors, you may submit one application on their behalf that includes a list of all vendors, their contact information, any relevant Health Permits, and then submit one payment to cover all Single Day Special Sales Permit Fees.
2. Once you or the Vendors have completed this application, please submit it to the Goshen Parks and Recreation Department via fax: 574-349-6672, email: goshenparks@goshencity.com, US Mail, or in person.
3. Please attach a list of any Vendor/s with this application and the items they plan to sell.
4. Please enter the number of Single Day Special Sales Permits you are requesting in the box below, according to the expected attendance.

Single Day Special Sales Permit (events up to 500 people): Number of Vendors _____ at \$100 per day per vendor.

Single Day Special Sales Permit (events btwn 501-1500 people): Number of Vendors _____ at \$150 per day per vendor.

Single Day Special Sales Permit (events over 1500 people): Number of Vendors _____ \$250 per day per vendor.

Health Department Permit to Operate a Temporary Food Service Establishment

Is your organization or any vendors providing food to the public (donated OR selling OR providing for free) yes no? If yes please consult the Elkhart County Health Department to determine if you need to fill out a "Health Department Permit to Operate a Temporary Food Service Establishment". This process excludes pre-packaged, sealed, individually-Pre-wrapped, or single-serving items like bottled water, pop, bags of chips, granola bars, etc.

1. For "Food at Events Guidelines" to determine if you might need to obtain a "Permit to Operate a Temporary Food Service Establishment," Contact Elkhart County Health Department at 574-523-2283.
2. Once you or your food providers obtain your Elkhart County Health Dept Permit, please submit, or have the Vendor submit, a copy to the City of Goshen Parks and Recreation Department by email: goshenparks@goshencity.com , via fax 574-349-6672, US Mail, or in person.
3. Please attach a list, with this application, of any group/groups that will be providing, selling, or giving food to members of the general public and the foods they plan to provide.

Special Event Use - Trash and Recycling Policy

All Special Event Use is "Carry In, Carry Out", which means that your group/organization is responsible for the trash and recycling generated during your event. There are no trash cans or dumpsters available at the parks for Special Event Use trash disposal.

1. Who is your dumpster provider or trash-management partner? _____

2. When will your dumpster/s be dropped off and picked up for your event? (Same day is ideal. If not, there is no guarantee that general parks users will not use your Dumpsters.)

3. Where will your dumpsters be placed during your event? (Pavement and/or high, dry ground are strongly recommended) Contact Park Facility Coordinator for approval of placement. Facility Coordinator name and contact information will be provided at permitting.

Alcohol Policy

No Alcohol permitted at any time in the Goshen Parks or its facilities.

Bathrooms & Porta-Johns

If your event has a large number of people, the bathroom facilities at your chosen park may not accommodate the total number of attendees. Also, if your event is before April 15th or after October 15th, some bathroom facilities are closed during this period and may be unavailable for use during this off-season.

- In either of the above situations, you may be required to rent Porta-Johns.
- Should you be required to rent Porta-Johns, please include the following information:

1. How many Porta-Johns will you rent for your event? _____ Supplier: _____

People Attending	Number Of Hours for Event									
	1	2	3	4	5	6	7	8	9	10
50	1	1	1	1	2	2	2	2	2	2
100*	2	2	2	2	2	3	3	3	3	3
250*	3	3	3	3	4	4	4	4	4	4
500*	4	4	4	5	6	7	7	9	9	10
1000*	6	6	8	8	9	9	11	12	13	13
2000*	8	8	12	14	16	18	20	23	25	25
3000*	10	10	16	20	24	26	30	34	38	38
4000*	12	13	18	22	25	30	35	40	45	50
5000*	14	15	20	25	31	38	44	50	56	63
6000*	15	16	22	28	34	41	48	55	62	70
7000*	16	17	24	30	37	45	53	61	70	79
8000*	17	18	26	32	40	48	57	66	75	84
10,000*	19	20	28	35	43	52	61	71	81	90
10,000*	20	21	30	37	45	54	64	74	84	94

*1) and provides approximately 200 uses
These are the standards from the Portable Sanitation Association International

2. When will your Porta-Johns be dropped off and picked up? (Same day is ideal. If not, there is no guarantee that general parks users will not use your Porta-Johns.)

3. Where will your Porta-Johns be set up? (Pavement and/or high, dry ground are strongly recommended.) Contact Park Facility Coordinator for approval of location, Facility Coordinator name and contact information will be provided at permitting.

Tent Policy- Tents can only be put up in conjunction with a facility or a shelter rental. Tents without stakes DO NOT require a permit. All other tents require a permit.

In most cases there is room and solid ground available for tents. However, tents may not be feasible in certain locations. There is an impact fee if you will set up tents larger than (1) 10x10 pop-up. You may be asked to arrange for utility locates and be responsible for any charges attached to utility locates.

1. Who is your Tent provider? _____

• Tent(s) are to be erected and dismantled the day of the event unless prior arrangements are made and approved by the Facility Coordinator.

2. What Time will the tent(s) be erected:_____ What time will the tent(s) be dismantled:_____

3. Where will your tents be set up? (Depending on ground conditions, the Park Staff may require alternate tent placement.) Contact Park Facility Coordinator for placement approval. Facility Coordinator name and contact information will be provided at permitting.

4. Please enter the number of tents and sizes you plan to have at your event in the boxes below.

Provided by others:

Small Tent (121 sq ft up to 900 sq ft.) \$40 impact fee for each tent. # of Tents = _____ Size of tent(s) _____

Large Tent (over 900 sq ft.) \$100 impact fee for each tent. # of Tents= _____ Size of tent(s) _____

Recreation Activities Equipment

1. Who is/are your recreation activity provider/s? _____

2. When will your Recreation Activities be dropped off/set up and taken down? (Same day is ideal.)

3. Where will the recreation activities be set up? _____

Contact Park Facility Coordinator for approval of placement.

4. Please enter the number of Recreational Activities of each kind you plan to have at your event in the box/es below, and fill in the total fees amount in the space to the right. Any recreational Activity equipment is only permitted in conjunction with facility or shelter rental.

Provided by others:



Number of Inflatables/ Bounce Houses/Dunk Booths _____ at \$25 each per day

Number of Rock Climbing Walls _____ at \$50 each per day

Number of Horse/Pony Rides _____ at \$75 each per day

Provided by GPRD:

Portable Bike Rack Rental Program:

6-8 bike units \$60.00 /unit weekly

6-8 bike units \$40.00 / unit 4-day weekend (provided by Goshen Parks and Recreation Department)

Go Green

Please consider reducing the environmental impact of your event by implementing eco-friendly practices. You will protect your parks and our environment, and maybe even reduce your waste disposal costs. Review the attached "Go Green" flyer.

Police Support Services and/or Security

If your event will use roadways, cross roadways, and/or will have a significantly high attendance, and/or will have any unique risk factors, police presence from local law enforcement, from the City of Goshen Police Department or from a private Security Firm may be required. Please contact the relevant City's Police and/or County Sheriff to consult with them and inform them of your event. In some cases, fees may be required for their services. Once you have determined the level of security required, please attach a description of your Police/Sheriff/Security Plan.


1. Total of all Fees Due to the City of Goshen Parks and Recreation Department, Facility Rentals Fees, Vendor Fees, Tent Fees, Sport Field Rentals, Shanklin Pool Rental, Canoe Rentals, Parking Lot Usage Fees and Recreational Activities Fees are all due 30 days prior to event. Fees will be calculated after application has been received. Fees will be invoiced after approval.

2. Day of the Event- On the day of your event, Facility Staff will check in with you and provide contact information for the day. He/she will be able to advise you of any facility/field updates and soil/ground conditions, any special considerations, and provide any additional guidance or information to make your event run more smoothly.

Goshen Parks and Recreation Department:

1. Reserves the right to cancel the Permit if the Permittee is in violation of the terms and conditions of the Permit.
2. Reserves the right to postpone or cancel any organized events or field usage that could do permanent damage.
Facility Staff will alert us if conditions are not safe or appropriate, and we will touch base with you.

I, the undersigned, as the representative of my organization, hereby submit the Special Use Event Application-Event Reservation & Facility Rental for approval. The information and details that I have provided to the City of Goshen Parks and Recreation Department about my event are accurate to the best of my knowledge.


Signature

03/19/2024
Date

Special Event Application for Board Approval Date of Meeting 4/1/2024

Event Name 40th Birthday Party

Type of Event Birthday Party with Band

Fundraiser yes no

Sponsor _____

Event Benefits _____

Non Profit yes no

Commercial Event yes no Number of Vendors _____

Event Time Including Set-up and Tear Down: Begin time: 2pm End Time 9pm

Event Date: 1st choice 8/3/24 2nd choice _____ 3rd choice _____

Expected Attendance 50 Number of Volunteers _____

Facility(s) Requested Fidler Pavilion FEE \$ 150.00

Open Space Requested _____ FEE \$ _____

Trail Sections Requested _____ FEE \$ _____

Athletic Fields Requested _____ FEE \$ _____

Parking Areas Requested _____ FEE \$ _____

Number of Parking Assistants _____

Pool Rental Requested yes no (Saturday and Sunday Only)

Food Service Permit Required yes no Attached yes no

Port a Johns Required yes no Number of Port a Johns _____

Event Insurance Required yes no Not required till event is approved

Time Line Attached yes no Map Attached yes no

Vendor List Attached yes no

Permits Required by the GPRD:

Attendance	<input checked="" type="checkbox"/>	FEE\$ 25.00
Tent	<input type="checkbox"/>	FEE\$ _____
Vendor	<input type="checkbox"/>	FEE\$ _____
Rec Equipment	<input type="checkbox"/>	FEE\$ _____
Parking	<input type="checkbox"/>	FEE\$ _____
Bike Rack	<input type="checkbox"/>	FEE\$ _____

All event fees not including refundable deposit \$ 175.00 _____

Notes: Standard rental with a band. Noise ordinance attached.

Board Questions and Requests: _____

SPECIAL USE Event APPLICATION

This application is to be filled out if your event is open to the public, seeks commercial sales or will have a large number of people, AND/OR is any other out-of-the-ordinary use of the parks, such as festivals or concerts; races, runs, rides, or walks; benefits/fundraisers that are open to the public; film/photo shoots; large corporate functions, athletic events, tournaments, church picnics, weddings; or events that draw an amount of people that exceeds the established Facility capacity. Events that involve commercial sales or which are commercial events are subject to Goshen Park and Recreation Board approval. All other special events are subject to approval by the Superintendent as authorized by the Goshen Parks and Recreation Board. If the individual's or group's request is denied by the Superintendent, an appeal may be submitted to the Goshen Parks and Recreation Board for consideration. (Ord. No. 4294, § 11, 6-7-2005) 7.1.1.12 Solicitations, commercial sales and commercial photography prohibited. Sec. 12 No person shall solicit, advertise, sell, photograph or promote for sale any commercial product or commercial event within any park or other recreational area without the express written permission of the Goshen Board of Parks and Recreation Department. The person must conspicuously post such permission at the site of such activity.

Facility or shelter rental will be required in conjunction with Special Event.

Please fill out this application as completely as possible. You do not have permission for your event until your application has been approved, all deposits and rental fees paid in full, and a permit is issued to you from the Park Department.

You can contact Goshen Parks and Recreation Department Administration Office at 574-534-2901 in order to obtain blank copies of this "Special Use Event Application" and/or obtain other pertinent information about event-organizing in the City of Goshen Parks.

Name of Organization or Group organizing the event: Pippen Roth

1. Name of Event: 40th Birthday Party

2. Main Contact Person: Pippen or Mary Roth

3. Mailing Address: 1307 S. 8th St. Goshen IN 46526
Street City State Zip Code

4. E-mail Address: anika.roth@gmail.com

5. Office/Home Phone #: _____ Day-of-Event Cell Phone #: 202-870-7265 - Pip 574-312-1763

6. Fax #: _____ Website for organization: _____
Mom: Call her day-of

7. 1st Choice Event Date: Fidler @ Pringle 2nd Choice: Chiddister @ Fidler 3rd choice: Shanklin

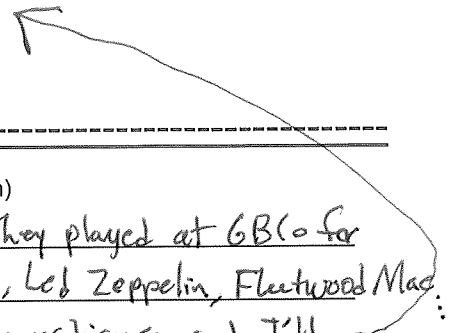
8. Event Time (Approximate start/end; including, set up & clean up) 2pm - 10:30pm Band 7-9 (or earlier if you prefer)

Desired Park: 1st: Aug 3 2nd: Aug 2 3rd choice: Aug 1 Is your event open to the general public NO Expected Attendance 50

9. Please check the box for the type of Permit you are requesting according to the expected attendance.
- Special Event Permit (up to 250 people) \$25 fee payable to City of Goshen
 - Special Event Permit (251-1000 people) \$100 fee payable to City of Goshen
 - Special Event Permit (over 1000 people) \$250 fee payable to City of Goshen

but if people are in the park and want to listen, that's great!

Send it to the band. If you can make an exception to let it be louder, of course, that would be great!



Please describe what type of event are you proposing? (For examples see first paragraph of this form)

40th b-day for me. I'd hire the Live Karaoke Band from Chicago. They played at GBCo for GBCo's 10th anniversary. They do Alanis Morissette, Stevie Ray Vaughn, The Cars, Led Zeppelin, Fleetwood Mac. Some have curse words, but we could blup. Laura's sending me the noise ordinance and I'll

Please describe the requested location/s within the park, or provide a map of the space requested and/or of the Walk/Run/Ride Route:

Band - inside Fidler pavilion. People - on lawn outside pavilion or under pavilion if it rains. Some lawn games, and people may throw a frisbee or play on the playground.

COMMERCIAL EVENT OR COMMERCIAL PRODUCTS: N/A

Do you plan to sell tickets ahead of time? _____ If so, according to Ordinance 4294, Rules and Regulations for Parks and Other Recreational Areas in the City of Goshen, Section Twelve, "Solicitations, Commercial Sales and Commercial Photography Prohibited": No person shall solicit, advertise, sell, photograph or promote for sale any commercial product or commercial event within any park or other recreational area **without the express written permission of the Goshen Board of Parks and Recreation**. The person must conspicuously post such permission at the site of such activity.

Parks Reservation System - Pavilion Reservations, please visit or contact the Park Administration Office, 524 E Jackson St, Goshen, Indiana, 574-534-2901.

1. Request a Facility or Location
2. Request a Date
3. Make Reservation
4. Complete the Facility Rental Permit
5. If your event is a private community fundraiser/benefit and a facility rental is not available, a flat fee of \$100.00 will be attached for administration, custodial and facility maintenance cost. GPRD will facilitate no more than four (4) benefits per year.

- Name and address of person organizing fundraiser: (If different from above)

N/A

Name _____ Address: _____

City: _____, State _____ Postal Zip Code _____

Email: _____ Phone: (____) _____-_____

- How and what media will be utilized to promote your fundraiser/benefit?
- _____
- _____
- _____

- Have you conducted any other fundraisers/benefit in the calendar year? _____
- The person or family intended to benefit from fundraiser must be a resident of the City of Goshen

- Documentation of benefit need is required, along with permission from the individual to divulge the information
- A certificate of insurance is required for all fundraisers/benefits.
- If a private fundraiser/benefit non-profit rates for facility rental and/or recreation equipment would apply .Mon.- Thurs.

6. Do you have a Non-Profit Status? _____

- Attached is Non-Profit supporting certificates with Federal ID #)

✓ 7. If your event is before April 15th, or after October 15th, Open Air Pavilions and restrooms are winterized and/or not maintained during this period (Enclosed pavilions with restrooms are still available during the winter).

N/A 8. PLEASE NOTE: Your organization may be required to rent additional facilities in order to account for the parking your event requires. See "Parking/Shuttles" section below for details.

N/A 9. If you would like to rent the Shanklin Swimming Pool please contact us directly for venue specific regulations and availability. For pool rental fees and lifeguard requirements refer to "Shanklin Pool Rental".

N/A 10. If your organization would like to request use of sport fields see "Athletic Field Use".

Please List all facilities and locations you will be using:

OK Event Certificate of Liability - If your event qualifies as "Special Event Usage", please obtain and submit a copy of your or your organization's "Certificate of Liability" or "One Day Event Insurance" that indicates proof of General Liability Insurance, and that lists City of Goshen, Parks and Recreation Department, 524 E Jackson St, Goshen, IN, 46526, as "additional insured", \$1,000,000 Bodily Injury liability and \$1,000,000 Property Damage liability Each Occurrence. This coverage is specific to your event only. A certificate of liability can be obtained with your insurance provider. If you do not carry insurance, event insurance can be purchased independently with an event insurance provider. The City of Goshen does not provide event insurance.

Once you've obtained your Certificate of Liability or Event Insurance Certificate, please submit it to the Goshen Parks and Recreation Department via e-mail: goshenparks@goshencity.com, fax: 574-349-6672, US Mail: 524 E Jackson St, Goshen 46526, or in person.

N/A Athletic Field Use - If your event will occupy the athletic fields adjacent to or nearby your Enclosed and/or Open Air Pavilion/Event area, or you specifically require the use of said fields, you will be required to rent those fields according to usage at the rates indicated below. There are many sports leagues that use the athletic fields, therefore, necessary arrangements will need to be coordinated with the GPRD Sport Leagues Director.

1. Which athletic fields will your event require?

Softball / Baseball Diamonds \$25 + tax per two hour game (plus light charge, per hour automatic after 8:00 pm)

Shanklin Park Diamond #1 _____ Diamond #2 _____ Diamond #3 _____

Rogers Park Baseball Diamond _____

Athletic Fields \$40.00/field/Court per (2) two hour rental:

Pringle Soccer Field #1 _____ #2 _____ Pringle Football Field _____

Pringle Park Sand Volleyball Courts #1 _____ #2 _____ #4 _____ #5 _____ #6 _____

Rogers Park Sand Volleyball Court #1 _____ #2 _____

N/A

Parking/Shuttles - If your event will require additional parking beyond the spaces designated

to your Enclosed and/or Open Air Pavilion/Field space, or your event parking encroaches on other park facility parking areas that you haven't rented, rendering them unavailable for other potential renters, we may require that you rent additional Shelters/Lodges/Field space/s. In some cases, you may need to organize a shuttle service to and from a remote location in order to account for all of your parking needs. *Parking on the grass is only allowed with special permission from the City of Goshen Parks and Recreation Department and only during favorable ground/weather conditions. Parking on grass, if approved, will require a \$25/hr sports field rentals or \$100.00 for a day event, 7am. - 10 pm.*

N/A

1. How many volunteers will work parking at your event? _____

2. Please describe below or attach a description of your parking plan if your event requires more parking than is available at the Shelter/s and Lodge/s that you have rented? _____

Pool Rental – Special Event Usage:

Pool rentals are offered on Saturdays and Sundays, from 10:00 AM - 12:00 PM, or 7:00 PM - 9:00 PM.

Rental Date Requested: _____
Day Month, Date, Year

Name of Organization/Renter: _____

Contact Person's Name: _____ Phone Number: (____) _____

Address: _____ City: _____ State: ____ Zip Code: _____

There must be at least one adult attending per 10 youth in your group.

This rental is for _____ and there will be _____ youth and _____ adults attending
(Special Event Usage as listed above i.e. birthday party, reunion, etc.) (# of youth) (# of adults)

for a total of _____ guests.

N/A

Rental Fees for Shanklin Pool:

Pool Rental is \$225.00 + tax (\$15.75) per two hour time slot (minimum of 2 hours required), for up to 30 guests. For parties that exceed 30 guests, one additional lifeguard per ten guests, over 30, is required. The additional lifeguard fee is \$24.00 for two hours. This rental agreement must be accompanied with payment and received by the Goshen Parks & Recreation Department for your rental to be confirmed.

Invoices - You can request to have one invoice written for all your fees, so you can pay for everything with one transaction. However, all fees must be paid in full prior to event. Please contact Park Staff for details, 574-534-2901.

✓ Rules and Regulations

The Permittee:

1. Must have a "**person in charge**" over the age of 18 available onsite for the entire event.
 2. Must perform all required maintenance and clean-up of entire site during and after the event.
 3. All Special Use Events are carry-in/carry-out, which means you must take your trash out of the park; we do not provide dumpsters or trash cans for Special Use Events.
 4. Is responsible for payment for costs related to event and any damages to area or equipment.
 5. Must possess Special Event Usage Permit during the event..
-
-

Logistics Summary & Checklist

- ✓ 1. Please check each box as you complete, or put an "NA" in boxes that are not applicable.
- ✓ 2. Please fill out this application as completely as possible.
- ✓ 3. You do not have permission for your event until a Permit is approved and issued to you from the Parks Department.
- ✓ 4. Please submit your completed application, via fax: 574-349-6672, email: goshenparks@goshencity.com, US Mail: 524 E Jackson St, Goshen, Indiana 46526, or in person.
- ✓ 5. The "Special Event Application" is available at the City of Goshen Parks and Recreation Department. To obtain other pertinent information about event-organizing, please contact the Goshen Parks and Recreation Department, 524 E Jackson St, Goshen, Indiana 46526, 574-534-2901.

Event Details

Please provide the details and specifics for your event so that the on-site Facility Coordinator/Staff can best prepare for, facilitate, and accommodate your event. This summary should include ANY pertinent or relevant details, specifics, information, requests, needs, or requirements that will help make your event run as smoothly as possible.

(Attach a separate sheet if necessary)

Revised 08/2019

^{P1} 1. Timeline/Schedule for Event - Please provide us with the basic timeline of your event, including arrival time for set up, walk/run/activities start time, factoring in clean up, and departure time.

Please note that any early arrivals (i.e. before 7 am) must be specifically discussed and confirmed with Goshen Parks and Recreation Department Facility Coordinator, Phone: 574-534-2901.

^{P2} 2. Map/Layout of your Event - Please provide us with a map or description that outlines items such as the space you plan to use, the route of your walk/run, and the placement of tents, Porta-Johns, dumpsters, etc.

Please note that the City of Goshen Parks and Recreation Department reserves the right to restrict use of certain areas or grounds, or placement of event equipment, which could damage park property.

We will put our trash in bags that we remove.

^{N/A} Vendors - Any vendors performing commercial activity in the park (food, goods, or other items)

need to apply for a Single Day Special Sales Permit (information booths do not apply)

1. If your event has multiple/many vendors, you may submit one application on their behalf that includes a list of all vendors, their contact information, any relevant Health Permits, and then submit one payment to cover all Single Day Special Sales Permit Fees.
2. Once you or the Vendors have completed this application, please submit it to the Goshen Parks and Recreation Department via fax: 574-349-6672, email: goshenparks@goshencity.com, US Mail, or in person.
3. Please attach a list of any Vendor/s with this application and the items they plan to sell.
4. Please enter the number of Single Day Special Sales Permits you are requesting in the box below, according to the expected attendance, and fill in the total fees amount in the space to the right.

Single Day Special Sales Permit (events up to 500 people): \$100 per vendor x # of Permits= \$ _____

Single Day Special Sales Permit (events btwn 501-1500 people): \$150 per vendor x # of Permits= \$ _____

Single Day Special Sales Permit (events over 1500 people): \$250 per vendor x # of Permits= \$ _____

Health Department Permit to Operate a Temporary Food Service Establishment

Is your organization or any vendors providing food to the public (donated OR selling OR providing for

free) _____yes_____no? If yes please consult the Elkhart County Health Department to determine if you need to fill out a "Health Department Permit to Operate a Temporary Food Service Establishment".

This process excludes pre-packaged, sealed, individually-Pre-wrapped, or single-serving items like bottled water, pop, bags of chips, granola bars, etc.

1. For "Food at Events Guidelines" to determine if you might need to obtain a "Permit to Operate a Temporary Food Service Establishment," Contact Elkhart County Health Department at 574-523-2283.
2. Once you or your food providers obtain your Elkhart County Health Dept Permit, please submit, or have the Vendor submit, a copy to the City of Goshen Parks and Recreation Department by email: goshenparks@goshencity.com , via fax 574-349-6672, US Mail, or in person.
3. Please attach a list, with this application, of any group/groups that will be providing, selling, or giving food to members of the general public and the foods they plan to provide.

Special Event Use - Trash and Recycling Policy

All Special Event Use is "Carry In, Carry Out", which means that your group/organization is responsible for the trash and recycling generated during your event. There are no trash cans or dumpsters available at the parks for Special Event Use trash disposal. (see attached "Why Carry In, Carry Out")

If you choose, you may contact any of the local haulers to manage your event's waste and recycling for you.

1. Who is your dumpster provider or trash-management partner? We'll bring trash bags and remove them after
2. When will your dumpster/s be dropped off and picked up for your event? (Same day is ideal. If not, there is no guarantee that general parks users will not use your Dumpsters.)
N/A

3. Where will your dumpsters be placed during your event? (Pavement and/or high, dry ground are strongly recommended) Contact Park Facility Coordinator for approval of placement. Facility Coordinator name and contact information will be provided at permitting.
N/A

Alcohol Policy

No Alcohol permitted at any time in the Goshen Parks or its facilities.

Bathrooms & Porta-Johns

If your event has a large number of people, the bathroom facilities at your chosen park may not accommodate the total number of attendees. Also, if your event is before April 15th or after October 15th, some bathroom facilities are closed during this period and may be unavailable for use during this off-season.

- In either of the above situations, you may be required to rent Porta-Johns.

• Should you be required to rent Porta-Johns, please include the following information:

1. How many Porta-Johns will you rent for your event? _____ Supplier: _____

2. When will your Porta-Johns be dropped off and picked up? *(Same day is ideal. If not, there is no guarantee that general parks users will not use your Porta-Johns.)*

3. Where will your Porta-Johns be set up? *(Pavement and/or high, dry ground are strongly recommended.) Contact Park Facility Coordinator for approval of location, Facility Coordinator name and contact information will be provided at permitting.*



N/A Tent Policy- Tents can only be put up in conjunction with a facility or a shelter rental. Tents without stakes DO NOT require a permit. All other tents require a permit.

In most cases there is room and solid ground available for tents. However, tents may not be feasible in certain locations. There is an impact fee if you will set up tents larger than (1) 10x10 pop-up. The provider of the tent/s will need to submit their "Certificate of Insurance" to the City of Goshen Parks and Recreation Department that lists City of Goshen as "additional insured". \$1,000,000 liability & \$1,000,000 property damage per occurrence. You may be asked to arrange for utility locates and be responsible for any charges attached to utility locates.

The tent provider must also complete and leave on premises a Section 2403.9 Indiana Fire Code 2008 ed. Form (provided by the GPRD). Tents located at parks with no rental facilities will need to be approved by the Superintendent as authorized by the Goshen Parks and Recreation Board. If the individual's or group's request is denied by the Superintendent, an appeal may be submitted to the Goshen Parks and Recreation Board for consideration.

• Once you or the provider obtain this Certificate of Insurance, please submit it to the Goshen Parks and Recreation Department via fax: 574-349-6672, e-mail: goshenparks@goshencity.com, US Mail: 524 E Jackson St, Goshen, Indiana 46526, or in person.

1. Who is your Tent provider? _____

• Tent(s) are to be erected and dismantled the day of the event unless prior arrangements are made and approved by the Facility Coordinator.

2. What Time will the tent(s) be erected: _____ What time will the tent(s) be dismantled: _____

(Tables and/or chairs will not be provided by the GPRD and may not be moved from other locations)

3. Where will your tents be set up? *(Depending on ground conditions, the Park Staff may require alternate tent placement.) Contact Park Facility Coordinator for placement approval. Facility Coordinator name and contact information will be provided at permitting.*

N/A

N/A

4. Please enter the number of tents you plan to have at your event in the boxes below, and fill in the total fees amount in the space to the right.

Provided by others:

Small Tent (11x11 ft up to 30x30 ft.) \$40 impact fee for each tent x # of Tents = \$ _____

Large Tent (over 30x30 ft.) \$100 impact fee for each Large Tent x # of Tents= \$ _____

N/A Recreation Activities Equipment

If you are renting/using any Inflatables, Rides, Bounce Houses, Dunk Booths, Rock Climbing Walls, Horse/Pony Rides, Sleigh/Wagon/Hay Rides, or any other recreation activities, the provider of the activity will need to submit their "Certificate of Insurance" to the City of Goshen Park and Recreation Department that lists City of Goshen as "additional insured" for \$1,000,000 liability & \$1,000,000 property damage per occurrence.

Once you or the provider obtain this Certificate of Insurance, please submit it to the Goshen Parks and Recreation Department via fax: 574-349-6672, e-mail: goshenparks@goshencity.com , US Mail: 524 E Jackson St., Goshen, Indiana 46526, or in person.

1. Who is/are your recreation activity provider/s? _____

2. When will your Recreation Activities be dropped off/set up and taken down? (Same day is ideal.)

3. Where will the recreation activities be set up? _____

Contact Park Facility Coordinator for approval of placement.

4. Please enter the number of Recreational Activities of each kind you plan to have at your event in the box/es below, and fill in the total fees amount in the space to the right. Any recreational Activity equipment is only permitted in conjunction with facility or shelter rental.

Provided by others:

Inflatables/ Bounce Houses x \$25ea/day = _____ Dunk booths x 25ea/day= _____

Rock Climbing Walls x \$50ea/day= _____ Horse/Pony Rides x \$75/day= _____

Provided by GPRD:

Bench Wagon/Hay Rides x \$250/ 2 hours each additional hour \$60.00/hour=\$ _____

(provided by Goshen Parks and Recreation Department)

Portable Bike Rack Rental Program:

6-8 bike units \$60.00 /unit weekly

6-8 bike units \$40.00 / unit 4-day weekend (provided by Goshen Parks and Recreation Department)

Go Green *Love this!*

Please consider reducing the environmental impact of your event by implementing eco-friendly practices. You will protect your parks and our environment, and maybe even reduce your waste disposal costs. Review the attached "Go Green" flyer.

N/A Police Support Services and/or Security

If your event will use roadways, cross roadways, and/or will have a significantly high attendance, and/or will have any unique risk factors, police presence from local law enforcement, from the City of Goshen Police Department or from a private Security Firm may be required. Please contact the relevant City's Police and/or County Sheriff to consult with them and inform them of your event. In some cases, fees may be required for their services.

Once you have determined the level of security required, please attach a description of your Police/Sheriff/Security Plan.

-
- ✓ 1. Total of all Fees Due to the City of Goshen Parks and Recreation Department, Facility Rentals Fees, Vendor Fees, Tent Fees, Sport Field Rentals, Shanklin Pool Rental, Canoe Rentals, Parking Lot Usage Fees and Recreational Activities Fees are all due 30 days prior to event.
 - ✓ 2. Day of the Event- On the day of your event, Facility Staff will check in with you and provide contact information for the day. He/she will be able to advise you of any facility/field updates and soil/ground conditions, any special considerations, and provide any additional guidance or information to make your event run more smoothly.

Goshen Park and Recreation Department:

- ✓ 1. Reserves the right to cancel the Permit if the Permittee is in violation of the terms and conditions of the Permit.
- ✓ 2. Reserves the right to postpone or cancel any organized events or field usage that could do permanent damage. Facility Staff will alert us if conditions are not safe or appropriate, and we will touch base with you.

I, the undersigned, as the representative of my organization, hereby submit the Special Use Event Application-Event Reservation & Facility Rental for approval. The information and details that I have provided to the City of Goshen Parks and Recreation Department about my event are accurate to the best of my knowledge.

Pippen Rth
Signature

3/21/24
Date

Thank you from the City of Goshen Parks and Recreation Department!

Special Event Application for Board Approval Date of Meeting April 1, 2024

Event Name Mother's Day 5K Walk/Run

Type of Event 5K Walk/Run

Fundraiser yes no

Sponsor Nest and Grow Co

Event Benefits The Nest Community Center for Birth and Family Services

Non Profit yes no

Commercial Event yes no Number of Vendors _____

Event Time Including Set-up and Tear Down: Begin time: 10am End Time 4pm

Event Date: 1st choice 5/11/2024 2nd choice _____ 3rd choice _____

Expected Attendance 150 Number of Volunteers _____

Facility(s) Requested Powerhouse FEE \$ 100.00

Open Space Requested Powerhouse Greenspace FEE \$ 0.00

Trail Sections Requested Millrace Trail FEE \$ 0.00

Athletic Fields Requested _____ FEE \$ _____

Parking Areas Requested _____ FEE \$ _____

Number of Parking Assistants _____

Pool Rental Requested yes no (Saturday and Sunday Only)

Food Service Permit Required yes no Attached yes no

Port a Johns Required yes no Number of Port a Johns _____

Event Insurance Required yes no Not required till event is approved

Time Line Attached yes no Map Attached yes no

Vendor List Attached yes no

Permits Required by the GPRD:

Attendance	<input checked="" type="checkbox"/>	FEE\$ <u>25.00</u>
Tent	<input type="checkbox"/>	FEE\$ _____
Vendor	<input type="checkbox"/>	FEE\$ _____
Rec Equipment	<input type="checkbox"/>	FEE\$ _____
Parking	<input type="checkbox"/>	FEE\$ _____
Bike Rack	<input type="checkbox"/>	FEE\$ _____

All event fees not including refundable deposit \$ 125.00

Notes: Tickets will be sold ahead of time. Parking will be at the Goshen Brewery. Port a Johns will be onsite .

Board Questions and Requests: _____

SPECIAL USE Event APPLICATION

This application is to be filled out if your event is open to the public, seeks commercial sales or will have a large number of people, AND/OR is any other **out-of-the-ordinary use of the parks**, such as festivals or concerts; races, runs, rides, or walks; benefits/fundraisers that are open to the public; film/photo shoots; large corporate functions, athletic events, tournaments, church picnics, weddings; or events that draw an amount of people that exceeds the established facility capacity. **Events that involve commercial sales or which are commercial events are subject to Goshen Park and Recreation Board approval. All other special events are subject to approval by the Superintendent as authorized by the Goshen Parks and Recreation Board.** If the individual's or group's request is denied by the Superintendent, an appeal may be submitted to the Goshen Parks and Recreation Board for consideration. (Ord. No. 4294, § 11, 6-7-2005) 7.1.1.12 Solicitations, commercial sales and commercial photography prohibited. Sec. 12 No person shall solicit, advertise, sell, photograph or promote for sale any commercial product or commercial event within any park or other recreational area without the express written permission of the Goshen Board of Parks and Recreation Department. The person must conspicuously post such permission at the site of such activity.

Please fill out this application as completely as possible. You do not have permission for your event until your application has been approved, all deposits and rental fees paid in full, and a permit is issued to you from the Park Department.

Name of Organization or Group organizing the event: Nest & Grow Co, 501c-3

1. Name of Event: Mother's Day 5K Type of Event Fundraiser

2. Main Contact Person Jaycie Wilkinson

3. Mailing Address 13031 N 75D E Syracuse IN 410507
Street City State Zip Code

4. E-mail Address: nestandgrowco@gmail.com

5. Office/Home Phone #: 317-750-8823 Day-of-Event Cell Phone #: 317-750-8823

6. Fax #: _____ Website for organization: www.nestandgrowco@gmail.com

7. 1st Event Date: 5-11-24 2nd Event Date: _____ 3rd Event Date: _____

Desired Park: Power House & Mill Race Is your event open to the general public: yes

8. Event Time (Approximate start/end; including set up & clean up)
Day 1: 10am - 4pm Day 2: _____ Day 3: _____

9. Please check the box for the type of Permit you are requesting according to the expected attendance. Expected attendance 150

- Special Event Permit (up to 250 people) \$25 fee payable to City of Goshen
- Special Event Permit (251-1000 people) \$100 fee payable to City of Goshen
- Special Event Permit (over 1000 people) \$250 fee payable to City of Goshen

Event Certificate of Liability - If your event qualifies as "Special Event Usage", please obtain and submit a copy of your or your organization's "Certificate of Liability" or "One Day Event Insurance" that indicates proof of General Liability Insurance, and that lists City of Goshen, Parks and Recreation Department, 524 E Jackson St, Goshen, IN, 46526, as "additional insured", \$1,000,000 Bodily Injury liability and \$1,000,000 Property Damage liability Each Occurrence. This coverage is specific to your event only. A certificate of liability can be obtained with your insurance provider. If you do not carry insurance, event insurance can be purchased independently with an event insurance provider. The City of Goshen does not provide event insurance.

Once you've obtained your Certificate of Liability or Event Insurance Certificate, please submit it to the Goshen Parks and Recreation Department via e-mail: goshenparks@goshencity.com, fax: 574-349-6672, US Mail: 524 E Jackson St, Goshen 46526, or in person.

Please describe the event are you proposing:

5k walk/run in celebration of moms and the community that supports them. Funds will be used to establish a community center for birth & family services in Goshen.

Please describe the requested location/s within the park, or provide a map of the space requested and/or of the Walk/Run/Ride Route:

map attached

COMMERCIAL EVENT OR COMMERCIAL PRODUCTS:

Do you plan to sell tickets ahead of time? yes If so, according to Ordinance 4294, Rules and Regulations for Parks and Other Recreational Areas in the City of Goshen, Section Twelve, "Solicitations, Commercial Sales and Commercial Photography Prohibited": **No person shall solicit, advertise, sell, photograph or promote for sale any commercial product or commercial event within any park or other recreational area without the express written permission of the Goshen Board of Parks and Recreation.** The person must conspicuously post such permission at the site of such activity.

Parks Reservation System – Pavilion/Trail/Open space/Athletic Field or Court Reservations
524 E Jackson St, Goshen, Indiana, 574-534-2901.

1. Request a Facility or Location
2. Request a Date(s)
3. Once your application has been submitted your chosen location(s) will be put on a hold till review and or approval
4. After approval you will be invoiced all fees

- How and what media will be utilized to promote your fundraiser/benefit?

social media (fb & ig) flyers, posters, signs

- A certificate of insurance is required for all fundraisers/benefits/events.

- If a private fundraiser/benefit non-profit rates for facility rental would apply .Mon.- Thurs.

6. Do you have a Non-Profit Status? Yes

- Attached is Non-Profit supporting certificates with Federal ID #)

7. If your event is before April 15th, or after October 15th, Open Air Pavilions and restrooms are winterized and/or not maintained during this period (Enclosed pavilions with restrooms are still available during the winter).

8. **PLEASE NOTE:** Your organization may be required to rent additional facilities in order to account for the parking your event requires. See "Parking/Shuttles" section below for details.

9. If you would like to rent the Shanklin Swimming Pool please contact us directly for venue specific regulations and availability. For pool rental fees and lifeguard requirements refer to "Shanklin Pool Rental".

10. If your organization would like to request use of sport fields see "Athletic Field Use".

Please List all facilities and locations you will be using:

Mill race trail, launching at power house
turn around near Goshen hospital

Athletic Field Use - If your event will occupy the athletic fields adjacent to or nearby your Enclosed and/or Open Air Pavilion/Event area, or you specifically require the use of said fields, you will be required to rent those fields according to usage at the rates indicated below. There are many sports leagues that use the athletic fields, therefore, necessary arrangements will need to be coordinated with the GPRD Sport Leagues Director.

1. Which athletic fields will your event require?

Softball / Baseball Diamonds \$25 + tax per two hour game:

Shanklin Park Diamond #1___Diamond #2___Diamond #3___ Time of use _____ - _____

Rogers Park Baseball Diamond_____ Time of use _____ - _____

Athletic Field/Court \$40.00 + tax per (2) two hour rental:

Pringle Soccer Field #1___#2___Pringle Football Field_____ Time of use _____ - _____

Pringle Park Sand Volleyball Courts #1___#2___#4___#5___#6___ Time of use _____ - _____

Rogers Park Sand Volleyball Court #1___#2___ Time of use _____ - _____

Parking/Shuttles - If your event will require additional parking beyond the spaces designated to your Enclosed and/or Open Air Pavilion/Field space, or your event parking encroaches on other park facility parking areas that you haven't rented, rendering them unavailable for other potential renters, we may require that you rent additional facilities. In some cases, you may need to organize a shuttle service to and from a remote location in order to account for all of your parking needs. Parking on the grass is only allowed with special permission from the City of Goshen Parks and Recreation Department and only during favorable ground/weather conditions. Parking on grass, if approved, will require a \$25/ per hour or \$100.00 for a day event permit, 7am. - 10 pm.

1. How many volunteers will work parking at your event? 4-5

2. Please describe below or attach a description of your parking plan if your event requires more parking than is available at the facility(s) that you have rented? Main parking at Goshen Brewing, plan to ask permission from Intertek to park there for overflow

Pool Rental - Special Event Usage: **There must be at least one adult attending per 10 youth in your group.**

Pool rentals are offered on Saturdays and Sundays, from 10:00 AM - 12:00 PM, or 7:00 PM - 9:00 PM.

Rental Date Requested: _____ Total number of guests _____
Day Month, Date, Year

Rules and Regulations

The Permittee:

1. Must have a "**person in charge**" over the age of 18 available onsite for the entire event.
2. Must perform all required maintenance and clean-up of entire site during and after the event.
3. All Special Use Events are carry-in/carry-out, which means you must take your trash out of the park; we do not provide dumpsters or trash cans for Special Use Events.
4. Is responsible for payment for costs related to event and any damages to area or equipment.
5. Must possess Special Event Usage Permit during the event.

Logistics Summary & Checklist

1. Please check each box as you complete if they apply to your event
2. Please fill out this application as completely as possible.
3. You do not have permission for your event until a Permit is approved and issued to you from the Parks Department.
4. Please submit your completed application, via fax: 574-349-6672, email: goshenparks@goshencity.com, US Mail: 524 E Jackson St, Goshen, Indiana 46526, or in person.
5. The "Special Event Application" is available at the City of Goshen Parks and Recreation Department. To obtain other pertinent information about event-organizing, please contact the Goshen Parks and Recreation Department, 524 E Jackson St, Goshen, Indiana 46526, 574-534-2901.

Event Details

Please provide the details and specifics for your event so that the on-site Facility Coordinator/Staff can best prepare for, facilitate, and accommodate your event. This summary should include ANY pertinent or relevant details, specifics, information, requests, needs, or requirements that will help make your event run as smoothly as possible.

(Attach a separate sheet if necessary)

- 1. Timeline/Schedule for Event** - Please provide us with the basic timeline of your event, including arrival time for set up, walk/run/activities start time, factoring in clean up, and departure time.

Please note that any early arrivals (i.e. before 7 am) must be specifically discussed and confirmed with Goshen Parks and Recreation Department Facility Coordinator, Phone: 574-534-2901. -

10am set up, 12:00pm Registration opens 1:30pm begin
staggered race starts, 2pm/2:30pm 1 mile stroll,
3-4pm clean up.

- 2. Map/Layout of your Event** - Please provide us with a map or description that outlines items such as the space you plan to use, the route of your walk/run, and the placement of tents, Porta-Johns, dumpsters, etc.

Please note that the City of Goshen Parks and Recreation Department reserves the right to restrict use of certain areas or grounds, or placement of event equipment, which could damage park property.

portajohns at power house

Launch and end at power house via mill race



Vendors - Any vendors performing commercial activity in the park (food, goods, or other items) need to apply for a Single Day Special Sales Permit (information booths do not apply)

1. If your event has multiple/many vendors, you may submit one application on their behalf that includes a list of all vendors, their contact information, any relevant Health Permits, and then submit one payment to cover all Single Day Special Sales Permit Fees.
2. Once you or the Vendors have completed this application, please submit it to the Goshen Parks and Recreation Department via fax: 574-349-6672, email: goshenparks@goshencity.com, US Mail, or in person.
3. Please attach a list of any Vendor/s with this application and the items they plan to sell.
4. Please enter the number of Single Day Special Sales Permits you are requesting in the box below, according to the expected attendance.

Single Day Special Sales Permit (events up to 500 people): Number of Vendors _____ at \$100 per day per vendor.

Single Day Special Sales Permit (events btwn 501-1500 people): Number of Vendors _____ at \$150 per day per vendor.

Single Day Special Sales Permit (events over 1500 people): Number of Vendors _____ \$250 per day per vendor.



Health Department Permit to Operate a Temporary Food Service Establishment

Is your organization or any vendors providing food to the public (donated OR selling OR providing for free) yes no? If yes please consult the Elkhart County Health Department to determine if you need to fill out a "Health Department Permit to Operate a Temporary Food Service Establishment". This process excludes pre-packaged, sealed, individually-Pre-wrapped, or single-serving items like bottled water, pop, bags of chips, granola bars, etc.

1. For "Food at Events Guidelines" to determine if you might need to obtain a "Permit to Operate a Temporary Food Service Establishment," Contact Elkhart County Health Department at 574-523-2283.
2. Once you or your food providers obtain your Elkhart County Health Dept Permit, please submit, or have the Vendor submit, a copy to the City of Goshen Parks and Recreation Department by email: goshenparks@goshencity.com , via fax 574-349-6672, US Mail, or in person.
3. Please attach a list, with this application, of any group/groups that will be providing, selling, or giving food to members of the general public and the foods they plan to provide.

Special Event Use - Trash and Recycling Policy

All Special Event Use is "Carry In, Carry Out", which means that your group/organization is responsible for the trash and recycling generated during your event. There are no trash cans or dumpsters available at the parks for Special Event Use trash disposal.

1. Who is your dumpster provider or trash-management partner? Will carry out to private dumpster.

2. When will your dumpster/s be dropped off and picked up for your event? (Same day is ideal. If not, there is no guarantee that general parks users will not use your Dumpsters.)

N/A

3. Where will your dumpsters be placed during your event? (Pavement and/or high, dry ground are strongly recommended) Contact Park Facility Coordinator for approval of placement. Facility Coordinator name and contact information will be provided at permitting.

N/A

Alcohol Policy

No Alcohol permitted at any time in the Goshen Parks or its facilities.

Bathrooms & Porta-Johns

If your event has a large number of people, the bathroom facilities at your chosen park may not accommodate the total number of attendees. Also, if your event is before April 15th or after October 15th, some bathroom facilities are closed during this period and may be unavailable for use during this off-season.

- In either of the above situations, you may be required to rent Porta-Johns.
- Should you be required to rent Porta-Johns, please include the following information:

1. How many Porta-Johns will you rent for your event? 2 Supplier: Cripe's Sanitation

People Attending	Number Of Hours for Event									
	1	2	3	4	5	6	7	8	9	10
50	1	1	1	1	2	2	2	2	2	2
100*	2	2	2	2	2	3	3	3	3	3
250*	3	3	3	3	4	4	4	4	4	4
500*	4	4	4	5	5	6	6	6	6	6
1000*	4	6	6	6	6	9	9	11	12	13
2000*	5	6	9	12	14	16	18	20	23	25
3000*	6	9	12	16	20	24	26	30	34	38
4000*	8	13	16	22	25	30	35	40	45	50
5000*	12	15	20	25	31	36	44	50	56	63
6000*	12	15	23	30	36	45	53	60	68	75
7000*	12	18	26	35	44	53	61	70	79	88
8000*	12	20	30	40	50	60	70	80	90	100
10,000*	15	25	38	50	63	75	88	100	113	125

*1 unit provides approximately 200 uses
These are the standards from the Portable Sanitation Association International

2. When will your Porta-Johns be dropped off and picked up? (Same day is ideal. If not, there is no guarantee that general parks users will not use your Porta-Johns.)

Day of drop off and pick-up

3. Where will your Porta-Johns be set up? (Pavement and/or high, dry ground are strongly recommended.) Contact Park Facility Coordinator for approval of location, Facility Coordinator name and contact information will be provided at permitting.

power house

Tent Policy- Tents can only be put up in conjunction with a facility or a shelter rental. Tents without stakes DO NOT require a permit. All other tents require a permit.

In most cases there is room and solid ground available for tents. However, tents may not be feasible in certain locations. There is an impact fee if you will set up tents larger than (1) 10x10 pop-up. You may be asked to arrange for utility locates and be responsible for any charges attached to utility locates.

1. Who is your Tent provider? 2 small pop-up

• Tent(s) are to be erected and dismantled the day of the event unless prior arrangements are made and approved by the Facility Coordinator.

2. What Time will the tent(s) be erected: 10am What time will the tent(s) be dismantled: 4pm

3. Where will your tents be set up? (Depending on ground conditions, the Park Staff may require alternate tent placement.) Contact Park Facility Coordinator for placement approval. Facility Coordinator name and contact information will be provided at permitting.

Near power house

4. Please enter the number of tents and sizes you plan to have at your event in the boxes below.

Provided by others:

Small Tent (121 sq ft up to 900 sq ft.) \$40 impact fee for each tent. # of Tents = _____ Size of tent(s) _____

Large Tent (over 900 sq ft.) \$100 impact fee for each tent. # of Tents= _____ Size of tent(s) _____

Recreation Activities Equipment

1. Who is/are your recreation activity provider/s? _____

2. When will your Recreation Activities be dropped off/set up and taken down? (Same day is ideal.)

3. Where will the recreation activities be set up? _____

Contact Park Facility Coordinator for approval of placement.

4. Please enter the number of Recreational Activities of each kind you plan to have at your event in the box/es below, and fill in the total fees amount in the space to the right. Any recreational Activity equipment is only permitted in conjunction with facility or shelter rental.

Provided by others:

Number of Inflatables/ Bounce Houses/Dunk Booths 1 at \$25 each per day

Number of Rock Climbing Walls _____ at \$50 each per day

Number of Horse/Pony Rides _____ at \$75 each per day

Provided by GPRD:



Portable Bike Rack Rental Program:

6-8 bike units \$60.00 /unit weekly

6-8 bike units \$40.00 / unit 4-day weekend (provided by Goshen Parks and Recreation Department)



Go Green

Please consider reducing the environmental impact of your event by implementing eco-friendly practices. You will protect your parks and our environment, and maybe even reduce your waste disposal costs. Review the attached "Go Green" flyer.



Police Support Services and/or Security

If your event will use roadways, cross roadways, and/or will have a significantly high attendance, and/or will have any unique risk factors, police presence from local law enforcement, from the City of Goshen Police Department or from a private Security Firm may be required. Please contact the relevant City's Police and/or County Sheriff to consult with them and inform them of your event. In some cases, fees may be required for their services. Once you have determined the level of security required, please attach a description of your Police/Sheriff/Security Plan.

1. Total of all Fees Due to the City of Goshen Parks and Recreation Department, Facility Rentals Fees, Vendor Fees, Tent Fees, Sport Field Rentals, Shanklin Pool Rental, Canoe Rentals, Parking Lot Usage Fees and Recreational Activities Fees are all due 30 days prior to event. Fees will be calculated after application has been received. Fees will be invoiced after approval.

2. Day of the Event- On the day of your event, Facility Staff will check in with you and provide contact information for the day. He/she will be able to advise you of any facility/field updates and soil/ground conditions, any special considerations, and provide any additional guidance or information to make your event run more smoothly.

Goshen Parks and Recreation Department:

1. Reserves the right to cancel the Permit if the Permittee is in violation of the terms and conditions of the Permit.
 2. Reserves the right to postpone or cancel any organized events or field usage that could do permanent damage.
- Facility Staff will alert us if conditions are not safe or appropriate, and we will touch base with you.

I, the undersigned, as the representative of my organization, hereby submit the Special Use Event Application-Event Reservation & Facility Rental for approval. The information and details that I have provided to the City of Goshen Parks and Recreation Department about my event are accurate to the best of my knowledge.

Jayde Wilkinson
Signature

3/13/24
Date

SERVICE AGREEMENT

This Agreement is entered into this 8 day of April, 202 by and between the City of Goshen Parks and Recreation Department, hereinafter referred to as "GPRD" and Jame Zesser hereinafter referred to as "Contractor."

WHEREAS, the GPRD desires to engage Contractor to perform certain services pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby agree as follows:

1. Contractor shall provide Softball Umpire services for the following GPRD program/activity:
PROGRAM NAME: Softball Leagues
DAY(S) & TIME(S): Monday-Thursdays TBD
LOCATION: Shanklin Park Fields
START DATE: 4/8/2024
END DATE: 4/8/2025
2. GPRD shall pay Contractor for said services the sum of \$30.00 per game approximately thirty (30) days after Contractor has satisfactorily, as determined by GPRD, performed all services contemplated by this Agreement. No other payment for these services shall be given from GPRD to Contractor, nor any such other payment demanded or requested by Contractor from GPRD.
3. GPRD reserves the right to cancel the program for any reason upon giving seven (7) days written notice to Contractor.
4. Contractor agrees to notify GPRD as soon as possible if an emergency will prevent Contractor from providing services on the schedule dates as contemplated herein. No program will be cancelled or postponed by Contractor without approval of the GPRD. Contractor may further be required to notify all participants in the program of such cancellation or postponement due to Contractor.
5. Contractor shall be deemed an independent contractor and operate as a separate entity from the City of Goshen and the GPRD. All work done and services provided under this Agreement shall be provided at the highest professional standard and shall be performed to the GPRD's reasonable satisfaction. Failure to do so may result in the termination of this Agreement.
6. Contractor warrants and represents that he or she will comply with all federal, state, and local laws regarding reporting of compensation earned and payment of all federal, state, and local taxes.
7. Contractor agrees not to discriminate in any form or manner against any person in the performance of services under this Agreement because of a person's race, religion, color, gender, national origin, ancestry, age, disability, or status as a veteran.
8. No portion of this Agreement shall be assigned or subcontracted by Contractor except with the written consent of the GPRD.
9. Contractor hereby expressly assumes all risk and responsibility for any accident, injury, or damage to person or property arising from Contractor's provision of services under this Agreement. Contractor also expressly agrees to indemnify and hold harmless the City of Goshen, Indiana, the Goshen Parks and Recreation Board, and the GPRD,

its successors and assigns, from and against any and all obligations, liability, liens, claims, demands, damages, expenses, fees, costs, fines, penalties, suits, losses, judgments, proceedings, actions, and causes of action of any and every kind and nature, including without limitation, any damage or injury to person or property and all costs, attorney's fees, and expenses incurred in connecting therewith, arising or growing out of or in any way connected with Contractor's provision of services to be provided under this Agreement. Contractor hereby releases the City of Goshen, the Goshen Parks and Recreation Board, and the GPRD from all liability for any action, damage, or injury caused to person or property resulting from the Contractor's provision of services under this Agreement, notwithstanding whether such acts or omissions be active or passive.

10. If any part or parts of this Agreement shall be held to unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
11. The covenants and conditions contained in this Agreement shall apply to and bind the parties and the heirs, legal representatives, successors, and permitted assigns of all Parties.
12. In any action of any kind relating to this Agreement, each party shall bear the costs of its own attorney's fees.
13. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
14. This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings, or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by all parties.
15. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana. If legal action is brought to enforce or interpret the terms of and conditions of this Agreement, the proper venue for such action will be in a court of competent jurisdiction in Elkhart County, Indiana.
16. In all cases where notice is required to the parties, GPRD agrees to be notified via Tanya Heyde, at 524 E Jackson Street, Goshen, Indiana 46526, Ph: 574.534.2901; and Contractor agrees to be notified at the address and telephone number provided below.

CITY OF GOSHEN
PARKS AND RECREATION DEPARTMENT

CONTRACTOR

Title: _____

Printed Name: _____
Address: _____

Ph: _____

SERVICE AGREEMENT

This Agreement is entered into this 8 day of April, 2024 by and between the City of Goshen Parks and Recreation Department, hereinafter referred to as “GPRD” and Jill Perry hereinafter referred to as “Contractor.”

WHEREAS, the GPRD desires to engage Contractor to perform certain services pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby agree as follows:

1. Contractor shall provide Pickleball Instructor services for the following GPRD program/activity:
PROGRAM NAME: Pickleball 101
DAY(S) & TIME(S): TBD
LOCATION: Model School Pickleball Courts
START DATE: January 2024
END DATE: October 2024
2. GPRD shall pay Contractor for said services the sum of \$0.00 approximately thirty (30) days after Contractor has satisfactorily, as determined by GPRD, performed all services contemplated by this Agreement. No other payment for these services shall be given from GPRD to Contractor, nor any such other payment demanded or requested by Contractor from GPRD.
3. GPRD reserves the right to cancel the program for any reason upon giving seven (7) days written notice to Contractor.
4. Contractor agrees to notify GPRD as soon as possible if an emergency will prevent Contractor from providing services on the schedule dates as contemplated herein. No program will be cancelled or postponed by Contractor without approval of the GPRD. Contractor may further be required to notify all participants in the program of such cancellation or postponement due to Contractor.
5. Contractor shall be deemed an independent contractor and operate as a separate entity from the City of Goshen and the GPRD. All work done and services provided under this Agreement shall be provided at the highest professional standard and shall be performed to the GPRD’s reasonable satisfaction. Failure to do so may result in the termination of this Agreement.
6. Contractor warrants and represents that he or she will comply with all federal, state, and local laws regarding reporting of compensation earned and payment of all federal, state, and local taxes.
7. Contractor agrees not to discriminate in any form or manner against any person in the performance of services under this Agreement because of a person’s race, religion, color, gender, national origin, ancestry, age, disability, or status as a veteran.
8. No portion of this Agreement shall be assigned or subcontracted by Contractor except with the written consent of the GPRD.
9. Contractor hereby expressly assumes all risk and responsibility for any accident, injury, or damage to person or property arising from Contractor’s provision of services under this Agreement. Contractor also expressly agrees to indemnify and hold harmless the City of Goshen, Indiana, the Goshen Parks and Recreation Board, and the GPRD,

its successors and assigns, from and against any and all obligations, liability, liens, claims, demands, damages, expenses, fees, costs, fines, penalties, suits, losses, judgments, proceedings, actions, and causes of action of any and every kind and nature, including without limitation, any damage or injury to person or property and all costs, attorney's fees, and expenses incurred in connecting therewith, arising or growing out of or in any way connected with Contractor's provision of services to be provided under this Agreement. Contractor hereby releases the City of Goshen, the Goshen Parks and Recreation Board, and the GPRD from all liability for any action, damage, or injury caused to person or property resulting from the Contractor's provision of services under this Agreement, notwithstanding whether such acts or omissions be active or passive.

10. If any part or parts of this Agreement shall be held to unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
11. The covenants and conditions contained in this Agreement shall apply to and bind the parties and the heirs, legal representatives, successors, and permitted assigns of all Parties.
12. In any action of any kind relating to this Agreement, each party shall bear the costs of its own attorney's fees.
13. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
14. This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings, or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by all parties.
15. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana. If legal action is brought to enforce or interpret the terms of and conditions of this Agreement, the proper venue for such action will be in a court of competent jurisdiction in Elkhart County, Indiana.
16. In all cases where notice is required to the parties, GPRD agrees to be notified via Tanya Heyde, at 524 E Jackson Street, Goshen, Indiana 46526, Ph: 574.534.2901; and Contractor agrees to be notified at the address and telephone number provided below.

CITY OF GOSHEN
PARKS AND RECREATION DEPARTMENT

CONTRACTOR

Title: _____

Printed Name: _____
Address: _____

Ph: _____

SERVICE AGREEMENT

This Agreement is entered into this 8 day of April, 202 by and between the City of Goshen Parks and Recreation Department, hereinafter referred to as "GPRD" and Michael Miller hereinafter referred to as "Contractor."

WHEREAS, the GPRD desires to engage Contractor to perform certain services pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby agree as follows:

1. Contractor shall provide Softball Umpire services for the following GPRD program/activity:
PROGRAM NAME: Softball Leagues
DAY(S) & TIME(S): Monday-Thursdays TBD
LOCATION: Shanklin Park Fields
START DATE: 4/8/2024
END DATE: 4/8/2025
2. GPRD shall pay Contractor for said services the sum of \$30.00 per game approximately thirty (30) days after Contractor has satisfactorily, as determined by GPRD, performed all services contemplated by this Agreement. No other payment for these services shall be given from GPRD to Contractor, nor any such other payment demanded or requested by Contractor from GPRD.
3. GPRD reserves the right to cancel the program for any reason upon giving seven (7) days written notice to Contractor.
4. Contractor agrees to notify GPRD as soon as possible if an emergency will prevent Contractor from providing services on the schedule dates as contemplated herein. No program will be cancelled or postponed by Contractor without approval of the GPRD. Contractor may further be required to notify all participants in the program of such cancellation of postponement due to Contractor.
5. Contractor shall be deemed an independent contractor and operate as a separate entity from the City of Goshen and the GPRD. All work done and services provided under this Agreement shall be provided at the highest professional standard and shall be performed to the GPRD's reasonable satisfaction. Failure to do so may result in the termination of this Agreement.
6. Contractor warrants and represents that he or she will comply with all federal, state, and local laws regarding reporting of compensation earned and payment of all federal, state, and local taxes.
7. Contractor agrees not to discriminate in any form or manner against any person in the performance of services under this Agreement because of a person's race, religion, color, gender, national origin, ancestry, age, disability, or status as a veteran.
8. No portion of this Agreement shall be assigned or subcontracted by Contractor except with the written consent of the GPRD.
9. Contractor hereby expressly assumes all risk and responsibility for any accident, injury, or damage to person or property arising from Contractor's provision of services under this Agreement. Contractor also expressly agrees to indemnify and hold harmless the City of Goshen, Indiana, the Goshen Parks and Recreation Board, and the GPRD,

its successors and assigns, from and against any and all obligations, liability, liens, claims, demands, damages, expenses, fees, costs, fines, penalties, suits, losses, judgments, proceedings, actions, and causes of action of any and every kind and nature, including without limitation, any damage or injury to person or property and all costs, attorney's fees, and expenses incurred in connecting therewith, arising or growing out of or in any way connected with Contractor's provision of services to be provided under this Agreement. Contractor hereby releases the City of Goshen, the Goshen Parks and Recreation Board, and the GPRD from all liability for any action, damage, or injury caused to person or property resulting from the Contractor's provision of services under this Agreement, notwithstanding whether such acts or omissions be active or passive.

10. If any part or parts of this Agreement shall be held to unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
11. The covenants and conditions contained in this Agreement shall apply to and bind the parties and the heirs, legal representatives, successors, and permitted assigns of all Parties.
12. In any action of any kind relating to this Agreement, each party shall bear the costs of its own attorney's fees.
13. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
14. This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings, or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by all parties.
15. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana. If legal action is brought to enforce or interpret the terms of and conditions of this Agreement, the proper venue for such action will be in a court of competent jurisdiction in Elkhart County, Indiana.
16. In all cases where notice is required to the parties, GPRD agrees to be notified via Tanya Heyde, at 524 E Jackson Street, Goshen, Indiana 46526, Ph: 574.534.2901; and Contractor agrees to be notified at the address and telephone number provided below.

CITY OF GOSHEN
PARKS AND RECREATION DEPARTMENT

CONTRACTOR

Title: _____

Printed Name: _____
Address: _____

Ph: _____

SERVICE AGREEMENT

This Agreement is entered into this 8 day of April, 202 by and between the City of Goshen Parks and Recreation Department, hereinafter referred to as “GPRD” and Rory Hart hereinafter referred to as “Contractor.”

WHEREAS, the GPRD desires to engage Contractor to perform certain services pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby agree as follows:

1. Contractor shall provide Softball Scorekeeper services for the following GPRD program/activity:
PROGRAM NAME: Softball Leagues
DAY(S) & TIME(S): Monday-Thursdays TBD
LOCATION: Shanklin Park Fields
START DATE: 4/8/2024
END DATE: 4/8/2025
2. GPRD shall pay Contractor for said services the sum of \$15.00 per game approximately thirty (30) days after Contractor has satisfactorily, as determined by GPRD, performed all services contemplated by this Agreement. No other payment for these services shall be given from GPRD to Contractor, nor any such other payment demanded or requested by Contractor from GPRD.
3. GPRD reserves the right to cancel the program for any reason upon giving seven (7) days written notice to Contractor.
4. Contractor agrees to notify GPRD as soon as possible if an emergency will prevent Contractor from providing services on the schedule dates as contemplated herein. No program will be cancelled or postponed by Contractor without approval of the GPRD. Contractor may further be required to notify all participants in the program of such cancellation of postponement due to Contractor.
5. Contractor shall be deemed an independent contractor and operate as a separate entity from the City of Goshen and the GPRD. All work done and services provided under this Agreement shall be provided at the highest professional standard and shall be performed to the GPRD’s reasonable satisfaction. Failure to do so may result in the termination of this Agreement.
6. Contractor warrants and represents that he or she will comply with all federal, state, and local laws regarding reporting of compensation earned and payment of all federal, state, and local taxes.
7. Contractor agrees not to discriminate in any form or manner against any person in the performance of services under this Agreement because of a person’s race, religion, color, gender, national origin, ancestry, age, disability, or status as a veteran.
8. No portion of this Agreement shall be assigned or subcontracted by Contractor except with the written consent of the GPRD.
9. Contractor hereby expressly assumes all risk and responsibility for any accident, injury, or damage to person or property arising from Contractor’s provision of services under this Agreement. Contractor also expressly agrees to indemnify and hold harmless the City of Goshen, Indiana, the Goshen Parks and Recreation Board, and the GPRD,

its successors and assigns, from and against any and all obligations, liability, liens, claims, demands, damages, expenses, fees, costs, fines, penalties, suits, losses, judgments, proceedings, actions, and causes of action of any and every kind and nature, including without limitation, any damage or injury to person or property and all costs, attorney's fees, and expenses incurred in connecting therewith, arising or growing out of or in any way connected with Contractor's provision of services to be provided under this Agreement. Contractor hereby releases the City of Goshen, the Goshen Parks and Recreation Board, and the GPRD from all liability for any action, damage, or injury caused to person or property resulting from the Contractor's provision of services under this Agreement, notwithstanding whether such acts or omissions be active or passive.

10. If any part or parts of this Agreement shall be held to unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
11. The covenants and conditions contained in this Agreement shall apply to and bind the parties and the heirs, legal representatives, successors, and permitted assigns of all Parties.
12. In any action of any kind relating to this Agreement, each party shall bear the costs of its own attorney's fees.
13. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
14. This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings, or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by all parties.
15. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana. If legal action is brought to enforce or interpret the terms of and conditions of this Agreement, the proper venue for such action will be in a court of competent jurisdiction in Elkhart County, Indiana.
16. In all cases where notice is required to the parties, GPRD agrees to be notified via Tanya Heyde, at 524 E Jackson Street, Goshen, Indiana 46526, Ph: 574.534.2901; and Contractor agrees to be notified at the address and telephone number provided below.

CITY OF GOSHEN
PARKS AND RECREATION DEPARTMENT

CONTRACTOR

Title: _____

Printed Name: _____
Address: _____

Ph: _____

SERVICE AGREEMENT

This Agreement is entered into this 8 day of April, 202 by and between the City of Goshen Parks and Recreation Department, hereinafter referred to as “GPRD” and Sam Henry hereinafter referred to as “Contractor.”

WHEREAS, the GPRD desires to engage Contractor to perform certain services pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby agree as follows:

1. Contractor shall provide Softball Umpire services for the following GPRD program/activity:
PROGRAM NAME: Softball Leagues
DAY(S) & TIME(S): Monday-Thursdays TBD
LOCATION: Shanklin Park Fields
START DATE: 4/8/2024
END DATE: 4/8/2025
2. GPRD shall pay Contractor for said services the sum of \$30.00 per game approximately thirty (30) days after Contractor has satisfactorily, as determined by GPRD, performed all services contemplated by this Agreement. No other payment for these services shall be given from GPRD to Contractor, nor any such other payment demanded or requested by Contractor from GPRD.
3. GPRD reserves the right to cancel the program for any reason upon giving seven (7) days written notice to Contractor.
4. Contractor agrees to notify GPRD as soon as possible if an emergency will prevent Contractor from providing services on the schedule dates as contemplated herein. No program will be cancelled or postponed by Contractor without approval of the GPRD. Contractor may further be required to notify all participants in the program of such cancellation of postponement due to Contractor.
5. Contractor shall be deemed an independent contractor and operate as a separate entity from the City of Goshen and the GPRD. All work done and services provided under this Agreement shall be provided at the highest professional standard and shall be performed to the GPRD’s reasonable satisfaction. Failure to do so may result in the termination of this Agreement.
6. Contractor warrants and represents that he or she will comply with all federal, state, and local laws regarding reporting of compensation earned and payment of all federal, state, and local taxes.
7. Contractor agrees not to discriminate in any form or manner against any person in the performance of services under this Agreement because of a person’s race, religion, color, gender, national origin, ancestry, age, disability, or status as a veteran.
8. No portion of this Agreement shall be assigned or subcontracted by Contractor except with the written consent of the GPRD.
9. Contractor hereby expressly assumes all risk and responsibility for any accident, injury, or damage to person or property arising from Contractor’s provision of services under this Agreement. Contractor also expressly agrees to indemnify and hold harmless the City of Goshen, Indiana, the Goshen Parks and Recreation Board, and the GPRD,

its successors and assigns, from and against any and all obligations, liability, liens, claims, demands, damages, expenses, fees, costs, fines, penalties, suits, losses, judgments, proceedings, actions, and causes of action of any and every kind and nature, including without limitation, any damage or injury to person or property and all costs, attorney's fees, and expenses incurred in connecting therewith, arising or growing out of or in any way connected with Contractor's provision of services to be provided under this Agreement. Contractor hereby releases the City of Goshen, the Goshen Parks and Recreation Board, and the GPRD from all liability for any action, damage, or injury caused to person or property resulting from the Contractor's provision of services under this Agreement, notwithstanding whether such acts or omissions be active or passive.

10. If any part or parts of this Agreement shall be held to unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
11. The covenants and conditions contained in this Agreement shall apply to and bind the parties and the heirs, legal representatives, successors, and permitted assigns of all Parties.
12. In any action of any kind relating to this Agreement, each party shall bear the costs of its own attorney's fees.
13. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
14. This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings, or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by all parties.
15. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana. If legal action is brought to enforce or interpret the terms of and conditions of this Agreement, the proper venue for such action will be in a court of competent jurisdiction in Elkhart County, Indiana.
16. In all cases where notice is required to the parties, GPRD agrees to be notified via Tanya Heyde, at 524 E Jackson Street, Goshen, Indiana 46526, Ph: 574.534.2901; and Contractor agrees to be notified at the address and telephone number provided below.

CITY OF GOSHEN
PARKS AND RECREATION DEPARTMENT

CONTRACTOR

Title: _____

Printed Name: _____
Address: _____

Ph: _____

SERVICE AGREEMENT

This Agreement is entered into this 8 day of April, 202 by and between the City of Goshen Parks and Recreation Department, hereinafter referred to as "GPRD" and Scott Rienhart hereinafter referred to as "Contractor."

WHEREAS, the GPRD desires to engage Contractor to perform certain services pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby agree as follows:

1. Contractor shall provide Softball Umpire services for the following GPRD program/activity:
PROGRAM NAME: Softball Leagues
DAY(S) & TIME(S): Monday-Thursdays TBD
LOCATION: Shanklin Park Fields
START DATE: 4/8/2024
END DATE: 4/8/2025
2. GPRD shall pay Contractor for said services the sum of \$30.00 per game approximately thirty (30) days after Contractor has satisfactorily, as determined by GPRD, performed all services contemplated by this Agreement. No other payment for these services shall be given from GPRD to Contractor, nor any such other payment demanded or requested by Contractor from GPRD.
3. GPRD reserves the right to cancel the program for any reason upon giving seven (7) days written notice to Contractor.
4. Contractor agrees to notify GPRD as soon as possible if an emergency will prevent Contractor from providing services on the schedule dates as contemplated herein. No program will be cancelled or postponed by Contractor without approval of the GPRD. Contractor may further be required to notify all participants in the program of such cancellation of postponement due to Contractor.
5. Contractor shall be deemed an independent contractor and operate as a separate entity from the City of Goshen and the GPRD. All work done and services provided under this Agreement shall be provided at the highest professional standard and shall be performed to the GPRD's reasonable satisfaction. Failure to do so may result in the termination of this Agreement.
6. Contractor warrants and represents that he or she will comply with all federal, state, and local laws regarding reporting of compensation earned and payment of all federal, state, and local taxes.
7. Contractor agrees not to discriminate in any form or manner against any person in the performance of services under this Agreement because of a person's race, religion, color, gender, national origin, ancestry, age, disability, or status as a veteran.
8. No portion of this Agreement shall be assigned or subcontracted by Contractor except with the written consent of the GPRD.
9. Contractor hereby expressly assumes all risk and responsibility for any accident, injury, or damage to person or property arising from Contractor's provision of services under this Agreement. Contractor also expressly agrees to indemnify and hold harmless the City of Goshen, Indiana, the Goshen Parks and Recreation Board, and the GPRD,

its successors and assigns, from and against any and all obligations, liability, liens, claims, demands, damages, expenses, fees, costs, fines, penalties, suits, losses, judgments, proceedings, actions, and causes of action of any and every kind and nature, including without limitation, any damage or injury to person or property and all costs, attorney's fees, and expenses incurred in connecting therewith, arising or growing out of or in any way connected with Contractor's provision of services to be provided under this Agreement. Contractor hereby releases the City of Goshen, the Goshen Parks and Recreation Board, and the GPRD from all liability for any action, damage, or injury caused to person or property resulting from the Contractor's provision of services under this Agreement, notwithstanding whether such acts or omissions be active or passive.

10. If any part or parts of this Agreement shall be held to unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
11. The covenants and conditions contained in this Agreement shall apply to and bind the parties and the heirs, legal representatives, successors, and permitted assigns of all Parties.
12. In any action of any kind relating to this Agreement, each party shall bear the costs of its own attorney's fees.
13. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
14. This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings, or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by all parties.
15. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana. If legal action is brought to enforce or interpret the terms of and conditions of this Agreement, the proper venue for such action will be in a court of competent jurisdiction in Elkhart County, Indiana.
16. In all cases where notice is required to the parties, GPRD agrees to be notified via Tanya Heyde, at 524 E Jackson Street, Goshen, Indiana 46526, Ph: 574.534.2901; and Contractor agrees to be notified at the address and telephone number provided below.

CITY OF GOSHEN
PARKS AND RECREATION DEPARTMENT

CONTRACTOR

Title: _____

Printed Name: _____
Address: _____

Ph: _____

SERVICE AGREEMENT

This Agreement is entered into this 1 day of April, 2024 by and between the City of Goshen Parks and Recreation Department, hereinafter referred to as "GPRD" and Brooks Hochstetler hereinafter referred to as "Contractor."

WHEREAS, the GPRD desires to engage Contractor to perform certain services pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby agree as follows:

1. Contractor shall provide Light and Sound services for the following GPRD program/activity:
PROGRAM NAME: Ballet Spring Concert
DAY(S) & TIME(S): Friday April 19 and Saturday April 20 3-7pm both nights
LOCATION: Goshen Highschool
START DATE: April 2024
END DATE: April 30, 2025
2. GPRD shall pay Contractor for said services the sum of \$800 for both light & sound approximately thirty (30) days after Contractor has satisfactorily, as determined by GPRD, performed all services contemplated by this Agreement. No other payment for these services shall be given from GPRD to Contractor, nor any such other payment demanded or requested by Contractor from GPRD.
3. GPRD reserves the right to cancel the program for any reason upon giving seven (7) days written notice to Contractor.
4. Contractor agrees to notify GPRD as soon as possible if an emergency will prevent Contractor from providing services on the schedule dates as contemplated herein. No program will be cancelled or postponed by Contractor without approval of the GPRD. Contractor may further be required to notify all participants in the program of such cancellation of postponement due to Contractor.
5. Contractor shall be deemed an independent contractor and operate as a separate entity from the City of Goshen and the GPRD. All work done and services provided under this Agreement shall be provided at the highest professional standard and shall be performed to the GPRD's reasonable satisfaction. Failure to do so may result in the termination of this Agreement.
6. Contractor warrants and represents that he or she will comply with all federal, state, and local laws regarding reporting of compensation earned and payment of all federal, state, and local taxes.
7. Contractor agrees not to discriminate in any form or manner against any person in the performance of services under this Agreement because of a person's race, religion, color, gender, national origin, ancestry, age, disability, or status as a veteran.
8. No portion of this Agreement shall be assigned or subcontracted by Contractor except with the written consent of the GPRD.
9. Contractor hereby expressly assumes all risk and responsibility for any accident, injury, or damage to person or property arising from Contractor's provision of services under this Agreement. Contractor also expressly agrees to indemnify and hold harmless the City of Goshen, Indiana, the Goshen Parks and Recreation Board, and the GPRD,

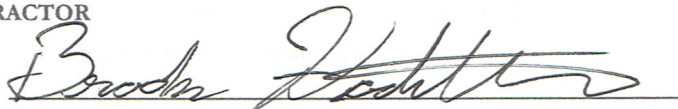
its successors and assigns, from and against any and all obligations, liability, liens, claims, demands, damages, expenses, fees, costs, fines, penalties, suits, losses, judgments, proceedings, actions, and causes of action of any and every kind and nature, including without limitation, any damage or injury to person or property and all costs, attorney's fees, and expenses incurred in connecting therewith, arising or growing out of or in any way connected with Contractor's provision of services to be provided under this Agreement. Contractor hereby releases the City of Goshen, the Goshen Parks and Recreation Board, and the GPRD from all liability for any action, damage, or injury caused to person or property resulting from the Contractor's provision of services under this Agreement, notwithstanding whether such acts or omissions be active or passive.

10. If any part or parts of this Agreement shall be held to unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
11. The covenants and conditions contained in this Agreement shall apply to and bind the parties and the heirs, legal representatives, successors, and permitted assigns of all Parties.
12. In any action of any kind relating to this Agreement, each party shall bear the costs of its own attorney's fees.
13. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
14. This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings, or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by all parties.
15. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana. If legal action is brought to enforce or interpret the terms of and conditions of this Agreement, the proper venue for such action will be in a court of competent jurisdiction in Elkhart County, Indiana.
16. In all cases where notice is required to the parties, GPRD agrees to be notified via Tanya Heyde, at 607 W. Plymouth Avenue, Goshen, Indiana 46526, Ph: 574.534.2901; and Contractor agrees to be notified at the address and telephone number provided below.

CITY OF GOSHEN
PARKS AND RECREATION DEPARTMENT

Title: _____

CONTRACTOR



Printed Name: Brooks Hochstetler
Address: 101 North Winter Ave
Goshen IN 46526
Ph: 574-538-1063



T (574) 533-9531
F (574) 537-1711

601 S Fifth St,
Goshen, IN 46526

Thursday, March 14, 2024

Dear Kimberlee,

Spring is here, and we are gearing up for another exciting summer reading season at Goshen Public Library! We firmly believe library reading programs encourage our children, teens, and adults to pursue the lifelong joy of reading by helping them to develop good reading habits. Research reveals that kids who read over the summer return to school more prepared. Over 1800 students joined in the fun at GPL! We are thrilled to offer terrific activities for all ages designed to keep students reading and in touch with their community during the summer.

GPL remains steadfast in our desire to provide free, quality educational programs for the community. We found that children and teens of all ages enjoy earning books and other prize incentives for their reading efforts. Adults feel young at heart and rekindle the joy of reading with the adult summer reading program.

Throughout the years, we have witnessed how motivated these readers are to receive prizes donated by area merchants. The success that we have experienced with our summer reading program reflects the valued partnerships we enjoy with you, the merchants of Goshen, and the greater Michiana area.

We hope you will consider joining us this season as we encourage library use and a love of reading. During recent summers you donated 100 pool passes and 100 boat rental passes for Fidler Pond. Our participants greatly appreciated your donation. We hope you will be willing to contribute to our 2024 Summer Reading Program.

Sincerely,

Grace Thomas
Community Outreach Specialist
601 S 5th St
Goshen, IN 46526
(574) 533-9531
gthomas@goshenpl.org

RESOLUTION 2024-01

A RESOLUTION OF THE CITY OF GOSHEN PARKS AND RECREATION BOARD
ADOPTING THE CITY OF GOSHEN PARKS AND RECREATION DEPARTMENT
2024-2028 MASTER PLAN

Whereas, the City of Goshen, Indiana Parks and Recreation Board (“Board”) governs the City of Goshen Parks and Recreation Department (“Department”) for the City of Goshen, Indiana, per I.C. § 36-10-3-1 *et seq.*;

Whereas, the Board believes in the importance of proactive, sound planning to meet the needs of its residents and patrons;

Whereas, the Board engaged with Abonmarche Consultants, Inc. (“Abonmarche”), to assist in the development of a five (5) year master plan;

Whereas, the Board, the Department, and Abonmarche followed a planning process that utilized public participation, including a community-wide needs assessment survey, focus group stakeholder meetings with community organizations, and public meetings for purposes of soliciting input for said master plan;

Whereas, the five (5) year master plan developed provides detailed recommendations for parks and recreation facilities, maintenance schedules, and recreation programming;

Whereas, the five (5) year master plan developed meets the requirements of the Indiana Department of Natural Resources, thereby making the Department eligible for State and federal grants administered by the Indiana Department of Natural Resources; and

Whereas, the Board believes that adopting the developed five (5) year master plan as the 2024-2028 Master Plan for the Department is in the best interests of the Board and the Department, and will best serve the future desires and needs of the community;

Now, Therefore, Be It Resolved that the City of Goshen, Indiana Parks and Recreation Board does adopt the 2024-2028 Master Plan as its official plan for the next five (5) years for the growth and development of parks and recreational opportunities within the City of Goshen, Indiana.

PASSED and ADOPTED by the City of Goshen, Indiana Parks and Recreation Board this April 1, 2024.

Roger Nafziger, President

Jennifer Shell, Vice-President

Jim Wellington, Member

Megan Hessler, Member

ATTEST: _____
Jenni Samuel, Secretary

Elkhart County, IN
S INDIANA AVE
39 DEGREES NORTH (855) GIS-3939

Parcel Information

Owner Name City Of Goshen Indiana C/o Clerk Treasurer Office
Owner Address 202 S Fifth St Goshen, In 46526
Parcel Number 20-11-09-351-051.000-015
Alt Parcel Number 11-09-351-051-015
Property Address S Indiana Ave, Goshen, In 46526
Property Class Code 501
Property Class Residential: Vacant - Unplatted (0 To 9.99 Acres) - 501
Neighborhood 1550000-Sec#1,2,3,4,9,10,11,12,13,23,24,25,26,35,3, 1550000-015
Legal Description PT S1/2 SW BEG 1139.92FT N SW; COR SW EX ETC EX .006A SEC 9; (TIF 97); 1.69A

Taxing District

Township Elkhart Township
Corporation Goshen Community Schools
Taxing District Name Goshen City-elkhart Township
Taxing District Number 015

Land Description

Land Type	Acreage	Dimensions
Residential Excess	1.69	

Transfer of Ownership

Date	Name	Buyer	Document	Deed Type	Sale Price
2023-12-19	City Of Goshen Indiana				

Valuation Record

Assessment Date	Reason for Change	Land	Improvements	Total Valuation
2022-01-01	Annual Adjustment	\$13,500.00	\$0	\$13,500.00
2021-01-01	Annual Adjustment	\$13,500.00	\$0	\$13,500.00
2020-01-01	Annual Adjustment	\$13,500.00	\$0	\$13,500.00
2019-01-01	Annual Adjustment	\$13,500.00	\$0	\$13,500.00
2018-01-01	Annual Adjustment	\$13,500.00	\$0	\$13,500.00

Sales

Sale Date	Sale Price	Buyer Name	Seller Name
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Public Utilities

Water	Y
Sewer	Y
Gas	Y
Electricity	Y
All	Y

Exterior Features

Exterior Feature	Size/Area
------------------	-----------

Special Features

Description	Size/Area
-------------	-----------



Tax Bill

To view your tax bill click on the Additional Data tab and then click on Additional Tax Information.

Parcel Information

Parcel Number	20-11-09-351-051.000-015
Tax ID	11-09-351-051-015
Owner Name	City Of Goshen Indiana C/o Clerk Treasurer Office
Owner Address	202 S Fifth St Goshen, In 46526
Legal Description	PT S1/2 SW BEG 1139.92FT N SW; COR SW EX ETC EX .006A SEC 9; (TIF 97); 1.69A

2022 PAY 2023

Deductions

Type	Amount
------	--------

Payments

Tax Set	Charge Type	Total Charge	Posted Pay.	Balance Due
Spring Ditch	22/23 Spring Ditch: Storm Wate	\$5.25	\$5.25	\$0
Spring Tax	22/23 Spring Tax	\$228.46	\$228.46	\$0
Fall Ditch	22/23 Fall Ditch: Storm Water	\$5.25	\$5.25	\$0
Fall Tax	22/23 Fall Tax	\$228.46	\$228.46	\$0

2021 PAY 2022

Deductions

Type	Amount
------	--------

Payments

Tax Set	Charge Type	Total Charge	Posted Pay.	Balance Due
Spring Ditch	21/22 Spring Ditch: Storm Wate	\$5.25	\$5.25	\$0
Spring Tax	21/22 Spring Tax	\$228.32	\$228.32	\$0
Fall Ditch	21/22 Fall Ditch: Storm Water	\$5.25	\$5.25	\$0
Fall Tax	21/22 Fall Tax	\$228.32	\$228.32	\$0

2020 PAY 2021

Deductions

Type	Amount
------	--------

Payments

Tax Set	Charge Type	Total Charge	Posted Pay.	Balance Due
Spring Ditch	20/21 Spring Ditch: Storm Wate	\$5.25	\$5.25	\$0
Spring Tax	20/21 Spring Tax	\$237.60	\$237.60	\$0
Fall Ditch	20/21 Fall Ditch: Storm Water	\$5.25	\$5.25	\$0
Fall Tax	20/21 Fall Tax	\$237.60	\$237.60	\$0

Overlay Report

Overlay by Landuse and Soil

PIN 18 20-11-09-351-051.000-015
Total Acreage 1.677
Total Adj. Acreage 1.690

Soil Type	Land Use Code	Land Type	GIS Acreage	Adj. Acreage
Abhau	Unk		0.905	0.912
Pxo	Unk		0.427	0.431
Udea	Unk		0.344	0.347

Overlay by Landuse

PIN 18 20-11-09-351-051.000-015
Total Acreage 1.677
Total Adj. Acreage 1.690

Land Use Code	Land Type	GIS Acreage	Adj. Acreage
Unk		1.677	1.690

SHANKLIN POOL DESIGN SUMMARY

WHERE HAVE WE BEEN?

POOL CONDITION ANALYSIS NOVEMBER 2022

Review existing pool conditions with pool operations. Observed existing condition of all features including pool, amenities, mechanical systems and buildings.

POOL MASTERPLAN MARCH 2023

Exploration of design alternatives with a recommended and preferred option for future design. Preferred option will serve as starting point for more detailed design.

START SCHEMATIC DESIGN DECEMBER 2023

Start of detailed design for pool, including survey, geotechnical borings, updated pool layout and building floorplans. Understanding of permitting requirements for construction.

KEY FINDINGS

- **Existing Conditions**
 - Pool membrane is past its lifespan
 - Pool vessel concrete shows signs of wear
 - Pool gutter system needs upgrades/ replacement
 - Mechanical and piping system needs upgrades
 - Filtration system needs upgrades in wading pools
 - Concrete deck needs repairs/ replacements
 - Deck drainage needs repairs/ replacement
 - Pool slides are past their lifespan
- **Site Constraints**
 - Pool is in the floodway – permitting required
 - Electric utility easement – limits expansion
 - Site grading – limits expansion

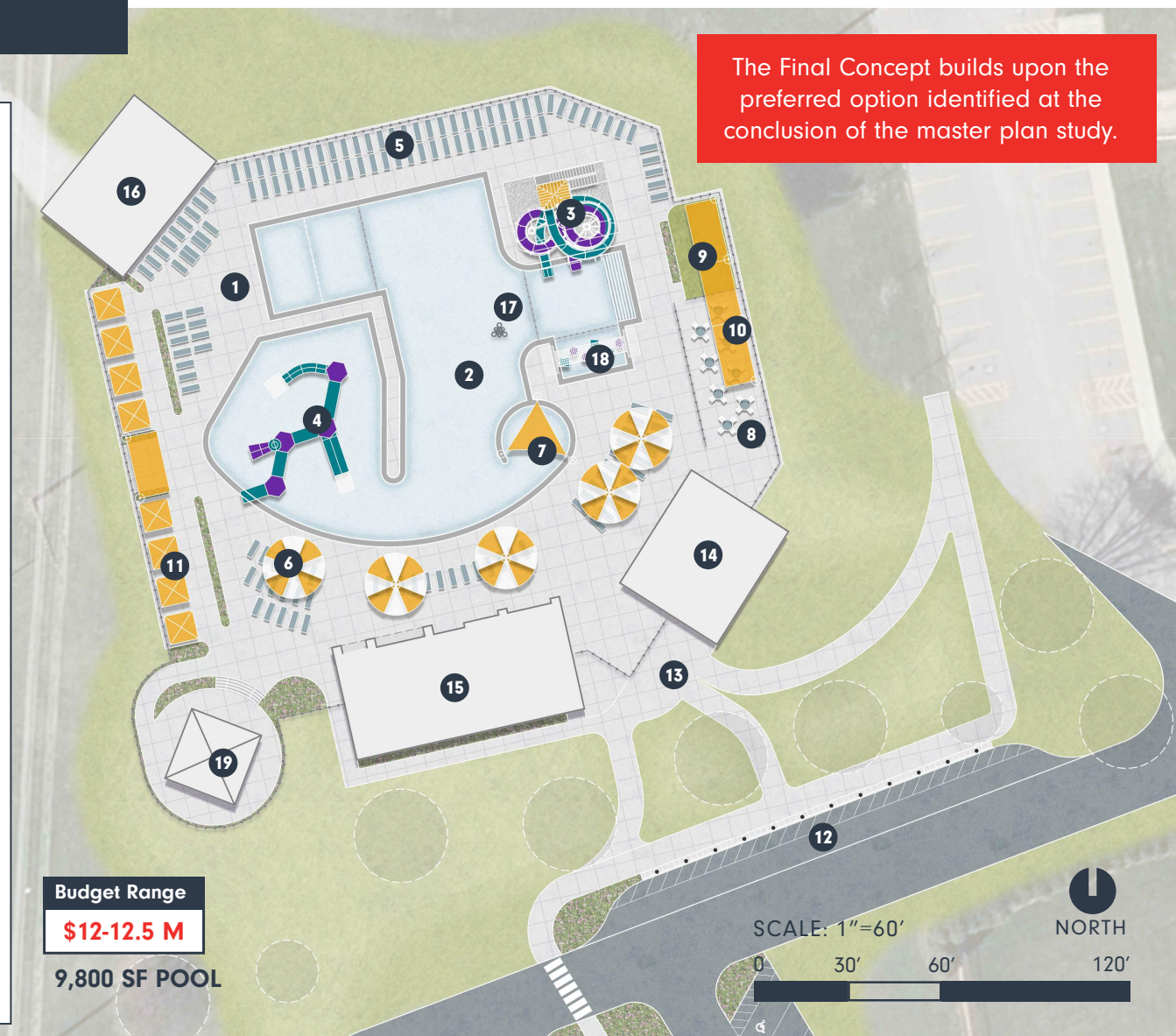
WHAT WE HEARD

- **Target Audience** – Children, Parents, Pre-teens, Young Adults, and Older Adults
- **300-500 Kids a Day** – Clubs, Camps, Field Trips
- **Inclusive Features are a need**
- **Programming Opportunities** – Adult/ Movie Night, Gathering/ Event Space
- **Desired Amenities**
 - Lockers/ Storage Space
 - Shade Options
 - Rentable Cabanas/ Space
 - Slides
 - Beach Entry with Play Feature
 - Toddler Play Features
 - Area for Swim Lessons

FINAL CONCEPT

Legend

- Pool Deck**
• +/- 18,500 SF
- Beach Entry / Activity Pool**
• 0-5' Depth
• +/- 9,800 SF
- Slide Tower**
• 2 Slides
- Play Feature**
- Deck Chairs**
- Umbrellas**
- Toddler Bay**
- Cafe Area**
- Artificial Turf / Lounge Area**
- Shade Structure**
- Cabanas**
- Drop-Off Area**
- Entry Plaza**
- Admin/Concessions**
- Bathhouse**
- Mechanical Building**
- Basketball Goal**
- Water Walk Play Feature**
- Party Pavilion**



PROJECT MILESTONES

COMPLETE SCHEMATIC DESIGN
APRIL 2024

COMPLETE CONSTRUCTION DOCUMENTS
FOURTH QUARTER 2024

START CONSTRUCTION
FIRST QUARTER 2025

POOL OPENING
MEMORIAL DAY 2026

FEATURE AMENITIES

